



VELAMMAL MEDICAL COLLEGE

HOSPITAL AND RESEARCH INSTITUTE

MADURAI - 625009

1.2.1

Academic Council and College Curriculum Committee Minutes of Meeting for
last 5 years

Index

SL. No.	Particulars	Page No.
1.	Academic Council MOM from 2017-18 to 2021-22	2 - 28
2.	College Curriculum Committee MOM from 2017-18 to 2021-22	29 - 47


Prof. T. THIRUNAVUKKARASU, M.D., D.A.,
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VELAMMAL MEDICAL COLLEGE
HOSPITAL AND RESEARCH INSTITUTE
MADURAI - 625009

Academic Council Minutes of Meeting
from 2017-18 to 2021-22

30 ACADEMIC COUNCIL MEETING - MINUTES

12/1/2017

Academic council meeting was held in the boardroom at 8:30 am on 12/1/2017. Dean, Dr. Raja Muthaiah welcomed the members. After discussion and deliberation following issues were resolved.

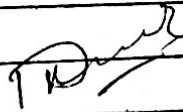
1. Dean appreciated the faculty for their cooperation during last MCS inspection happened in Dec'16. He made the house aware about the queries raised by inspection team and issues was discussed with respect to their rectification.
2. It was requested to take up the clinical classes more effectively and monitor the clinical notes of medical students properly.
3. Dr. Chandrasekaran, HOD of General Medicine suggested that out of 5 Units of Medicine one unit can take care of the entire op. other units can take care of the other work like MHC, call overs, ward rounds in-p and clinical teaching. It was informed that for call overs there were 5 doctors available earlier and out of 5 doctors 2 were deputed to MHC.
4. It was suggested that from March onwards three batch students will come for clinical classes. therefore, the continuance of 5 units would be better.
5. It was observed that few students are not attending all class. It was resolved by Dean by stating that attendance records of all classes will be kept, compute and compare to see this irregularity.
6. It was observed that IRe are not maintaining the proper get-up. Medical superintendent Dr. S. Somasundaram requested all professor attended the meeting that all IRe must wear the white coat while in Hospital premises.

They should convey the same message to other
other faculty members also to have the better compliance.

7. It was ~~enforce~~ advised to enforce discipline upon
the medical students while they are coming to
attend the class and posting (wearing) chapels,
jeans, without shaving etc.

8. All faculty should take care about students
habits. Student should have good food habits.
They should not take chocolate in place of
breakfast and food.

The meeting was concluded with the vote of
thank to the chair.



ACADEMIC COUNCIL MEETING - MINUTES

22/5/17 33

Academic council meeting was held in the board room at 2.00pm on 22/5/17. Dr RM Rajamukundhan Dean, NCH&R welcomed all the members. After discussion and deliberation following issues were resolved.

1. Dean enlighten the house that MCE and University are implementing the rules and regulations very strictly so all are should be more vigilant in this regard.
2. In view of quality outcome of hospital NACH accreditation is very important. So all HOD should nominate a coordinator (Department wise) to complete the NACH requirements. All departmental activities must be well documented, which is the prime aim of the NACH to ensure work and their quality.
3. It was informed that we are going to apply for PG course next year, All HOD should prepare their department to meet the need of PG course permission.
4. OP timings should be strictly adhered.
5. Classes for the medical students must be conducted as per their training programme and their note book must be checked periodically.
6. HOD of Anaesthesia was requested to prepare a list of on call duty doctors who can be contacted during the time of emergency.
7. HODs were requested to convey the message that unwanted investigation should be avoided.

The meeting was concluded with the vote of Thank to the chair.

ACADEMIC COUNCIL MEETING - MINUTES

12/7/2017-35

Academic council meeting was held in the boardroom at 8:30 am on 12/7/17. Dean, V. CHERRI welcomed the committee members. After the discussion and deliberation following resolutions are made -

1. Dean suggested the following things for the purpose of improvement in students' quality.
 - All medical student should bring note book for clinical classes.
 - Each note book should be seen and initialed by the faculty at least once in a week.
 - Clinical classes should be conducted more effectively.
 - Student should be engaged in case study, group discussion, seminars, debate etc.
 - Time management should be adhered to.
2. Regarding attitude of student, it was stressed upon that student should have the mind set to change their attitudes according to the situation needed.
3. Clinical HODs to ensure the wearing of coats inside the hospital by all Associate professors, Assistant professors, Assistant professors, SRs, JRs. This will boost the hospital image as well as increase the level of confidence.
4. All HODs were informed that student's attendance should be taken properly and maintained. The student who have not attended the previous class, should not be allowed for the next class unless a valid reason is given or he/she bring permission slip from the Dean.
5. Ophthalmology - HOD, Dr. S. Muthuramalingam requested Dean to post one more AP, to take 2 batches of clinical classes simultaneously.

without any disturbance.

6. HOD - Department of Dermatology opined that 3 hour clinical posting (9 am to 12 noon) is too long. He also requested to post one more AP for taking clinical classes.
7. HOD can visit the theory classrooms to monitor the attendance of student and to see whether classes are going on well.
8. Dean suggested to monitor the attendance of the clinical classes through students' representatives.
9. It was also suggested to have clinical class (theory) in all the departments like radiology, ICU, emergency medicine, Anaesthesia.
10. It was stressed upon that students participation or involvement in research activities should be encouraged.
11. HOD - ENT Deptt suggested that students may be given assignment to prepare informative charts to be displayed for the benefit of students.
12. All HOD should follow the ongoing NAAC progress.

13. Availing leaves without valid reason has to be avoided.

The meeting was concluded with the vote of thanks to the chair.

[Signature]

38A ACADEMIC COUNCIL MEETING - MINUTES 12/10/17

An Academic council meeting ^{was} held in the board room at 8:30 am on 12/10/2017. Dean welcomed all the members. After discussion and deliberation following issues were resolved.

1. Dean appreciated the department of General Medicine for their team work to control the Dengue cases effectively.
2. Student should maintain discipline in the Campus. HOD were suggested to maintain strict attendance policy and insist student to be punctual in academic activities.
3. Students should be given more assignments so that they will gain more knowan in the Subject.
4. Student should take note during routine class hour and clinical posting and these should be checked regularly.
5. HOD of psychiatry was requested to counsel the weak students so that they should be able to improve their performance.
6. Student should come to class with prior preparation.
7. Group discussion and presentation of case during clinical posting should be encouraged.
8. Wearing of coat, ID by the student must be ensured by the faculties.
9. It was suggested that while evaluating the Internal examination strict mark scoring policy should be adopted.
10. HODs of ENT, psychiatry, Microbiology should monitor the discipline of students.

The meeting was concluded with vote of thanks to the chair.

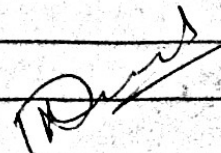
40 ACADEMIC COUNCIL MEETING - MINUTES

10/1/2018

Academic council meeting was held in the board room at 8.30 am on 10/1/2018. Dean Dr. Raja Muthaiah welcomed all the members. After discussion and deliberations following issues were resolved.

1. Regarding performance of mba student, Dean suggested to find out the shortcomings from the previous batches, so that the same can be avoided in the next batch.
2. For effective monitoring of student learning and performance, student should be divided into small groups.
3. It has been suggested to conduct evening clinics and tutorial and put extra effort for the weak student.
4. Student should maintain the punctuality in both theory classes and posting in hospital. Faculty should also be regular and punctual for their students related activities.
5. Student should be given more assignment for their creativity and in-depth learning.
6. Examination paper should be evaluated timely and immediate feedback should be given to student for further improvement.
7. Student's mentoring system should be improved and strengthened.

The meeting was concluded with vote of thanks to the Chair.

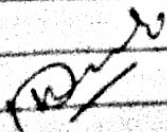


29/8/2018

Council meeting was held in the boardroom at 8.30 am on 29/8/2018. Dean Dr. R.M. Raja Muthiah welcomes all the council members. After discussion and deliberation following issues were discussed and resolved.

1. All the faculty member should sign in their attendance regularly and attend their work in time.
2. Those who are not enrolled in mes biometric punching machine, their name should be enrolled in mes biometric systems.
3. All MBBS class should start in time and student learning should be evaluated during the class by asking questions to the students.
4. Students learning during clinical posting should be verified by checking their clinical note books.
5. Planning & Conduction of all MBBS classes should be displayed in the notice board in advance so that student should be aware about classes to be attended.
6. Students who are not performing well during their assessment test should be assisted so that they can improve in their next examination.

The meeting was concluded with vote of thanks to the chair.



7/5/2018

Council meeting was held in the boardroom at 8.30 am on 7/5/2018. Dr. K.M. Raja Muthaiah, Dean VOMCHRI welcomed all the council members. After discussion and deliberation following issues were resolved.

1. It was observed that few students are not attending the all classes. It was resolved by Dean by stating that attendance records of all classes will be kept, compiled and compared to see the irregularity.
 2. It was also observed that few students are not attentive during lecture classes. So all HOD should develop the measures to rectify the problem.
 3. All the departments where PG courses are expected to start should be prepared and kept ready to face the University as well as MEC inspection.
 4. All HOD should follow the ongoing NABH progress.
 5. Wearing of ID and white coat by the student must be ensured by the faculty.
 6. Student should be given more assignment so that they will gain more knowledge in the subject.
 7. Leave should be permitted with prior intimation.
- The meeting was concluded with vote of thanks to the chair.

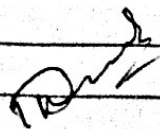
TW

8/8/2018

Council meeting was held in the board-room at 8:30 am on 8/8/2017. Dr. R.M. Raja. Muthaiah, Dean VCHRS welcomed all the council members. After discussion and deliberation following issues were resolved.

1. Dean stressed on the point that student who are deviating from the discipline should be identified and counselled so that they should not repeat the event again and improve their performance in academics.
2. Teaching plan for first year-MBBS student 2018-2019 batch should be prepared in advance so that it can be implemented without difficulty.
3. Practical revision for MBBS-2017-18 batch should be planned so that student can perform well in their examination.
4. All clinical departments should update and improve their departmental statistics. Because these are required for NABH accreditation as well as these will improve the patient care also.
5. All PG inspection department should prepare the list of shortcomings in the department so that these can be rectified in time.

The meeting was concluded with the vote of thanks to the chair.



5/10/2018

council meeting was held in the college board room at 8.30 am on 5/10/2018. Dr. R. M. Raja Muthaiah, Dean, VANCHER welcomed all the council members. After the discussion and deliberation following issues were resolved.

1. Dean requested all the HODs to prepare the list of requirement in their department and upgrade the Department to meet the inspection requirement along with the patient care and academic activities.
 2. To improve the patient flow and care in hospital a programme "walkathon" was discussed and proposed. In this programme parents from different Vellammal establishment can participate. The provision of T-shirt and lunch during the event were discussed. The prize of Rs 1 Lac, 50,000 and 20,000 worth for first place, 2nd place and 3rd place were discussed and decided during the meeting. Dr. Samir, Professor and Head of the Department of Community Medicine was requested to coordinate the programme.
 3. It was discussed that CRPS should take part actively along undergraduate MBBS students from various years in the event to make the programme successful.
 4. Issues related to poor academic performance by MBBS students were also discussed.
 5. Strengthening of MEV was also discussed.
- The meeting was concluded with vote of thanks to the chair.

Dr.

27.12.2018

Date

Council meeting was held in the college hall room at 8.30 am on 27/12/2018. Dr. RM Rajamukund
Dean, VMCHE welcomed the members. After discussion
and deliberation following issues were resolved.

1. Dean reviewed the performance of first year students during their internal assessment. He requested all the first professional year HODs to take proper care for the first year student, so that they can feel comfortable and perform well in their various academic and other activities.
2. Dean also reviewed their stay in the hostel and discussed the remedial measures of the their complaints related to Hostel & mess.
3. In view of MCI - CBME, operational modules of Competency based medical education was discussed and decided that MEU should plan to train the faculty and include the new members in MEU if anyone interested for MEU activities.
4. It was stressed that CRPE should be punctual in their duties and maintain the discipline. They should focus^{on} skill development.
5. The faculty who are enrolled in MCI biometric should punch regularly both in college side as well as in hospital side.
6. The mentoring programme was reviewed and discussed. It was decided to further strengthen the programme.

The meeting was concluded with vote of thanks to the chair.

27.12.2018

Date

SNO

Council meeting was held in the college board room at 8.30 am on 27/12/2018. Dr. RM Rajamuthan, Dean, VMCME welcomed the members. After discussion and deliberation following issues were resolved.

1. Dean reviewed the performance of first year students during their internal assessment. He requested all the first professional year HODs to take proper care for the first year students so that they can feel comfortable and perform well in their various academic and other activities.
2. Dean also reviewed their stay in the hostel and discussed the remedial measures of the their complaints related to Hostel & mess.
3. In view of MCI - CMCME, operational modules of Competency based medical education was discussed and decided that MBU should plan to train the faculty and include the new members in MBU if anyone interested for MBU activities.
4. It was stressed that CRPE should be punctual in their duties and maintain the discipline. They should focus on skill development.
5. The faculty who are enrolled in MCI biometric should punch regularly both in college side as well as in hospital side.
6. The mentoring programme was reviewed and discussed. It was decided to further strengthen the programme.

The meeting was concluded with vote of thanks to the chair.

[Signature]

12.02.2019

council meeting was held in the college boardroom at 8-30 am on 12/2/2019. Dr. R. N. Rajamuthaiah, Dean VORCHKE, welcomed the members. After discussion and deliberation following issues were resolved:

1. Dean requested all HODs to update their departments not only to face the inspection but also to meet the patient care and academic needs of students.
2. Whenever student are requesting for leave, it should be permitted based upon their need. Clubbing of leaves adjacent to Sunday or any holiday should be discouraged. More than 3 days continuous leave without any justifiable reasons should be prevented.
3. Faculty should strictly adhere to the institutional leave policy. All HOD were requested to grant the leave only on prior intimation unless it is an emergency condition.
4. Student who are not performing well in their examination should be shortlisted and assignment should be given to them. They should complete their assignments in time and submit to faculty. After evaluation of assignment feedback should be given for further improvement.
5. CBME should be promolide.

The meeting was concluded with vote of thank to the chair.

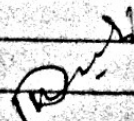
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16.04.2019

The council meeting was held in the hospital board at 2 PM on 16.4.2019. Dr. RM Raja Mathias, Dean VONCHRE welcomed the members. After discussion and deliberation following issues were resolved.

1. Dean informed all members about the affiliation letter for starting PG courses in various departments. He thanked for their effort and contribution for successful completion of University PG inspection.
2. Dean further requested them to prepare their department for MCI PG inspection.
3. In view of implementation of CBME, MEU should play an active role and organize the programme for its proper implementation.
4. It was decided to conduct more and more inhouse training programme for faculty so that new curriculum can be implemented successfully.
5. Few members raise the ^{issue of} faculty student ratio. Dean resolved the issue by assuring that the ratio can be improved based upon the MCI recommendation.
6. To implement the new curriculum, role of various committees were discussed in details. The curricular subcommittee (CSC) was formed after the recommendation of member from HODs of various departments.

The meeting was concluded with vote of thanks to the chair.



12/7/2019

The council meeting was held in the college board room at 8.30 am on 12/7/2019. Dr. RM Raja Muthaiah welcomed the members. After discussion and deliberation following issues were resolved.

1. Dean appreciated the effort of MEU members for effort upgrade the MEU and successfully completed the 3 day CISP (from 29/5/2019 to 31/5/2019) workshop.
2. The preparedness about the implementation of foundation course, a part of CAME was reviewed which is going to be implemented from August 2019 for new batch 2019 Omes students.
3. All HODs were informed and requested to be ready for MCE PG inspection which can happen at any time.
4. HODs were also requested to guide their departmental staff so that class can be conducted smoothly and effectively.
5. Students who are deviating from the angat up disciplines, should be listed and guided for not repeating the same.
6. Faculty who is taking the class should ensure the learnings of students.
7. Internal assessment should be conducted in time.

The meeting was concluded with vote of thanks to the chair.

Dr. RM

18.11.2019

The council meeting was held in the College board room at 8.30 am on 18.11.2019. Dr. R.M. Raja Muthiah, ^{Dean} welcomed the members. After discussions and deliberation following issues were resolved.

1. Dean appreciated the effort of all HODs and their team members for MCI-PG inspection in their departments. Same team effort should be maintained in all areas and activities.
2. Issues related to smooth conduction of TNMGR University examinations were discussed. HODs shared their difficulties. Dean convinced them and assured the resolutions of all the issues related to the examination.
3. First COBS HODs raised the issues related to CBSE - How to implement it so that objectives of this changed curriculum can be attained. All members shared their suggestions in this issue. Dean requested all other HODs to prepare their department for the implementation of this new curriculum.
4. All HODs were requested to further strengthen their departments to meet the requirements for proper guidance of post graduate students.
5. COBS students who are not performing in internal examination should get the additional support so that they can improve.
6. All CRRI and JR should actively participate in the hospital duties.

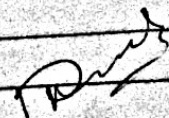
The meeting was concluded with vote of thanks to the chair.

19.02.2020

The council meeting was held in the college board room at 8.30am on 19.02.2020. Dr. R.M. Raja Muthaiah, Dean, VOMHRT welcomed all the members. After discussion and deliberation following issues were resolved.

1. Dean informed all the council members about the letter of permission from the board of governors in supersession of medical council of India-MCI. He thanked for their support and contribution for successful completion of inspection.
2. Dean requested the HOD of OBG, paediatrics and psychiatry to further strengthen their department and take necessary measures to improve the patient flow and patient care.
3. Issues related to conduction of TNMGR university examination - Feb 2020 were discussed. Dean convinced the HODs and assured the resolution of the examination related issues.
4. Dean requested all the HODs to improve their strategies to implement the competency based medical education (CBME) properly and in effective ways.
5. Dean emphasised the importance of research in academics and further requested all the HODs to focus on research activities in their department. They should encourage the undergraduate & postgraduate students to participate in research activity actively.
6. All HODs were informed that institutional leave regulation should be followed strictly.

The meeting was concluded with vote of thanks to the chair.





08/01/2020

ACADEMIC COUNCIL MEETING MINUTES

Academic council meeting was held in the board room at 9.00 a.m. on 08/01/2020. Dean Dr.R.M.Raja Muthiah initiated the meeting with the opening talk. After discussion the following issues were solved.

- 1.The Dean appreciated the combined efforts of all the faculties for increasing the case load of the hospital and providing quality care to the patients.
2. It was made a point to train the CRRIs effectively in the management of routine OPD cases and maintain their log books properly.
3. All the Doctors including CRRIs are advised to follow the rules and regulations strictly pertaining to wearing white coat, proper grooming, wearing ID cards, etc.
4. All the department HODs are advised to maintain a complete record of the mark lists, leave letters,etc. of the concerned MBBS students.

The meeting was concluded with the vote of thanks.

Prof. R.M. RAJA MUTHIAH, M.S.,M.Ch.,
Dean

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06/05/2020

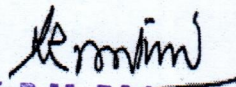
ACADEMIC COUNCIL MEETING MINUTES

Academic council meeting was held in the board room at 9.30 a.m. on 06/05/2020.

Dean Dr.R.M.Raja Muthiah initiated the meeting with the opening talk. After discussion the following issues were solved.

1. Due to Covid, all the Doctors are requested to follow the currently updated protocol pertaining to the Duties.
2. The MBBS classes are planned to be conducted through online platforms. All the HODs are requested to discuss with the faculties of the Department and provide efficient measures for the teaching.
3. Doctors posted in Covid wards must be given isolation period as per the norms suggested by the Government.
4. All the HODs are requested to provide a list of requirements for the department including manpower, other resources, etc. in written and submit to the Dean office at the earliest.
5. Due to covid duties, Doctors are requested not to avail unnecessary leaves without valid reason.
6. All the incharges are requested to check the corresponding NABH documents.
7. Working hours and punching on time must be strictly adhere to as per the hospital norms.
8. Active group discussion and role play to be encouraged amongst the UG students.
9. Personnel incharge of central lab is requested to make the necessary arrangements for COVID testing

The meeting was concluded with the vote of thanks.



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An Initiative of Velammal Educational Trust

ACADEMIC COUNCIL MEETING MINUTES

Academic council meeting was held in the board room at 9.30 a.m. on 10/07/2020.

Dean Dr.R.M.Raja Muthiah initiated the meeting with the opening talk. After discussion the following issues were solved.

1. Due to Covid, all the Doctors are requested to follow the currently updated protocol pertaining to the Duties.
2. Any problems/ queries pertaining to the COVID duties to be brought to the knowledge of the concerned higher official
3. MBBS classes are to be conducted through online platforms like Google classes. All the HODs are requested to discuss with the faculties of the Department and maintain attendance of the same.
4. Any problems encountered in UG teaching to be brought to the knowledge of the Academic council.
5. UG students to be kept motivated and engaged and various activities/assignments to be given.
6. UG students to be given assignments pertaining to covid awareness.
7. Research activities to be encouraged.
8. Training on revised CBME programme to be planned by MEU – Medical Education Unit.
9. Personnel incharge of central lab to proceed with the NABL approval for COVID testing.

The meeting was concluded with the vote of thanks.



Prof. R.M. RAJA MUTHIAH, M.S., M.Ch.,
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14/10/2020

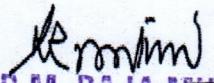
ACADEMIC COUNCIL MEETING MINUTES

Academic council meeting was held in the board room at 3.00 a.m. on 14/10/2020.

Dean Dr.R.M.Raja Muthiah initiated the meeting with the opening talk. Strict covid protocols were followed.

- 1.The efforts of all the Doctors in the treatment of covid patients were appreciated.
2. Despite the routine duties, the PG teaching to happen concurrently without fail
3. The UG classes have been going on as per schedule through online platforms, the same to be continued efficiently.
4. An awareness programmed on covid to be planned and executed at the earlies.
5. All the staffs to requested to get vaccinated against COVID-19.
6. Internal exams for the UG students to be conducted online.
7. ICU with increased ventilators to be planned due to rise in COVID-19 cases.
8. New CBME curriculum to be followed and record of the same to be maintained properly.
9. Ensure correct punching in and out timings, any deviation of which will be considered as leave.
10. Feedback on the effectiveness of online teaching to be collected from the students.
11. Any problem/covid related issues to be brought to the knowledge of the concerned authorities.

The meeting was concluded with the vote of thanks.


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ACADEMIC COUNCIL MEETING MINUTES

Academic council meeting was held in the board room at 2.30 a.m. on 14/10/2020.

Dean Dr.T.Thirunavukkarasu initiated the meeting with the opening talk. Strict covid protocols were followed.

- 1.The Dean appreciated the efforts of the Doctors in management of the COVID patients.
2. UG and PG teaching to be strictly adhered to as per the CBME curriculum.
3. All the HODs are requested to plan for conducting the exams online in March and make a list of the requirements for the same.
4. Internal assessment and revision classed to be scheduled for the UG students.
5. Doctors posted in Covid duties during their isolation period can be utilized for taking online sessions if required (if they are willing)
6. Online session on motivation for UG students to be planned and executed at the earliest.
7. All HODs are requested to further strengthen their Departments to meet the requirements for proper guidance if Post graduate students.


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VELAMMAL

**Medical College Hospital
& Research Institute**

The healing touch

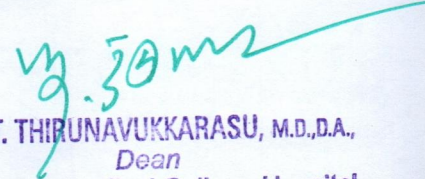
26/05/2021

ACADEMIC COUNCIL MEETING MINUTES

Academic council meeting was held in the board room at 2.00 a.m. on 26/05/2020.

Dean Dr.T.Thirunavukkarasu initiated the meeting with the opening talk. Strict covid protocols were followed.

1. The efforts of all the faculties were appreciated for the smooth conduct of the UG University exams.
2. All the faculties are advised to ensure proper and effective teaching of the Post graduated as per the current curriculum.
3. All CRRIs and JRs should actively participate in the hospital duties.
4. All the HODs are requested to improve the strategies to implement the Competence based Medical Education (CBME) properly and in a effective way.
5. Mentoring programme to be reviewed.
6. Students to be given more assignment as they will gain more knowledge in the subject.


Prof. T. THIRUNAVUKKARASU, M.D.,D.A.,
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18/08/2021

ACADEMIC COUNCIL MEETING MINUTES

Academic council meeting was held in the board room at 2.00 a.m. on 26/05/2020.

Dean Dr.T.Thirunavukkarasu initiated the meeting with the opening talk. Strict covid protocols were followed.

- 1.Efforts in handling COVID cases is highly appreciated.
2. PG teaching curriculum to be followed effectively as per the curriculum.
3. Training of the Doctors and other staff posted in Covid wards to be conducted pertaining to adherence of Covid Protocol.
4. Proper record and all documents to be maintained pertaining to COVID testing.
- 5.Separate entry and exit ways to be followed for COVID patients.
6. PG students should be allotted thesis guide and choose their thesis topics.
7. Weak performers in UG internal exams should be provided additional care and guidance to improve their performance.


Prof. T. THIRUNAVUKKARASU, M.D.,D.A.,
Dean
Velammal Medical College Hospital
and Research Institute
"Velammal Village"
Madurai-Tuticorin Ring Road
Anuppanadi, Madurai, T.N.-625 009



ACADEMIC COUNCIL MEETING MINUTES

Academic council meeting was held in the board room at 2.00 a.m. on 09/01/2022.

Dean Dr.T.Thirunavukkarasu initiated the meeting with the opening talk. Strict covid protocols were followed.

- 1.All HODs are requested to follow the NABH progress.
2. Effective UG and PG teaching to be followed as the per the guidelines
3. All the staffs are requested to get their Booster vaccines for COVID-19
4. Feedback on the effectiveness of online teaching to be collected from the students.
5. Any problem/covid related issues to be brought to the knowledge of the concerned authorities.

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VELAMMAL MEDICAL COLLEGE
HOSPITAL AND RESEARCH INSTITUTE
MADURAI - 625009

**College Curriculum Committee Minutes of Meeting
from 2017-18 to 2021-22**

Curriculum Committee Meeting

Date: 9/3/2017

1. Dr. Rajamuthaiah
2. Dr. P. K. Mohanty
3. Dr. John Raj Pathy
4. Dr. Rajkishore Mahato
5. Dr. Rathna Ramamurthy
6. Dr. K. Suganthi
7. Dr. S. B. Rena Rosalind

Dr. P. K. Mohanty
9/3/2017

Dr. John Raj Pathy
9/3/2017

Dr. Rajkishore Mahato
9/3/2017

Dr. Rathna Ramamurthy
9/3/2017

Dr. K. Suganthi
9/3/17

Dr. S. B. Rena Rosalind

Dr. R.M. RAJA MUTHAIAH, MS, M.Ch.,
Dean
Velammal Medical College Hospital
and Research Institute
Madurai-625 009

MINUTES OF CURRICULUM COMMITTEE MEETINGS HELD ON MARCH 9 2017

Location: College Board Room
Date: 9/3/2017
Time: 10:30 am

Attendees:

1. Chairperson - Dr. Rajamuthaiah
2. Members
 - Dr. P.K. Mohanty
 - Dr. John Rajpathy
 - Dr. Raj Kishore Mahato
 - Dr. Rathna Ramamurthy
 - Dr. K. Suganthi
 - Dr. S. B. Rena Rosalind

Agenda items

1. To fix a date for Inauguration of Bioethics unit.
2. To Propose names for Bioethics unit leadership

Action no	Action details	Faculty in charge	Report
1.	Bioethics inauguration date fixed for 3 rd July 2017	Dr. John Rajpathy	
2.	Names suggested for Bioethics unit Dr. John Rajpathy - President Dr. Rajkishore Mahato - Secretary Mr. Venkatesh - Student wing president.	Dr. John Rajpathy to organize the inaugural program.	

Dr. Rajamuthaiah
Dean VMCH&RI


Dr. R.M. RAJA MUTHAIAH, MS, M.Ch.,
Dean
Velammal Medical College Hospital
and Research Institute
Madurai-625 009

Curriculum Committee Meeting

Date: 5/10/2017

1. Dr. P. K. Mohanty
2. Dr. John Raj Pathy
3. Dr. Muthusamalingam
4. Dr. Natarajathinam S.
5. Dr. Rajkishore Mahato
6. Dr. Rathna Ramamurthy
7. Dr. K. Suganthi
8. Dr. S. B. Renu Rosalind

W. S. 5/10/2017
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Shyama
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 5/10/2017
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Y. S. 5/10/17
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Dr. R.M. RAJA MUTHAIAH, MS, M.Ch.,
 Dean
 Velammal Medical College Hospital
 and Research Institute
 Madurai-625 009

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MINUTES OF CURRICULUM COMMITTEE MEETINGS HELD ON OCTOBER 5 2017

Location: College Board Room
Date: 5/10/2017
Time: 10:30 am

Attendees:

1. Chairperson - Dr. P.K. Mohanty
2. Members
 - Dr. John Rajpathy
 - Dr. Muthuramalingham
 - Dr. NatarajaRathinam
 - Dr. Raj Kishore Mahato
 - Dr. Rathna Ramamurthy
 - Dr. K. Suganthi
 - Dr. S. B. Rena Rosalind

Agenda items


1. To call for bioethics steering committee meeting.
2. To deliberate bioethics incorporation into I MBBS subjects.

Action no	Action details	Faculty in charge	Report
1.	The Bioethics steering committee members will meet on 20/10 2017 to deliberate on how to incorporate bioethics into I MBBS curriculum.	Dr. Muthuramalingham	

Dr. P.K. Mohanty

Vice Principal

VMCH&RI


Dr. P.K. MOHANTY

Vice Principal
 Velammal Medical College Hospital
 and Research Institute
 Madurai-625 009


Dr. R.M. RAJA MUTHAIAH, MS, M.Ch.,
 Dean
 Velammal Medical College Hospital
 and Research Institute
 Madurai-625 009

Curriculum Committee Meeting

Date: 8/3/2018

1. Dr. P. K. Mohanty
2. Dr. John Raj Pathy
3. Dr. Muthusamalingam
4. Dr. Natarajathinam J.
5. Dr. Rajkishore Mahato
6. Dr. K. Suganthi
7. Dr. S. B. Rena Rosalind

8/3/2018

8/3/2018

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8/3/2018

R.M.

Dr. R.M. RAJA MUTHAIAH, MS, M.Ch.,
Dean
Velammal Medical College Hospital
and Research Institute
Madurai-625 009

MINUTES OF THE BOARD OF GOVERNORS MEETING HELD ON WEDNESDAY 2008

Location: College Board Room
 Date: 20/10/08
 Time: 11:30 am

Attendees:

- Chairperson - Dr. P.K. Mohanty
- Dr. John Rajagopal
 - Dr. Vithuramalingham
 - Dr. Sankarajithan
 - Dr. Raj. Kumar Mahan
 - Dr. K. Suresh
 - Dr. V. R. Renu Koushik

Agenda items

- 1. Plan for mentoring program as a part of curriculum
- 2. To review attendance of all students

Action no	Action details	Faculty in charge	Report
1	Include Mentoring program as part of curriculum. To coordinate with college committee	Dr. Mahesh Krishnan	

Dr. P.K. Mohanty

Vice Principal

VMCH&RI



Dr. P.K. MOHANTY
 Vice Principal
 Velammal Medical College Hospital
 and Research Institute
 Madurai-625 009

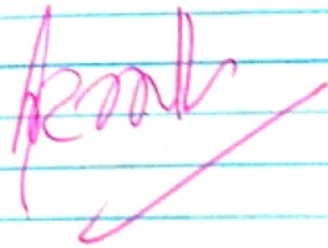


Dr. R.M. RAJA M
 Velammal Medical College
 and Research Institute
 Madurai

Curriculum Committee Meeting

Date: 4/10/2018

1. Dr. P. k. Mohanty *10/10/2018*
2. Dr. John Raj Pathy *10/10/2018*
3. Dr. Muthusamalingam *10/10/2018*
4. Dr. Nataraja Rathinam S. *10/10/2018*
5. Dr. Rajkishore Mahato *10/10/2018*
6. Dr. K. Suganthi *10/10/2018*
7. Dr. S. B. Rena Rosalind *10/10/2018*



Dr. R.M. RAJA MUTHAIAH, MS, M.Ch.,
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Madurai-625 009

MINUTES OF CURRICULUM COMMITTEE MEETINGS HELD ON OCTOBER 4 2018

Location: College Board Room
 Date: 4/10/2018
 Time: 10:30 am

Attendees:

1. Chairperson - Dr. P.K. Mohanty
2. Members
 - Dr. John Rajpathy
 - Dr. Muthuramalingham
 - Dr. NatarajaRathinam
 - Dr. Raj Kishore Mahato
 - Dr. K. Suganthi
 - Dr. S. B. Rena Rosalind

Agenda items

1. To plan for world bioethics day celebration
2. Faculty Training for mentoring


Action no	Action details	Faculty in charge	Report
1.	Students to participate in World Bioethics day celebration as part of their curriculum they have to participate in various competitions (essay , photography etc) Tentative date for world bioethics day celebration is 19 th Oct 2018	Dr. John Rajpathy Dr. Raj Kishore Mahato	

Dr. P.K. Mohanty

Vice Principal

VMCH&RI


Dr. P.K. MOHANTY
 Vice Principal
 Velammal Medical



-- Curriculum Committee Meeting --

Date: 14/3/2019

1. Dr. Rajamuthaiah
2. Dr. P.K. Mohanty
3. Dr. John Raj Pathy
4. Dr. Muthuramalingam
5. Dr. Natarajavathinam S.
6. Dr. Rajkishore Mahato
7. Dr. K. Suganthi
8. Dr. S. B. Renasalingam

14/3/2019
S. B. Renasalingam

Dr. Muthuramalingam

Dr. Natarajavathinam S.

Dr. Rajkishore Mahato

14/3/19

Dr. K. Suganthi

Rm

Dr. R.M. RAJA MUTHAIAH, MS, M.Ch.,
Dean
Velammal Medical College Hospital
and Research Institute
Madurai-625 009

MINUTES OF CURRICULUM COMMITTEE MEETINGS HELD ON MARCH 14 2019

Location: College Board Room
Date: 14/3/2019
Time: 10:30 am

Attendees:

2. Chairperson - Dr. Rajamuthaiah
3. Members
 - Dr. P.K. Mohanty
 - Dr. John Rajpathy
 - Dr. Muthuramalingham
 - Dr. NatarajaRathinam
 - Dr. Raj Kishore Mahato
 - Dr. K. Suganthi
 - Dr. S. B. Rena Rosalind

Agenda items

3. To plan for CISP for new batch
4. To deliberate on the upcoming curricular changes by the MCI

Action no	Action details	Faculty in charge	Report
4.	The schedule for CISP/ foundation course to be finalized and staff allocated.	Dr. P.K. Mohanty	March 30 th 2019
5.	The CC to organize a meeting with all teaching faculty to high light CBME / curricular changes for new batch.	Dr. John Rajpathy	

Dr. Rajamuthaiah
Dean VMCH&RI

Dr. R.M. RAJA MUTHAIAH, MS, M.Ch.,
Dean
Velammal Medical College Hospital
and Research Institute
Madurai-625 009

Curriculum Committee Meeting

Date: 10/10/2019

1. Dr. Rajamuthaiah
2. Dr. P.K. Mohanty
3. Dr. John Raj Pathy
4. Dr. Muthuswalingam
5. Dr. Natarajavathinam
6. Dr. Rajkishore Mahato
7. Dr. K. Suganthi
8. Dr. S. B. Rena Rosalind

10/10/2019

10/10/19

10/10/19

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10/10/2019

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Dr. R.M. RAJA MUTHAIAH, MS, M.Ch.,

Dean

Velammal Medical College Hospital
and Research Institute

Madurai-625 009

MINUTES OF CURRICULUM COMMITTEE MEETINGS HELD ON OCTOBER 10 2019

Location: College Board Room
Date: 10/10/2019
Time: 10:30 am

Attendees:

1. Chairperson - Dr. Rajamuthaiah
2. Members
 - Dr. P.K. Mohanty
 - Dr. John Rajpathy
 - Dr. Muthuramalingham
 - Dr. NatarajaRathinam
 - Dr. Raj Kishore Mahato
 - Dr. K. Suganthi
 - Dr. S. B. Rena Rosalind

Agenda items

1. To deliberate on Corona virus crisis and its impact on education delivery.

Action no	Action details	Faculty in charge	Report
1.	Educate students on corona virus and how it would impact education. Safety measures to taken along with community medicine department.	Dr. P.K. Mohanty	

Dr. Rajamuthaiah

Dean VMCH&RI


Dr. R.M. RAJA MUTHAIAH, MS, M.Ch.,
 Dean
 Velammal Medical College Hospital
 and Research Institute
 Madurai-625 009



MINUTES OF CURRICULUM COMMITTEE MEETING

Location: College Board Room

Date: 11/02/2020

Time: 11:00 am

Attendees:

Chairperson: Dean, Dr.R.M.Raja Muthiah

Members

Dr. P.K Mohanty

Dr. John Rajpathy

D. Nataraja Rathinam

Dr. Raj Kishore Mahato

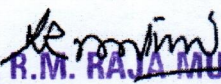
Dr. K. Suganthy

Dr. S.B. Rena Rosalind

Agenda Items:

1. To promote research activities amongst students.
2. To effectively follow the CBME curriculum
3. To promote research activities amongst students
4. To effectively follow the CBME curriculum

Action no.	Action Details	Faculty incharge	Report
1. To promote research activities amongst students.	To encourage and provide guidance to students regarding ICMR projects.	Dr. K.Suganthy	
2. To effectively follow the CBME curriculum	To go through the University guidelines and follow it.	Dr. Raj Kishore Mahato	
3. To promote research activities amongst students.	To encourage and provide guidance to students regarding ICMR projects.	Dr.K.Suganthy	
4. To effectively follow the CBME curriculum	To go through the University guidelines and follow it.	Dr. Raj Kishore Mahato	


Prof. R.M. RAJA MUTHIAH, M.S.,M.Ch.,
Dean

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MINUTES OF CURRICULUM COMMITTEE MEETING

Location: College Board Room

Date: 14/10/2020

Time: 11:00 am

Attendees:

Chairperson: Dean, Dr.R.M.Raja Muthiah

Members

Dr. P.K Mohanty

Dr. John Rajpathy

D. Natarajathinam

Dr. Raj Kishore Mahato

Dr. K. Suganthy

Dr. S.B. Rena Rosalind

Agenda Items:

1. To decide the thesis topic for PG students and present the same for IRB approval

Action no.	Action Details	Faculty incharge	Report
1. To decide the thesis topic for PG students and present the same for IRB approval	Action taken by Department HODs and the thesis guide.	Respective HODs	


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MINUTES OF CURRICULUM COMMITTEE MEETING

Location: College Board Room

Date: 10/03/2021

Time: 11:00 am

Attendees:

Chairperson: Dean, Dr.T.Thirunavukkarasu

Members

Dr. P.K Mohanty

Dr. John Rajpathy

D. Natarajathinam

Dr. Raj Kishore Mahato

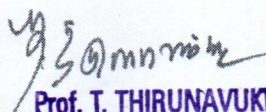
Dr. K. Suganthi

Dr. S.B. Rena Rosalind

Agenda Items:

1. Educate students on corona virus and how it would impact education. Safety measures taken along with community medicine department.

Action no.	Action Details	Faculty incharge	Report
1. Educate students on corona virus and how it would impact education. Safety measures taken along with community medicine department.	Dr. P.K Mohanty		


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VELAMMAL

**Medical College Hospital
& Research Institute**

The healing touch

MINUTES OF CURRICULUM COMMITTEE MEETING

Location: College Board Room

Date: 13/03/2021

Time: 11:00 am

Attendees:

Chairperson: Dean, Dr.T.Thirunavukkarasu

Members

Dr. P.K Mohanty

Dr. John Rajpathy

D. Natarajathinam

Dr. Raj Kishore Mahato

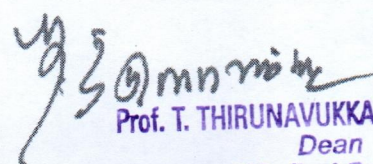
Dr. K. Suganthi

Dr. S.B. Rena Rosalind

Agenda Items:

Include Mentorship program as part of curriculum to co-ordinate with college committee.

Action no.	Action Details	Faculty incharge	Report
Include Mentorship program as part of curriculum to co-ordinate with college committee.	Prepare mentorship logbook	Dr.K. Suganthi	


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**Medical College Hospital
& Research Institute**

The healing touch

MINUTES OF CURRICULUM COMMITTEE MEETING

Location: College Board Room

Date: 09/03/2022

Time: 11:00 am

Attendees:

Chairperson: Dean, Dr.T.Thirunavukkarasu

Members

Dr. P.K Mohanty

Dr. John Rajpathy

D. Natarajathinam

Dr. Raj Kishore Mahato

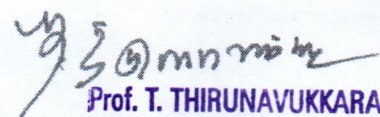
Dr. K. Suganthi

Dr. S.B. Rena Rosalind

Agenda Items:

1. To conduct Bioethics meetings
2. All the departments are requested to conduct CMEs/ Workshops/ Conferences.

Action no.	Action Details	Faculty incharge	Report
1. To conduct Bioethics meetings	Discuss with the management and decide on the meeting	Dr. John Rajpathy	
2. All the departments are requested to conduct CMEs/ Workshops/ Conferences.	Discuss with the management and decide on conducting the same	Dept. HODs	



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MINUTES OF CURRICULUM COMMITTEE MEETING

Location: College Board Room

Date: ...12/10/2022

Time: 11:00 am

Attendees:

Chairperson: Dean, Dr.T.Thirunavukkarasu

Members

Dr. P.K Mohanty

Dr. John Rajpathy

D. Natarajathinam

Dr. Raj Kishore Mahato

Dr. K. Suganthi

Dr. S.B. Rena Rosalind

Agenda Items:

All the faculties to actively participate in the Continuing Medical Education Programme (CME)

Action no.	Action Details	Faculty incharge	Report
All the faculties to actively participate in the Continuing Medical Education Programme (CME)	Requires active participation of MEU Members	MEU Incharge	


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