



VELAMMAL MEDICAL COLLEGE
HOSPITAL AND RESEARCH INSTITUTE
MADURAI - 625009

IQAC Minutes of Meeting during last 5 years

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Prof. T. THIRUNAVUKKARASU, M.D.,D.A.,
Dean
Velammal Medical College Hospital
and Research Institute
"Velammal Village"
Madurai-Tuticorin Ring Road
Anuppanadi, Madurai-625 009, T.N.



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2017-18

1st IQAC meeting held on 10-01-2017

The minutes of the first IQAC meeting held on 10-01-2017, at 3 pm in hospital board room, Velammal Medical College Hospital & Research Institute, Madurai.

Members present:

Sl. No.	Designation	Name of the Members & Designation
1.	Chair person	Dr. R. M. Raja Muthaiah Dean
2.	Member -Teaching Faculty Representative	Dr. S. Nataraja Rathinam, Professor, Department of Paediatrics
3.		Dr. John Rajpathy Professor, Physiology
4.		Dr. Trupti Bodhare Professor, Community Medicine
5.		Dr. K. Yegumuthu Associate Professor, Pathology
6.		Dr. S. B. Rena Rosalind Assistant Professor, Psychiatry
7.		Dr. S. Raja Assistant Professor, Microbiology
8.		Dr. K. J. Jeevitha Senior Resident, Obstetrics and Gynaecology
9.	Member from the Management	Mr. Manivannan Chief Administrative Officer
10.	Senior administrative officers	Dr. Somasundaram Medical Superintendent
11.		Dr. P. Mohanty Vice- Principal
12.	Local Society	Mrs Usha Rani Patnaik
13.	Student representatives	Dhivya Thiyagarajan, 2013 Batch
14.		Mr Maria Vidhyan Fernando. S, 2013 Batch


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15.	Expert	Dr. Sunil Kumer. D, Associate Professor, Department of Community Medicine, JSS Medical College, Mysore
16.	Industrialists	Mr. K. Vijayanand Managing Partner Hayakriva Associates and Builders
17.	Coordinator	Dr. Samir Bele Professor and HOD, Community Medicine

Agenda:-

1. Welcome and introduction of committee members .
2. Role and responsibilities of IQAC
3. Experience sharing by an expert
4. Proposed quality initiatives

Agenda 1: Welcome and introduction of committee members

The IQAC Committee was constituted as per the guidelines and the Members present in the meeting agreed for the decision of the committee.

Dr. R.M. Raja Muthaiah, Dean of Velammal Medical College Hospital & Research Institute, congratulated all members for being the part of IQAC and welcomed them. He explained the vision and mission of the institute in terms of quality of education and patient care and insisted all the members to give contribute effective to improve and maintain the quality.

Agenda 2: Role and responsibilities of IQAC

Dr. Samir Bele, IQAC coordinator explained the entire process of the NAAC accreditation along with timeline on a power point presentation. He also informed about the preparation of NAAC orientation and Documentation workshop which has been planned on in the month of January. Dr. R.M. Raja Muthaiah, Dean insisted to issue a certificate for the participants.

Agenda 3: Experience sharing by an expert

Dr. Sunil Kumar. D, Associate Professor & IQAC Coordinator Department of Community Medicine, JSS Medical College, Mysuru who joined the meeting as an expert thanked Dean, Management and other committee members for the invitation and shared his practical experience regarding accreditation process.



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He also explained various do's and don'ts and provided various suggestions to expediate the data collection process.

It was followed by the detailed discussion on various criteria's and preparation of IIQA and SSR. There was a discussion regarding the current status of the activities in the institute and various recommendations to improve the quality of teaching and learning.

Agenda 4 : Proposed quality initiatives

- It was decided to conduct following activities through IQAC from different departments
- IQAC will promote to initiate the value-added,
- online courses/ classes which address gender, environment and sustainability, human values, health determinants, right to health issues, emerging demographic changes and professional ethics in the curricula.
- It is recommended to strengthen the research and development activities and encourage faculty to undertake research projects and will support them in grant writing and research publications.
- Motivate faculty to get register as a Ph.D guide if they are fulfilling the eligibility criteria stipulated by the Regulatory Councils.
- Send faculty to get trained for development and delivery of e-content / e-courses so as the faculty should develop the e-content / e-courses.
- It is recommended to formulate NAAC steering committee/ criteria heads with head of the departments for monitoring the criteria wise activities.
- IQAC will conduct regular training programme to sensitize the faculties regarding NAAC process, quality initiatives and promotion of research and adoption of innovative teaching learning methodologies.

Mr. Manivannan, Chief Administrative Officer, appreciated the initiatives and ensured to support on behalf of management.

It was decided to conduct the IQAC meeting once in every four month and teachers committee members meeting as an when required.

Finally, Dr. R.M. Raja Muthaiah, Dean of the institute thanked all members and requested their active participation to improve and sustain the quality of teaching, learning and patient care in the institute.

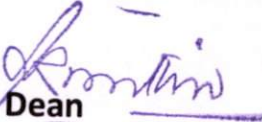

Prof. T. THIRUNAVUKKARASU, M.D.,D.A.,
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Velammal Medical College Hospital
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Meeting was concluded with vote of thanks delivered by IQAC coordinator.


Dean

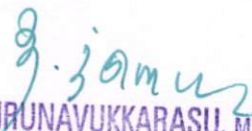

IQAC coordinator

Copy submitted to:-

- The Honourable Chairman

Copy to:

- Medical Superintendent, VMCH& RI
- Vice- Principal, VMCH& RI
- Chief Administrative Officer
- IQAC Coordinator
- IQAC Members


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2nd IQAC meeting - 30-03-2017

The 2nd meeting for the year 2017 of IQAC was held on 30-03-2017 By 11.00 am at Board Room of Velammal Medical College Hospital & Research Institute, Madurai.

Members present:

Sl. No.	Designation	Name of the Members & Designation
1.	Chair person	Dr. R. M.Raja Muthaiah Dean
2.	Member Teaching Faculty Representative	Dr. S. Nataraja Rathinam, Professor, Department of Paediatrics
3.		Dr. John Rajpathy, Professor, Physiology
4.		Dr. Trupti Bodhare Professor, Community Medicine
5.		Dr. K. Yegumuthu Associate Professor, Pathology
6.		Dr. S. B. Rena Rosalind Assistant Professor, Psychiatry
7.		Dr. S. Raja, Assistant Professor, Microbiology
8.		Dr. K. J. Jeevitha, Senior Resident, Obstetrics and Gynaecology
9.	Member from the Management	Mr. Manivannan Chief Administrative Officer
10.	Senior administrative officers	Dr. Somasundaram Medical Superintendent
11.		Dr. P. Mohanty Vice- Principal
12.	Local Society	Mrs Usha Rani Patnaik
13.	Student representatives	Dhivya Thiyagarajan, 2013 Batch
14.		Mr Maria Vidhyan Fernando.S, 2013 Batch
15.	Industrialists	Mr. K. Vijayanand, Managing Partner Hayakriva Associates and Builders
16.	Coordinator	Dr. Samir Bele, Professor and HoD, Community Medicine

Prof. T. THIRUNAVUKKARASU, M.D., D.A.,
Dean

Velammal Medical College Hospital
and Research Institute
"Velammal Village"
Madurai-Tuticorin Bypass Road
Anuppanadi, Madurai-625 009, T.N.



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Agenda:

1. Review of action taken on the proceedings of the previous meeting held on 10-01-2017
2. Review of constitution of steering committee / criteria heads
3. Review of research, extension and collaboration activities.
4. Review of Co-Curricular activities.
5. Proposed quality initiatives

Agenda wise review conducted by the Chairman and following are the points discussed and decision taken.

Agenda 1: Review of action taken on the proceedings of the previous meeting held on 10-01-2017

Dr. R.M. Raja Muthaiah, Dean of Velammal Medical College Hospital & Research Institute, welcomed all the members to the meeting. Dr. Samir Deorao Bele, Professor & HOD, Community Medicine and IQAC Coordinator explained the purpose of the meeting which is to decide the plan of action for data collection and compilation from all departments in order to prepare for the IQA and SSR.

The minutes of previous IQAC held on 10-01-2017 was read by Dr. Trupti Bodhare, Professor, Community Medicine. Then the business arising from the previous minutes were discussed by Dr. Samir Bele, Professor & HOD, Community Medicine and IQAC Coordinator. The minutes were approved.

Agenda 2: Review of constitution of steering committee / criteria heads

IQAC Coordinator informed about the various faculty members selected as a steering committee members / criteria head. It has been decided to invite these members for getting the update regarding their progress of work in the IQAC meeting as and when required.

Agenda 3: Review of research and extension and collaboration activities.

It has been discussed that institute should take efforts to inculcate the research skills and the importance of research among the faculty. Dean insisted to document awards received by Institutions/faculties and students.

Prof. I. THIRUNAVUKKARASU, M.D., D.A.,
Dean

Velammal Medical College Hospital
and Research Institute
"Velammal Village"
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He also insisted to encourage faculties to publish research papers in Scopus, Pubmed and UGC indexed journal and to present papers in various National/International conference and workshops. It was also discussed and decided to encourage MBBS students to involve in the research by assigning them short studies, case reports and projects.

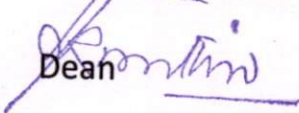
Agenda 4 : Review of Co-Curricular activities and students support facilities.

It has been discussed that the students are the important stakeholders of an educational institute and all efforts shall be taken to promote the overall development of the students. It has been decided to encourage students to participate in various workshops cultural and sports activities and other curricular and extra-curricular activities. It has also been suggested to organise various competitions among students in various cultural and sports activities. It has also been decided to provide the guidance for competitive examinations and capability enhancement programs to the undergraduate students.

Agenda 5 : Proposed quality initiatives

Dr. Samir Bele informed that IQAC has planned to conduct the Research Methodology workshop for the faculties to promote the research and publications among them.

Meeting concluded with vote of thanks by IQAC coordinator.


Dean


IQAC coordinator

Copy submitted to:-

- The Honourable Chairman

Copy to:

- Medical Superintendent, VMCH& RI
- Vice- Principal, VMCH& RI
- Chief Administrative Officer
- IQAC Coordinator
- IQAC Members


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Dean
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3rd IQAC meeting - 30-06-2017

The minutes of the meeting of NAAC steering committee and core members of IQAC conducted on 30-06-2017 at 2 pm in the Hospital Board Room, Velammal Medical College Hospital & Research Institute, Madurai.

Members present:

Sl.No.	Designation	Name of the Members & Designation
1.	Chair person	Dr. R. M.Raja Muthaiah Dean
2.	Member - Teaching Faculty Representative	Dr. S. Nataraja Rathinam, Professor, Department of Paediatrics
3.		Dr. John Rajpathy Professor, Physiology
4.		Dr. Trupti Bodhare Professor, Community Medicine
5.		Dr. K. Yegumuthu Associate Professor, Pathology
6.		Dr. S. B. Rena Rosalind Assistant Professor, Psychiatry
7.		Dr. S. Raja Assistant Professor, Microbiology
8.		Dr. K. J. Jeevitha, Senior Resident, Obstetrics and Gynaecology
9.	Member from the Management	Mr. Manivannan, Chief Administrative Officer
10.	Senior administrative officers	Dr. Somasundaram Medical Superintendent
11.		Dr. P. Mohanty, Vice- Principal
12.	Local Society	Mrs Usha Rani Patnaik
13.	Student representatives	Dhivya Thiyagarajan, 2013 Batch
14.		Mr Maria Vidhyan Fernando. S , 2013 Batch
15.	Industrialists	Mr. K. Vijayanand, Managing Partner Hayakriva Associates and Builders
16.	Coordinator	Dr. Samir Bele Professor and HoD, Community Medicine

Prof. T. THIRUNAVUKKARASU, M.D., D.A.,
Dean

Velammal Medical College Hospital
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"Velammal Village"
Madurai-Tuticorin Ring Road
Anuppanadi, Madurai-625 009



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Agenda

1. Business arising from previous meeting
2. Formation of sub committees under each Criteria
3. Review of teaching learning activities
4. Proposed quality initiatives

Dr. R.M. Raja Muthaiah, Dean of Velammal Medical College Hospital & Research Institute, welcomed all the members to the meeting. Dr. Samir Deorao Bele, Professor & HOD, Community Medicine and IQAC Coordinator explained the purpose of the meeting.

Agenda 1: Business arising from previous meeting

The minutes of previous IQAC meeting was read and then the business arising from the previous minutes were discussed by Dr. Samir Bele, Professor & HOD, Community Medicine and IQAC Coordinator.

Dr. Samir Bele also informed about the successful organisation of Research Methodology workshop on 17-04-2017 with active involvement of faculties from various department.

Dr. R.M. Raja Muthaiah, Dean of Velammal Medical College Hospital & Research Institute, insisted to focus more promotion of research and publications among faculty and students and encourage more alumni to take active part in the institutional programs. He also enquired about the revised strategy to expedite data collection.

Agenda 2: Formation of sub committees under each Criteria

Dr. Samir Bele IQAC co Ordinator informed the committees to be formed under each criterion and the members for each committee. After detailed discussion following committees were formed.

CRT-1

1. Curricular, Co-curricular Activities & Time Table
2. Annual Calendar of Events
3. Annual Report & Magazine Committee
4. Feedback Analysis Committee


Prof. T. THIRUNAVUKKARASU, M.D., D.A.,
Dean
Velammal Medical College Hospital
and Research Institute
"Velammal Village"
Madurai-Tuticorin Ring Road
Anuppanadi, Madurai-625 009, T.N.



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CRT-2

1. Internal assessment & Result Analysis
2. Examination Grievance Redressal
3. Slow & Advance learners and Mentor-Mentee Committee
4. Parent Teacher Meeting

CRT-3

1. Institutional Ethics Committee
2. The Research Development & Sustenance Committee
3. Internal Review Board
4. MoUs, Linkages & Collaborations
5. Extension, NSS, NCC & ISR & Activities

CRT-4

1. Library Advisory
2. Infrastructure & ICT (Maintenance, Upgradation & Condemnation)

CRT-5

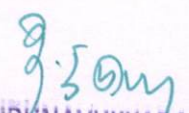
1. Minority Cell -HR
2. SC / ST Cell -HR
3. Grievance Redressal Committee
4. Anti-Ragging Committee
5. Sexual Harassment Elimination
6. Extra-Curricular Activities (Sports & Cultural)
7. Student Council, International Student Cell
8. Alumni Association
9. Placement, Competitive Exams, Opting Higher Education, High end Equipment & Pre-Clinical Training

CRT-6

1. Student's Welfare & Staff Welfare
2. Internal Complaints Committee
3. Faculty Development & Teacher Quality Improvement
4. Finance Committee
5. Recruitment Committee
6. Institutional Code of Conduct (Behavioural Monitoring & Counselling)

CRT-7

1. Gender Equity, Women Empowerment
2. Environment Consciousness & Best Practices


Prof. T. THIRUNAVUKKARASU, M.D., D.A.,
Dean
Velammal Medical College Hospital
and Research Institute
"Velammal Village"
Madurai-Tuticorin 111th Road
Anuppanadi, Madurai-625 009, T.N.



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CRT-8

1. Hospital Infection Control
2. Medical Education Unit & Continuing Education Committee

Chairman IQAC informed coordinator to involve the committee chairpersons in subsequent in IQAC meetings and review the activities conducted under each committee.

Agenda 3: Review of teaching learning activities

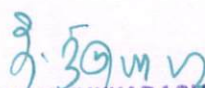
It has been discussed that the vision of the institute is to provide the quality education and to achieve that teachers must adopt the innovative teaching learning methods. The members discussed various methods like Problem based learning, team based learning, computer assisted learning etc. Dean insisted that all faculties to make use of ppt and technology to teach the students. He instructed IQAC Coordinator to organise one workshop regarding the same.

Agenda 4: Proposed quality initiatives

It was recommended to prepare the individual file based on the various metrics/indicators for the criteria at central level by the IQAC.

Each department has to propose the departmental coordinator who will coordinate with the IQAC/ steering committee members and submit their reports. The departmental coordinators will collect the relevant information from their respective department and submit it within the stipulated time. It was also recommended to have one coordinator from the ancillary department. Dr Samir Bele informed that IQAC has planned to conduct the workshop on Innovative teaching learning strategies in the month of July.

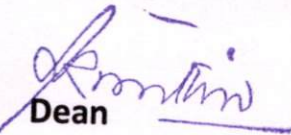
Dr. P. Mohanty, Vice- Principal, requested all steering committee members and IQAC faculty members to extend their wholehearted support and Dr. R.M. Raja Muthaiah, Dean of the institute thanked all members for their active participation in the meeting and insisted them to follow the timeline.


Prof. T. THIRUNAVUKKARASU, M.D., D.A.,
Dean
Velammal Medical College Hospital
and Research Institute
"Velammal Village"
Madurai-Tuticorin Ring Road
Anuppanadi, Madurai-625 009, T.N.



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Meeting concluded with vote of thanks by IQAC coordinator.


Dean


IQAC coordinator

Copy submitted to:-

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Copy to:

- Medical Superintendent, VMCH& RI
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- Chief Administrative Officer
- IQAC Coordinator
- IQAC Members


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Velammal Medical College Hospital
and Research Institute
"Velammal Village"
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4th IQAC meeting - 28-09-2017

The minutes of the meeting of IQAC was conducted on 28-09-2017 at 12 noon in the Hospital Board Room, Velammal Medical College Hospital & Research Institute, Madurai.

Members present:

Sl. No.	Designation	Name of the Members & Designation
1.	Chair person	Dr. R. M.Raja Muthaiah Dean
2.	Member - Teaching Faculty Representative	Dr. S. Nataraja Rathinam, Professor, Department of Paediatrics
3.		Dr. John Rajpathy Professor, Physiology
4.		Dr. Trupti Bodhare Professor, Community Medicine
5.		Dr. K. Yegumuthu Associate Professor, Pathology
6.		Dr. S. B. Rena Rosalind Assistant Professor, Psychiatry
7.		Dr. S. Raja Assistant Professor, Microbiology
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9.	Member from the Management	Mr. Manivannan Chief Administrative Officer
10.	Senior administrative officers	Dr. Somasundaram Medical Superintendent
11.		Dr. P. Mohanty Vice- Principal
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14.		Mr Maria Vidhyan Fernando. S , 2013 Batch
15.	Industrialists	Mr. K. Vijayanand Managing Partner Hayakriva Associates and Builders
16.	Coordinator	Dr. Samir Bele Professor and HoD, Community Medicine

9.50m
Prof. T. THIRUNAVUKKARASU, M.D., D.A.
Dean

Velammal Medical College Hospital
and Research Institute
"Velammal Vilasam"
Madurai-Tuticorin Ring Road
Anuppanadi, Madurai-625 009, T.N.



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Agenda

1. Business arising from previous meeting
2. Review of teaching learning activities
3. Proposed quality initiatives

Dr. R.M. Raja Muthaiah, Dean of Velammal Medical College Hospital & Research Institute, welcomed all the members to the meeting. Dr. Samir Deorao Bele, Professor & HOD, Community Medicine and IQAC Coordinator explained the purpose of the meeting.

Agenda 1: Business arising from previous meeting

The minutes of previous IQAC meeting was read and the business arising from the previous minutes were discussed by Dr. Trupti Bodhare, Professor Community Medicine.

It has been informed to the participants that a workshop on innovative teaching learning strategies in medical education and received well by the various faculty members. Mr. Manivannan, Chief Administrative Officer urged all faculty members to adopt at least one innovative method per department to teach the medical students.

Agenda 2: Review of teaching learning activities

Mr. Manivannan, Chief Administrative Officer insisted that there should be some quality assurance mechanism. He said that the curriculum, the teaching learning methods, and the assessment methods must be reviewed and revised on a continuous basis to satisfy the students. He insisted IQAC to sensitize the faculty regarding the same.

Agenda 3: Proposed quality initiatives

Dr Samir Bele informed that IQAC has planned to conduct the workshop on Innovative teaching learning strategies in the month of September 2017.

Dr. P. Mohanty, Vice- Principal, and Dr. R.M. Raja Muthaiah, Dean of the institute thanked all members for their suggestions and active participation in the meeting.

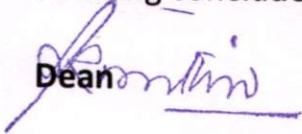

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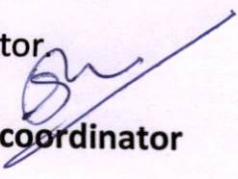
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Meeting concluded with vote of thanks by IQAC coordinator


Dean


IQAC coordinator

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- Vice- Principal, VMCH& RI
- Chief Administrative Officer
- IQAC Coordinator
- IQAC Members


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5th IQAC meeting - 30th December 2017

The minutes of the meeting of IQAC was conducted on 30th December 2017 at 3 PM in the Hospital Board Room, Velammal Medical College Hospital & Research Institute, Madurai.

Members present:

Sl.No.	Designation	Name of the Members & Designation
1.	Chair person	Dr. R. M.Raja Muthaiah Dean
2.	Member -Teaching Faculty Representative	Dr. S. Nataraja Rathinam, Professor, Department of Paediatrics
3.		Dr. John Rajpathy Professor, Physiology
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Agenda

1. Business arising from previous meeting
2. Proposed quality initiatives

Dr. Samir Deorao Bele, Professor & HOD, Community Medicine and IQAC Coordinator welcomed all the members to the meeting and explained the purpose of the meeting.

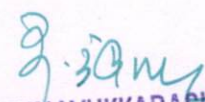
Agenda 1: Business arising from previous meeting

The minutes of previous IQAC meeting was read and the business arising from the previous minutes were discussed by Dr. Samir Deorao Bele. He informed to the participants that a workshop on Quality assurance in medical education was organised and received well by the various faculty members.

Agenda 2: Proposed quality initiatives

In order to make more faculties aware about the NAAC process and its standards, Dr Samir Bele informed that IQAC has planned to conduct the workshop on NAAC orientation and Documentation in the month of January 2018.

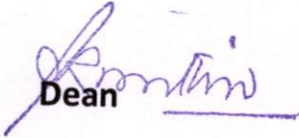
Dr. R.M. Raja Muthaiah, Dean of the institute thanked all members for their suggestions and active participation in the meeting.


Prof. T. THIRUNAVUKKARASU, M.D.,D.A.,
Dean
Velammal Medical College Hospital
and Research Institute
"Velammal Village"
Madurai-Tuticorin Ring Road
Anuppanadi, Madurai-625 009, T.N.



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Meeting concluded with vote of thanks by IQAC coordinator.


Dean

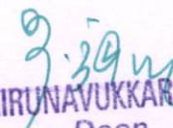

IQAC coordinator

Copy submitted to:-

- The Honourable Chairman

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- Medical Superintendent, VMCH& RI
- Vice- Principal, VMCH& RI
- Chief Administrative Officer
- IQAC Coordinator
- IQAC Members


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6th IQAC meeting - 29-06-2018

The minutes of the meeting of IQAC conducted on 29-06-2018 at 3 pm in the Hospital Board Room, Velammal Medical College Hospital & Research Institute, Madurai.

Members present:

Sl.No.	Designation	Name of the Members & Designation
1.	Chair person	Dr. R. M. Raja Muthaiah Dean
2.	Member -	Dr. S. Nataraja Rathinam, Professor, Department of Paediatrics
3.	Teaching Faculty	Dr. John Rajpathy Professor, Physiology
4.	Representative	Dr. Trupti Bodhare Professor, Community Medicine
5.		Dr. K. Yegumuthu Associate Professor, Pathology
6.		Dr. S. B. Rena Rosalind Assistant Professor, Psychiatry
7.		Dr. S. Raja Assistant Professor, Microbiology
8.		Dr. K. J. Jeevitha Senior Resident, Obstetrics and Gynaecology
9.	Member from the Management	Mr. Manivannan Chief Administrative Officer
10.	Senior administrative officers	Dr. Somasundaram Medical Superintendent
11.		Dr. P. Mohanty Vice- Principal
12.	Local Society	Mrs Usha Rani Patnaik
13.	Student representatives	Dhivya Thiyagarajan, 2013 Batch
14.		Ramesh Venkatachalam, 2013 Batch
15.	Industrialists	Mr. K. Vijayanand Managing Partner Hayakriva Associates and Builders
16.	Coordinator	Dr. Samir Bele Professor and HoD, Community Medicine

3.59mm
Prof. T. THIRUNAVUKKARASU, M.D., D.A.,
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Madurai-Tuticorin Ring Road
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Agenda:-

1. Business arising from previous meeting
2. Review of research & innovations
3. Review of extension activities
4. Review of MOUs & collaboration
5. Proposed quality initiatives

Dr. Samir Deorao Bele, Professor & HOD, Community Medicine and IQAC Coordinator welcomed all the members to the meeting.

Agenda 1: Business arising from previous meeting

The minutes of previous IQAC meeting was read and then the business arising from the previous minutes were discussed by Dr. Samir Bele, Professor & HOD, Community Medicine and IQAC Coordinator.

Dr. Samir Bele also informed about the successful organisation of workshop on Research Methodology conducted on 06.04.2018 with active involvement of PGs from all the department.

Agenda 2: Review of research & innovations

The committee reviewed number of research papers published during 2017-18, out of total 50 research papers, 16 are published in UGC notified journals and remaining 34 in other journals. It is informed to publish the papers in UGC notified journals.

Agenda 3: Review of extension activities

During 2017-18, 14 outreach & extension activities are conducted with the participation of student and faculties, Committee informed to increase the number of activities during subsequent years.

Agenda 4: Review of MOUs & collaboration

MOUs and collaboration activities reviewed by the members, informed to maintain documents for activities conducted under each MOU, till the end date of MOU.

Informed to have more number of MOUs for research, student exchange and during next meeting and department wise MOUs signed will be reviewed.

9-5-2018
Prof. T. THIRUNAVUKKARASU, M.D., D.A.,
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and Research Institute
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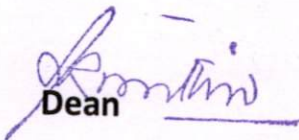
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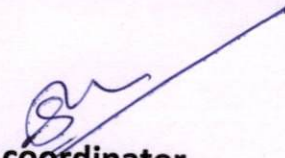
Agenda 5: Proposed quality initiatives

Dr Samir Bele informed that IQAC has planned to conduct the workshop on Communication Skills in Medicine in the month of July.

Dr. R.M. Raja Muthaiah, Dean of the institute thanked all members for their active participation in the meeting.

Meeting was concluded with vote of thanks delivered by IQAC coordinator.


Dean


IQAC coordinator

Copy submitted to:-

- The Honourable Chairman

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- Medical Superintendent, VMCH& RI
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- Chief Administrative Officer
- IQAC Coordinator
- IQAC Members


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2018-19

1st IQAC meeting - 26-10-2018

The minutes of the meeting of IQAC conducted on 26-10-2018 at 3 pm in the Hospital Board Room, Velammal Medical College Hospital & Research Institute, Madurai.

Members present:

Sl.No	Designation	Name of the Members & Designation
1.	Chair person	Dr. R. M. Raja Muthaiah Dean
2.	Member -Teaching Faculty Representative	Dr. S. Nataraja Rathinam, Professor, Department of Paediatrics
3.		Dr. John Rajpathy, Professor, Physiology
4.		Dr. Trupti Bodhare Professor, Community Medicine
5.		Dr. K. Yegumuthu Associate Professor, Pathology
6.		Dr. S. B. Rena Rosalind Assistant Professor, Psychiatry
7.		Dr. S. Raja, Assistant Professor, Microbiology
8.		Dr. K. J. Jeevitha Senior Resident, Obstetrics and Gynaecology
9.	Member from the Management	Mr. Manivannan Chief Administrative Officer
10.	Senior administrative officers	Dr. Somasundaram Medical Superintendent
11.		Dr. P. Mohanty Vice- Principal
12.	Local Society	Mrs Usha Rani Patnaik
13.	Student representatives	Dhivya Thiyagarajan, 2013 Batch
14.		Ramesh Venkatachalam, 2013 Batch
15.	Industrialists	Mr. K. Vijayanand Managing Partner Hayakriva Associates and Builders
16.	Coordinator	Dr. Samir Bele Professor and HoD, Community Medicine

Prof. T. THIRUNAVUKKARASU, M.D.,D.A.,
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VELAMMAL MEDICAL COLLEGE HOSPITAL AND RESEARCH INSTITUTE MADURAI - 625009

Agenda:-

1. Business arising from previous meeting
2. Review of library facilities
3. Review of student's progression
4. Review of Alumni activities
5. Proposed quality initiatives

Dr. R.M. Raja Muthaiah, Dean of Velammal Medical College Hospital & Research Institute, welcomed all the members to the meeting.

Agenda 1: Business arising from previous meeting

The minutes of previous IQAC meeting was read by Dr Trupti Bodhare and then the business arising from the previous minutes were discussed.

Dr. Samir Bele also informed about the successful organisation of workshop on Communication Skills in Medicine conducted on 06.07.2018 with active involvement of faculties from various department.

Dr. R.M. Raja Muthaiah, Dean of Velammal Medical College Hospital & Research Institute, insisted to focus more promotion of research and publications among faculty and students and encourage more alumni to take active part in the institutional programs. He also enquired about the revised strategy to expedite data collection.

Agenda 2: Review of library facilities

The committee reviewed the existing facilities available in the library in terms of seating arrangement, No. of text books, reference books, Journals, E-Journals CDS etc. for use of faculty and students.

The following are the available resources

- | | |
|--------------------|---------|
| 1. Text books | : 11999 |
| 2. Reference books | : 1129 |
| 3. Journals | : 61 |
| 4. CDs | : 814 |

The chairman informed all the concerned to verify the availability of department wise books if anything is needed bring it to the notice of the librarian so that can be purchased.

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Agenda 3: Review of students progression

The chairman informed the IQAC coordinator to provide Number of students joined different colleges for higher education. He also suggested to keep Alumni data base correctly.

Agenda 4: Review of Alumni activities

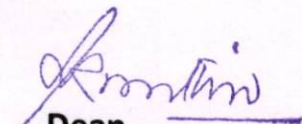
It is observed by members the alumni activities in the college are at the expected level. The alumni chairman is informed to conduct Alumni activities, meetings at regular intervals, prepare action plan and submit during next meeting.

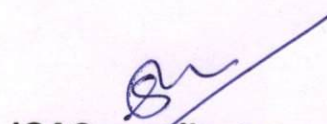
Agenda 5: Proposed quality initiatives

Dr Samir Bele informed that IQAC has planned to conduct the workshop on Ethics and law in the medical curriculum in the month of November.

Dr. P. Mohanty, Vice- Principal, thanked all members for their active participation in the meeting and insisted them to follow the timeline.

Meeting was concluded with vote of thanks delivered by IQAC coordinator.


Dean

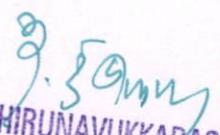

IQAC coordinator

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- Chief Administrative Officer
- IQAC Coordinator
- IQAC Members


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2nd IQAC meeting - 13-12-2018

The minutes of the meeting of IQAC conducted on 13-12-2018 at 3 pm in the Hospital Board Room, Velammal Medical College Hospital & Research Institute, Madurai.

Members present:

Sl. No	Designation	Name of the Members & Designation
1.	Chair person	Dr. R. M. Raja Muthaiah Dean
2.	Member -Teaching Faculty Representative	Dr. S. Nataraja Rathinam, Professor, Department of Paediatrics
3.		Dr. John Rajpathy Professor, Physiology
4.		Dr. Trupti Bodhare Professor, Community Medicine
5.		Dr. K. Yegumuthu Associate Professor, Pathology
6.		Dr. S. B. Rena Rosalind Assistant Professor, Psychiatry
7.		Dr. S. Raja Assistant Professor, Microbiology
8.		Dr. K. J. Jeevitha Senior Resident, Obstetrics and Gynaecology
9.	Member from the Management	Mr. Manivannan Chief Administrative Officer
10.	Senior administrative officers	Dr. Somasundaram Medical Superintendent
11.		Dr. P. Mohanty Vice- Principal
12.	Local Society	Mrs Usha Rani Patnaik
13.	Student representatives	Dhivya Thiyagarajan, 2013 Batch
14.		Ramesh Venkatachalam, 2013 Batch
15.	Industrialists	Mr. K. Vijayanand Managing Partner Hayakriva Associates and Builders
16.	Coordinator	Dr. Samir Bele Professor and HoD, Community Medicine

[Signature]
Dr. S. Nataraja Rathinam, M.D., D.A.,
Dean
Velammal Medical College Hospital
and Research Institute
"Velammal Village"
Madurai-Tuticorin Ring Road
Anuppanadi, Madurai-625 009, T.N.



VELAMMAL MEDICAL COLLEGE HOSPITAL AND RESEARCH INSTITUTE MADURAI - 625009

Agenda

1. Business arising from previous meeting
2. Review of extracurricular activities
3. Review of mentor system
4. Proposed quality initiatives

Dr. R.M. Raja Muthaiah, Dean of Velammal Medical College Hospital & Research Institute, welcomed all the members to the meeting. Dr. Samir Deorao Bele, Professor & HOD, Community Medicine and IQAC Coordinator explained the purpose of the meeting.

Agenda 1: Business arising from previous meeting

The minutes of previous IQAC meeting was read and then the business arising from the previous minutes were discussed by Dr. Samir Bele, Professor & HOD, Community Medicine and IQAC Coordinator.

Dr. Samir Bele also informed about the successful organisation of workshop on Ethics and law in the medical curriculum conducted on 09.11.2018 with active involvement of faculties from various department.

Agenda 2: Review of extracurricular activities

The members reviewed the activities of sports and cultural committee. Committee chairperson explain the activity conducted during the year 2018-19 till date and actual plan presented was also approved.

No. of Sports activities conducted :11

No. of Cultural activities conducted :10

Agenda 3: Review of mentor system

Department wise mentors and mentees for each mentor was reviewed. Responsibilities of mentor is made clear and informed for proper implementation, Identification of slow and advancer learners, remedial actions to be taken and opportunities provided for advance learners.

Agenda 4: Proposed quality initiatives

It was informed that IQAC has planned to conduct the workshop on Evidence Based Medicine in the month of December.

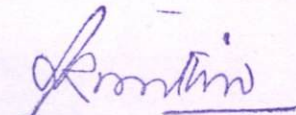
Dr. R.M. Raja Muthaiah, Dean of the institute thanked all members for their active participation in the meeting and insisted them to follow the timeline.


Dr. T. THIRUNAVUKKARASU, M.D., D.A.
Dean
Velammal Medical College Hospital
and Research Institute
"Velammal Village"
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Anuppanadi, Madurai-625 001, T.N.



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Meeting was concluded with vote of thanks delivered by IQAC coordinator.


Dean

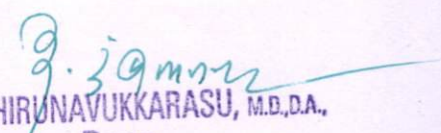

IQAC coordinator

Copy submitted to:-

- The Honourable Chairman

Copy to:

- Medical Superintendent, VMCH& RI
- Vice- Principal, VMCH& RI
- Chief Administrative Officer
- IQAC Coordinator
- IQAC Members


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"Velammal Village"
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3rd IQAC meeting - 28-03-2019

The minutes of the meeting of IQAC conducted on 28-03-2019 at 3 pm in the Hospital Board Room, Velammal Medical College Hospital & Research Institute, Madurai.

Members present:

Sl. No.	Designation	Name of the Members & Designation
1.	Chair person	Dr. R. M. Raja Muthaiah Dean
2.	Member -Teaching Faculty Representative	Dr. S. Nataraja Rathinam Professor, Department of Paediatrics
3.		Dr. John Rajpathy Professor, Physiology
4.		Dr. Trupti Bodhare Professor, Community Medicine
5.		Dr. K. Yegumuthu Associate Professor, Pathology
6.		Dr. S. B. Rena Rosalind Assistant Professor, Psychiatry
7.		Dr. S. Raja Assistant Professor, Microbiology
8.		Dr. K. J. Jeevitha Assistant Professor, Obstetrics and Gynaecology
9.	Member from the Management	Mr. Manivannan Chief Administrative Officer
10.	Senior administrative officers	Dr. Somasundaram Medical Superintendent
11.		Dr. P. Mohanty Vice- Principal
12.	Local Society	Mrs Usha Rani Patnaik
13.	Student representatives	Ms Dhivya Thiyagarajan,
14.		Mr Maria Vidhyan Fernando. S
15.	Industrialists	Mr. K. Vijayanand Managing Partner Hayakriva Associates and Builders
16.	Coordinator	Dr. Samir Bele Professor and HoD, Community Medicine

[Signature]
Dean
Velammal Medical College Hospital
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"Velammal Village"
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Anuppanadi, Madurai-625 009, T.N.



VELAMMAL MEDICAL COLLEGE

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MADURAI - 625009

Agenda

1. Business arising from previous meeting
2. Constitution of Alumni Association
3. Proposed quality initiatives

Dr. R.M. Raja Muthaiah, Dean of Velammal Medical College Hospital & Research Institute, welcomed all the members to the meeting.

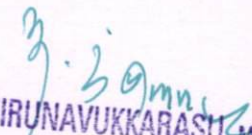
Agenda 1: Business arising from previous meeting

The minutes of previous IQAC meeting was read and then the business arising from the previous minutes were discussed by Dr. Samir Bele, Professor & HOD, Community Medicine and IQAC Coordinator.

Dr. Samir Bele also informed about the successful organisation of workshop on Evidence Based Medicine conducted on 18.12.2018 with active involvement of faculties from various department.

Agenda 2: Constitution of Alumni Association

- Render support for constitution of Alumni Association
- Render support to alumnus to prepare memorandum of association, and create a separate bank account for alumni association.
- Registration of Velammal Medical College Hospital and Research Institute Alumni Association under Societies Registration Act.
- Creating feedback system for students, teachers, parents and alumni, and other stakeholder.


Prof. T. THIRUNAVUKKARASU, M.D., D.A.
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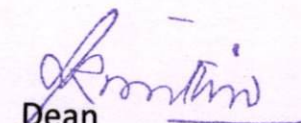
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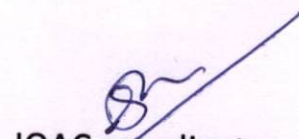
Agenda 3: Proposed quality initiatives

Dr Samir Bele informed that IQAC has planned to conduct the workshop on Assessment in medical education: Setting standards in the month of April.

Dr. P. Mohanty, Vice- Principal, thanked all members for their active participation in the meeting and insisted them for their cooperation.

Meeting was concluded with vote of thanks delivered by IQAC coordinator.


Dean


IQAC coordinator

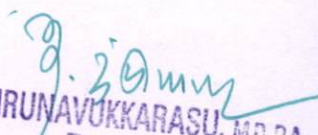
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IQAC Members


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VELAMMAL MEDICAL COLLEGE

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4th IQAC meeting - 28-06-2019

The minutes of the meeting of IQAC conducted on 28-06-2019 at 3 pm in the Hospital Board Room, Velammal Medical College Hospital & Research Institute, Madurai.

Members present:

Sl. No	Designation	Name of the Members & Designation
1.	Chair person	Dr. R. M. Raja Muthaiah Dean
2.	Member -Teaching Faculty Representative	Dr. S R Dhamotharan Professor, Department of General Surgery
3.		Dr. S. Nataraja Rathinam, Professor, Department of Paediatrics
4.		Dr. John Rajpathy Professor, Physiology
5.		Dr. Trupti Bodhare Professor, Community Medicine
6.		Dr. K. Yegumuthu Associate Professor, Pathology
7.		Dr. S. B. Rena Rosalind Associate Professor, Psychiatry
8.		Dr C Yogesh Associate Professor, Forensic Medicine and Toxicology
9.		Dr. S. Raja Assistant Professor, Microbiology
10.		Dr. K. J. Jeevitha Assistant Professor, Obstetrics and Gynaecology
11.	Member from the Management	Mr. Manivannan Chief Administrative Officer
12.	Senior administrative officers	Dr. Somasundaram Medical Superintendent
13.		Dr. P. Mohanty Vice- Principal
14.	Local Society	Mrs Usha Rani Patnaik
15.	Student representatives	V S Vaan Mukilan Harini E
16.		Dr Dhivya Thiyagarajan,

Prof. T. THIRUNAVUKKARASU, M.D., D.A.,
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17.	Alumni representatives	Dr Maria Vidhyan Fernando. S
18.	Industrialists	Mr. K. Vijayanand Managing Partner Hayakriva Associates and Builders
19.	Coordinator	Dr. Samir Bele Professor and HoD, Community Medicine

Agenda

1. Business arising from previous meeting
2. Reconstitution of IQAC
3. Proposed quality initiatives

Dr. R.M. Raja Muthaiah, Dean of Velammal Medical College Hospital & Research Institute, welcomed all the members to the meeting.

Agenda 1: Business arising from previous meeting

The minutes of previous IQAC meeting was read and then the business arising from the previous minutes were discussed by Dr. Samir Bele, Professor & HOD, Community Medicine and IQAC Coordinator.

Dr. Samir Bele also informed about the successful organisation of workshop on Assessment in medical education: Setting standards conducted on 05.04.2019 with active involvement of faculties from various department.

Agenda 2: Reconstitution of IQAC

Dean informed the participants that IQAC has been reconstituted and few new members have been included in the committee. Dean introduced and welcomed Dr. S R Dhamotharan, Professor, Department of General Surgery, Dr C Yogesh Associate Professor, Forensic Medicine and Toxicology, Student representatives Mr V S Vaan Mukilan and Ms Harini E from 2018-19 Batch and congratulated Dr Dhivya Thiyagarajan and Dr Ramesh Venkatachalam for becoming the Alumni representatives.

Agenda 4: Proposed quality initiatives

Dr Samir Bele informed that IQAC has planned to conduct the workshop on Write an Educational Research Grant in the month of July.

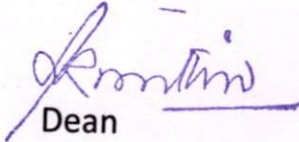
Dr. P. Mohanty, Vice- Principal, requested all members to extend their wholehearted support and insisted them to follow the timeline.


Dr. P. Mohanty, M.D., D.A.,
Dean
Velammal Medical College Hospital
and Research Institute
"Velammal Village"
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Meeting was concluded with vote of thanks delivered by IQAC coordinator.


Dean


IQAC coordinator

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VELAMMAL MEDICAL COLLEGE
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2019-20

IQAC meeting - 20-09-2019

The minutes of the meeting of IQAC conducted on 20-09-2019 at 3 pm in the Hospital Board Room, Velammal Medical College Hospital & Research Institute, Madurai.

Members present:

Sl. No	Designation	Name of the Members & Designation
1.	Chair person	Dr. R. M. Raja Muthaiah Dean
2.	Member -Teaching Faculty Representative	Dr. S R Dhamotharan Professor, Department of General Surgery
3.		Dr. S. Nataraja Rathinam, Professor, Department of Paediatrics
4.		Dr. John Rajpathy Professor, Physiology
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9.		Dr. S. Raja Assistant Professor, Microbiology
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11.	Member from the Management	Mr. Manivannan Chief Administrative Officer
12.	Senior administrative officers	Dr. T Thirunavukkarasu Medical Superintendent
13.		Dr. P. Mohanty Vice- Principal
14.	Local Society	Mrs Usha Rani Patnaik
15.	Student representatives	V S Vaan Mukilan Harini E
16.		Dr Dhivya Thiyagarajan,

*Prof. T. Thirunavukkarasu, M.D., D.A.,
Dean*
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17.	Alumni representatives	Dr Maria Vidhyan Fernando. S
18.	Industrialists	Mr. K. Vijayanand Managing Partner Hayakriva Associates and Builders
19.	Coordinator	Dr. Samir Bele Professor and HoD, Community Medicine

Dr. R.M. Raja Muthaiah, Dean of Velammal Medical College Hospital & Research Institute, welcomed all the members to the meeting including Dr. T Thirunavukkarasu who has recently taken the responsibility as Medical Superintendent.

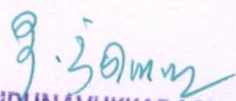
Agenda

1. Business arising from previous meeting
2. Review of functioning of committees under criterion -3 & 4
3. Proposed quality initiatives

Agenda 1: Business arising from previous meeting

The minutes of previous IQAC meeting was read and then the business arising from the previous minutes were discussed by Dr. Samir Bele, Professor & HOD, Community Medicine and IQAC Coordinator.

Dr. Samir Bele also informed about the successful organisation of workshop on Writing an Educational Research Grant conducted on 12.07.2019.


Prof. T. THIRUNAVUKKARASU, M.D., D.A.,
Dean
Velammal Medical College Hospital
and Research Institute
"Velammal Village"
Madurai-Tuticorin Ring Road
Anuppanadi, Madurai-625 009, T.N.



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Agenda 2: Review of functioning of committees under criterion -3 & 4
CRT-3

1. Institutional Ethics Committee
2. The Research Development & Sustenance Committee
3. Internal Review Board
4. MoUs, Linkages & Collaborations
5. Extension, NSS, NCC & ISR & Activities

Members reviewed during the year 6 No. of MOUs are signed and the activities conducted under MOU, also verified linkages the college is having with other institutions and the health check-up and other activities under linkages. Action plan of extension activity committee was approved and activities carried out was also verified.

CRT-4

1. Library Advisory
2. Infrastructure & ICT (Maintenance, Upgradation & Condemnation)

Number of library books available was verified and decided to send proposal to finance committee for purchase of books as per requirement of HODs of different Departments.

Agenda 3: Proposed quality initiatives

Dr Samir Bele informed that IQAC has planned to conduct the workshop on Teaching and learning using ICT, E-learning in Med Ed in the month of November.

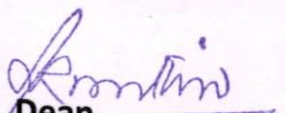
Dr. R.M. Raja Muthaiah, Dean of the institute thanked all members for attending the meeting.


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Meeting was concluded with vote of thanks delivered by IQAC coordinator.


Dean


IQAC coordinator

Copy submitted to:-

- The Honourable Chairman

Copy to:

- Medical Superintendent, VMCH& RI
- Vice- Principal, VMCH& RI
- Chief Administrative Officer
- IQAC Coordinator
- IQAC Members


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2nd IQAC meeting - 09-12-2019

The minutes of the meeting of IQAC conducted on 09-12-2019 at 2 pm in the Hospital Board Room, Velammal Medical College Hospital & Research Institute, Madurai.

Members present:

Sl. No	Designation	Name of the Members & Designation
1.	Chair person	Dr. R. M. Raja Muthaiah Dean
2.	Member -Teaching Faculty Representative	Dr. S R Dhamotharan Professor, Department of General Surgery
3.		Dr. S. Nataraja Rathinam, Professor, Department of Paediatrics
4.		Dr. John Rajpathy Professor, Physiology
5.		Dr. Trupti Bodhare Professor, Community Medicine
6.		Dr. K. Yegumuthu Associate Professor, Pathology
7.		Dr. S. B. Rena Rosalind Associate Professor, Psychiatry
8.		Dr C Yogesh Associate Professor, Forensic Medicine and Toxicology
9.		Dr. S. Raja Assistant Professor, Microbiology
10.		Dr. K. J. Jeevitha Assistant Professor, Obstetrics and Gynaecology
11.	Member from the Management	Mr. Manivannan Chief Administrative Officer
12.	Senior administrative officers	Dr. T Thirunavukkarasu Medical Superintendent
13.		Dr. P. Mohanty, Vice- Principal
14.	Local Society	Mrs Usha Rani Patnaik
15.	Expert	Dr. Sunil Kumer. D, Associate Professor, Department of Community Medicine, JSS Medical College, Mysore

9.30 min
Dr. T. THIRUNAVUKKARASU, M.D.
Dean
Velammal Medical College Hospital
and Research Institute
"Velammal Village"
Madurai-Tuticorin Ring Road
Anuppanadi, Madurai-625 009, T



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16.	Student representatives	Mr V S Vaan Mukilan Ms Harini E
17.	Alumni	Dr Dhivya Thiyagarajan,
18.	representatives	Dr Maria Vidhyan Fernando. S
19.	Industrialists	Mr. K. Vijayanand Managing Partner Hayakriva Associates and Builders
20.	Coordinator	Dr. Samir Bele Professor and HoD, Community Medicine

Dr. R.M. Raja Muthaiah, Dean of Velammal Medical College Hospital & Research Institute, welcomed all the members to the meeting. Dr. Samir Deorao Bele, Professor & HOD, Community Medicine and IQAC Coordinator explained the purpose of the meeting.

Agenda

1. Business arising from previous meeting
2. Review of feedback
3. Review of committees under Criteria 5 & 6
4. Proposed quality initiatives

Agenda 1: Business arising from previous meeting

The minutes of previous IQAC meeting was read and then the business arising from the previous minutes were discussed by Dr. Samir Bele, Professor & HOD, Community Medicine and IQAC Coordinator.

Dr. Samir Bele also informed about the successful organisation of workshop on Teaching and learning using ICT, E-learning in Med Ed conducted on 30.09.2019 with active involvement of faculties from various department.


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Agenda 2: Review of feedback

Feedback analysis report and the recommendations of the feedback committee was reviewed and the committee decided submit the recommendations to Governing council for further necessary actions

Agenda 3: Review of committees under Criteria 5 & 6

CRT-5

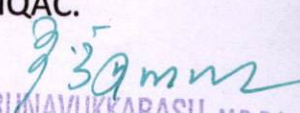
1. Minority Cell
2. SC / ST Cell
3. Grievance Redressal Committee
4. Anti-Ragging Committee
5. Sexual Harassment Elimination
6. Extra-Curricular Activities (Sports & Cultural)
7. Student Council, International Student Cell
8. Alumni Association
9. Placement, Competitive Exams, Opting Higher Education, High end Equipment & Pre-Clinical Training

Chairpersons of different committees explained the activities under taken during the year till date and approved by the members of the committee. It was observed that no Anti ragging and Sexual Harassment complaints received. During the year training was given to students by the college on NEET was reviewed. Sufficient number of students are enrolled for the training program.

CRT-6

1. Student's Welfare & Staff Welfare
2. Internal Complaints Committee
3. Faculty Development & Teacher Quality Improvement
4. Finance Committee
5. Recruitment Committee
6. Institutional Code of Conduct (Behavioural Monitoring & Counselling)

The committee observed activities of above committees and approved the action taken, IQAC coordinator briefed about quality initiatives by the IQAC.


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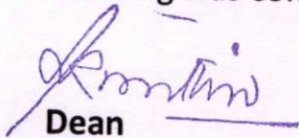
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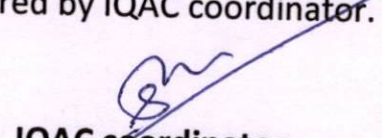
Agenda 4: Proposed quality initiatives

Dr Samir Bele informed that IQAC has planned to conduct the workshop on Method of Assessment and Accreditation by National Assessment and Accreditation Council (NAAC) in the month of December.

Dr. P. Mohanty, Vice- Principal, requested all members to extend their cooperation and thanked all members for their active participation in the meeting and insisted them to follow the timeline.

Meeting was concluded with vote of thanks delivered by IQAC coordinator.


Dean


IQAC coordinator

Copy submitted to:-

- The Honourable Chairman

Copy to:

- Medical Superintendent, VMCH& RI
- Vice- Principal, VMCH& RI
- Chief Administrative Officer
- IQAC Coordinator
- IQAC Members


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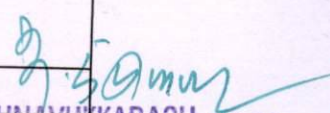
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3rd - IQAC meeting - 03-01-2020

The minutes of the meeting of IQAC conducted on 03-01-2020 at 2 pm in the Hospital Board Room, Velammal Medical College Hospital & Research Institute, Madurai.

Members present:

Sl. No	Designation	Name of the Members & Designation
1.	Chair person	Dr. R. M. Raja Muthaiah Dean
2.	Member - Teaching Faculty Representative	Dr. S R Dhamotharan Professor, Department of General Surgery
3.		Dr. S. Nataraja Rathinam, Professor, Department of Paediatrics
4.		Dr. John Rajpathy Professor, Physiology
5.		Dr. Trupti Bodhare Professor, Community Medicine
6.		Dr. K. Yegumuthu Associate Professor, Pathology
7.		Dr. S. B. Rena Rosalind Associate Professor, Psychiatry
8.		Dr C Yogesh Associate Professor, Forensic Medicine and Toxicology
9.		Dr. S. Raja Assistant Professor, Microbiology
10.		Dr. K. J. Jeevitha Assistant Professor, Obstetrics and Gynaecology
11.	Member from the Management	Mr. Manivannan Chief Administrative Officer
12.	Senior administrative officers	Dr. T Thirunavukkarasu Medical Superintendent
13.		Dr. P. Mohanty Vice- Principal
14.	Local Society	Mrs Usha Rani Patnaik
15.	Student representatives	Mr V S Vaan Mukilan Ms Harini E


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16.	Alumni representatives	Dr Dhivya Thiyagarajan,
17.		
18.	Industrialists	Mr. K. Vijayanand Managing Partner Hayakriva Associates and Builders
19.	Coordinator	Dr. Samir Bele Professor and HoD, Community Medicine

Dr. R.M. Raja Muthaiah, Dean of Velammal Medical College Hospital & Research Institute, welcomed all the members to the meeting.

Agenda

1. Business arising from previous meeting
2. Action plan for the academic year 2020-21
3. Proposed quality initiatives

Agenda 1: Business arising from previous meeting

The minutes of previous IQAC meeting was read and then the business arising from the previous minutes were discussed by Dr. Samir Bele, Professor & HOD, Community Medicine and IQAC Coordinator.

Dr. Samir Bele also informed about the successful organisation of Method of Assessment and Accreditation by National Assessment and Accreditation Council (NAAC) on 12-12-2019 with active involvement of faculties from various department.

Agenda 2: Action plan for the academic year 2020-21

The chairperson advised to conduct following activities during 2020-21.

- Multidisciplinary/ Interdepartmental training programs under each course to be conducted compulsorily.
- Each Dept. to conduct add-on certificate programs and value-added courses 2 for each department.
- MOUs, collaborative activities, extension activities, FDP, CME programs, Parent Teacher Meetings to be conducted was decided and inform all committee chairpersons.
- Chairman also informed to look in to the ICT facilities for teaching learning and training to be provided for teaching faculties in use of ICT.
- The committee also reviewed the facility at UHTC/RHTC.

9.5.2021
Prof. T. THIRUNAVUKKARASU, M.D.,
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pital and Research Institute
"Velammal Village"
Madurai-Tuticorin Ring Road
Anuppanadi, Madurai-625 009, India.



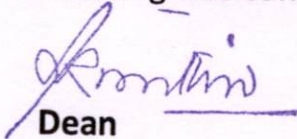
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Agenda 3: Proposed quality initiatives

Dr Samir Bele informed that IQAC has planned to conduct the workshop on Effective Medical Writing and Publishing in the month of February.

Dr. R.M. Raja Muthaiah, Dean of the institute thanked all members for their active participation in the meeting and insisted for their support.

Meeting was concluded with vote of thanks delivered by IQAC coordinator.


Dean

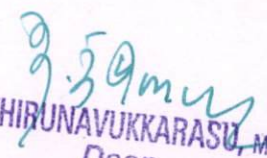

IQAC coordinator

Copy submitted to:-

- The Honourable Chairman

Copy to:

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- Chief Administrative Officer
- IQAC Coordinator
- IQAC Members


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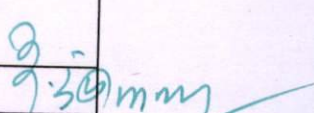
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4th IQAC meeting - 06-03-2020

The minutes of the meeting of IQAC conducted on 06-03-2020 at 3 pm in the Hospital Board Room, Velammal Medical College Hospital & Research Institute, Madurai.

Members present:

Sl. No	Designation	Name of the Members & Designation
1.	Chair person	Dr. R. M. Raja Muthaiah Dean
2.	Member -Teaching Faculty Representative	Dr. S R Dhamotharan Professor, Department of General Surgery
3.		Dr. S. Nataraja Rathinam, Professor, Department of Paediatrics
4.		Dr. John Rajpathy Professor, Physiology
5.		Dr. Trupti Bodhare Professor, Community Medicine
6.		Dr. K. Yegumuthu Associate Professor, Pathology
7.		Dr. S. B. Rena Rosalind Associate Professor, Psychiatry
8.		Dr C Yogesh Associate Professor, Forensic Medicine and Toxicology
9.		Dr. S. Raja Assistant Professor, Microbiology
10.		Dr. Agalya Angelina Assistant Professor, Obstetrics and Gynaecology
11.	Member from the Management	Mr. Manivannan Chief Administrative Officer
12.	Senior administrative officers	Dr. T Thirunavukkarasu Medical Superintendent
13.		Dr. P. Mohanty Vice- Principal
14.	Local Society	Mrs Usha Rani Patnaik
15.	Student representatives	Mr V S Vaan Mukilan Ms Harini E


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16.	Alumni representatives	Dr Dhivya Thiyagarajan,
17.		
18.	Industrialists	Mr. K. Vijayanand Managing Partner Hayakriva Associates and Builders
19.	Coordinator	Dr. Samir Bele Professor and HoD, Community Medicine

Agenda

1. Business arising from previous meeting
2. Review of teaching learning & evaluation
3. Proposed quality initiatives

Dr. R.M. Raja Muthaiah, Dean of Velammal Medical College Hospital & Research Institute, welcomed all the members to the meeting. He introduced Dr. Agalya Angelina, Assistant Professor, Obstetrics and Gynaecology as a new committee member and congratulated her.

Agenda 1: Business arising from previous meeting

The minutes of previous IQAC meeting was read and then the business arising from the previous minutes were discussed by Dr. Samir Bele, Professor & HOD, Community Medicine and IQAC Coordinator.

Dr. Samir Bele also informed about the successful organisation of workshop on effective medical writing and publishing on 07-02-2020 with active involvement of faculties from various department.

Agenda 2: Review of teaching learning & evaluation

The committee reviewed the category wise & state wise students' admission and the admission process which was satisfactory.

Process identification of slow learners & advanced learners was also reviewed department wise and chairperson advised to provide opportunities like motivating students to participate in workshops/seminars/paper presentations/quizzes in and outside the college. Remedial classes conducted were reviewed.

Agenda 3: Proposed quality initiatives

Dr Samir Bele informed that IQAC has planned to conduct the workshop on Academic audit orientation programme in the month of April.

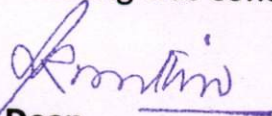
g. samir
Prof. T. THIRUNAVUKKARASU, M.D., D.A.
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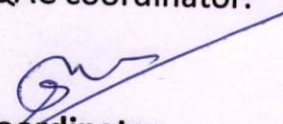


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Dr. P. Mohanty, Vice- Principal, requested all steering committee members and IQAC faculty members for their support.

Meeting was concluded with vote of thanks delivered by IQAC coordinator.


Dean

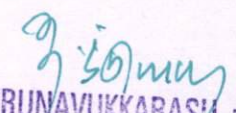

IQAC coordinator

Copy submitted to: -

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Copy to:

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- Chief Administrative Officer
- IQAC Coordinator
- IQAC Members


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2020-21

1st IQAC meeting - 25-09-2020

The minutes of the meeting of IQAC conducted on 25-09-2020 at 2 pm in the Hospital Board Room, Velammal Medical College Hospital & Research Institute, Madurai.

Members present:

Sl.No	Designation	Name of the Members & Designation
1.	Chair person	Dr. R. M. Raja Muthaiah Dean
2.	Member -Teaching Faculty Representative	Dr. S R Dhamotharan Professor, Department of General Surgery
3.		Dr. S. Nataraja Rathinam, Professor, Department of Paediatrics
4.		Dr. John Rajpathy Professor, Physiology
5.		Dr. Trupti Bodhare Professor, Community Medicine
6.		Dr. K. Yegumuthu Professor, Pathology
7.		Dr. S. B. Rena Rosalind Associate Professor, Psychiatry
8.		Dr C Yogesh Associate Professor, Forensic Medicine and Toxicology
9.		Dr. S. Raja Assistant Professor, Microbiology
10.		Dr. Agalya Angelina Assistant Professor, Obstetrics and Gynaecology
11.	Member from the Management	Mr. Manivannan Chief Administrative Officer
12.	Senior administrative officers	Dr. T Thirunavukkarasu Medical Superintendent
13.		Dr. P. Mohanty Vice- Principal
14.	Local Society	Mrs Usha Rani Patnaik
15.	Student representatives	Mr V S Vaan Mukilan Ms Harini E

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16.	Alumni representatives	Dr Dhivya Thiyagarajan,
17.		Dr Maria Vidhyan Fernando. S
18.	Industrialists	Mr. K. Vijayanand Managing Partner Hayakriva Associates and Builders
19.	Coordinator	Dr. Samir Bele Professor and HoD, Community Medicine

The meeting started with the welcome address by Dr. R.M. Raja Muthaiah, Dean of Velammal Medical College Hospital & Research Institute.

Agenda

1. Business arising from previous meeting
2. Review of Research, Innovations and Extension
3. Review of Infrastructure and Learning Resources
4. Proposed quality initiatives

Agenda 1: Business arising from previous meeting

The minutes of previous IQAC meeting was read and then the business arising from the previous minutes were discussed by Dr. Samir Bele, Professor & HOD, Community Medicine and IQAC Coordinator.

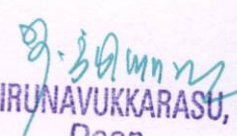
Dr. Samir Bele also informed about the unfortunate cancellation of the proposed workshop on Academic audit orientation programme due to Covid-19 pandemic and ensured that the same will be conducted on priority basis in the short period of time.

Agenda 2: Review of Research, Innovations and Extension

Following are the observations made by the committee. In last 2 years research papers published and No. of books/chapters edited and published.

Committee observed that innovations carried out by students and faculties are less in number, advised to inform HODs to have more number of innovations to be carried out.

Action plan prepared by ISR and extension activity committee was approved and advised to maintain appropriate documents of the activities conducted till date.


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Agenda 3: Review of Infrastructure and Learning Resources

Chairperson of the Infrastructure and Maintenance Committee informed the committee regarding maintenance of logbook for each department. The IT committee informed about the number of equipment's like, desktop, laptop, LAN connection in different departments classrooms, seminar halls and laboratories.

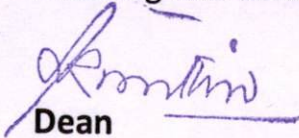
The committee reviewed students community postings details and student centric methods used, simulation equipment's available etc.

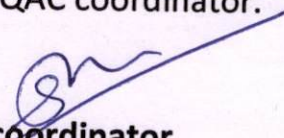
Agenda 4: Proposed quality initiatives

Dr Samir Bele informed that IQAC has planned to conduct the workshops on Academic audit orientation programme, Research Methodology, NAAC Quality Education Programme and Quality Initiatives by IQAC in the month of October - November 2020 .

Dr. R.M. Raja Muthaiah, Dean of the institute thanked all members for their participation.

Meeting was concluded with vote of thanks delivered by IQAC coordinator.


Dean

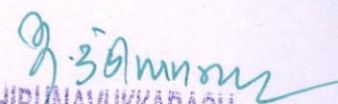

IQAC coordinator

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Copy to:

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- Vice- Principal, VMCH& RI
- Chief Administrative Officer
- IQAC Coordinator
- IQAC Members


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2nd IQAC meeting - 31-12-2020

The minutes of the meeting of IQAC conducted on 31-12-2020 at 3 pm in the Hospital Board Room, Velammal Medical College Hospital & Research Institute, Madurai.

Members present:

Sl. No	Designation	Name of the Members & Designation
1.	Chair person	Dr. R. M. Raja Muthaiah Dean
2.	Member -Teaching Faculty Representative	Dr. S R Dhamotharan Professor, Department of General Surgery
3.		Dr. S. Nataraja Rathinam, Professor, Department of Paediatrics
4.		Dr. John Rajpathy Professor, Physiology
5.		Dr. Trupti Bodhare Professor, Community Medicine
6.		Dr. K. Yegumuthu Professor, Pathology
7.		Dr. S. B. Rena Rosalind Associate Professor, Psychiatry
8.		Dr C Yogesh Associate Professor, Forensic Medicine and Toxicology
9.		Dr. A Hariharan Assistant Professor, Biochemistry
10.		Dr. Agalya Angelina Assistant Professor, Obstetrics and Gynaecology
11.	Member from the Management	Mr. Manivannan Chief Administrative Officer
12.	Senior administrative officers	Dr. T Thirunavukkarasu Medical Superintendent
13.		Dr. P. Mohanty, Vice- Principal
14.	Local Society	Mrs Usha Rani Patnaik
15.	Expert	Dr. K. Kavitha, Associate Professor / ECE Velammal College of Engineering and Technology, Madurai

9.30 min 2
Prof. T. THIRUNAVUKKARASU, M.D., D.A.,
Dean
Velammal Medical College Hospital
and Research Institute
"Velammal Vile" 523e
Madurai-Tuticorin Ring Road
Anuppanadi, Madurai-625 009, T.N.



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MADURAI - 625009

16.	Student representatives	Mr V S Vaan Mukilan Ms Harini E
17.	Alumni representatives	Dr Dhivya Thiyagarajan,
18.		
19.	Industrialists	Mr. K. Vijayanand Managing Partner Hayakriva Associates and Builders
20.	Coordinator	Dr. Samir Bele Professor and HoD, Community Medicine

Agenda

1. Business arising from previous meeting
2. Reconstitution of IQAC
3. Review of Faculty Development Programs
4. Proposed quality initiatives

Dr. R.M. Raja Muthaiah, Dean of Velammal Medical College Hospital & Research Institute, welcomed all the members to the meeting.

Agenda 1: Business arising from previous meeting

The minutes of previous IQAC meeting was read and then the business arising from the previous minutes were discussed by Dr. Samir Bele, Professor & HOD, Community Medicine and IQAC Coordinator.

Dr. Samir Bele also informed about the successful organisation of workshops on Academic audit orientation programme, Research Methodology, NAAC Quality Education Programme and Quality Initiatives- IQAC which have been conducted in the month of October with active involvement of faculties from various department.

Agenda 2: Reconstitution of IQAC

Dean informed the committee members that IQAC has been Reconstituted and introduced He introduced Dr. K Kavitha from the department of Electronics and Communications Engineering (ECE), Velammal College of Engineering and Technology Madurai and Dr. A Hariharan, Assistant Professor, Biochemistry as new member of IQAC. He informed the committee members that Dr Kavitha is having good experience in NAAC activities and requested her to guide the institute with her expertise.


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Dean
Velammal Medical College Hospital
and Research Institute
"Velammal Village"
Madurai-Tuticorin Bypass Road
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Agenda 3: Review of Faculty Development Programs

Committee reviewed number of faculty development programs conducted by the institution and also the number of faculties attended training programs outside the college.

Administrative training programs organised for non-teaching staff was reviewed.

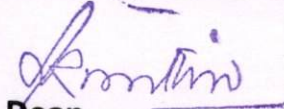
Due to COVID the online classes taken was reviewed by the committee.

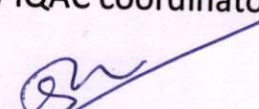
Agenda 4: Proposed quality initiatives

Dr Samir Bele informed that IQAC has planned to conduct the workshop on MEDICAL TOURISM in the month of January 2021.

Dr. P. Mohanty, Vice- Principal, requested thanked all members for their active participation in the meeting.

Meeting was concluded with vote of thanks delivered by IQAC coordinator.


Dean


IQAC coordinator

Copy submitted to:-

- The Honourable Chairman

Copy to:

- Medical Superintendent, VMCH& RI
- Vice- Principal, VMCH& RI
- Chief Administrative Officer
- IQAC Coordinator
- IQAC Members


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2021-22

1st IQAC meeting - 23-07-2021 & 24-07-2021

The minutes of the meeting of IQAC conducted on 23-07-2021 & 24-07-2021 at 3 pm in the Hospital Board Room, Velammal Medical College Hospital & Research Institute, Madurai.

Members present:

Sl. No	Designation	Name of the Members & Designation
1.	Chair person	Dr T Thirunavukkarasu Dean
2.	Member -Teaching Faculty Representative	Dr. S. Nataraja Rathinam, Professor, Department of Paediatrics
3.		
4.		Dr. John Rajpathy Professor, Physiology
5.		Dr. Trupti Bodhare Professor, Community Medicine
6.		Dr. K. Yegumuthu Professor, Pathology
7.		Dr. S. B. Rena Rosalind Associate Professor, Psychiatry
8.		Dr C Yogesh Associate Professor, Forensic Medicine and Toxicology
9.		Dr. A Hariharan Assistant Professor, Biochemistry
10.		Dr. Agalya Angelina Assistant Professor, Obstetrics and Gynaecology
11.	Member from the Management	Mr. Manivannan Chief Administrative Officer
12.	Senior administrative officers	Dr. S R Dhamotharan Medical Superintendent
13.		Dr. P. Mohanty Vice- Principal
14.	Local Society	Mrs Usha Rani Patnaik

G. Jagan
Prof. T. THIRUNAVUKKARASU, M.D., D.A.,
Dean

Velammal Medical College Hospital
and Research Institute
"Velammal Village"
Madurai-Tuticorin Ring Road
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15.	Expert	Dr. K. Kavitha Associate Professor / ECE Velammal College of Engineering and Technology, Madurai
16.	Student representatives	Mr V S Vaan Mukilan Ms Harini E
17.	Alumni	Dr Dhivya Thiyagarajan,
18.	representatives	
19.	Industrialists	Mr. K. Vijayanand Managing Partner Hayakriva Associates and Builders
20.	Coordinator	Dr. Samir Bele Professor and HoD, Community Medicine

Agenda

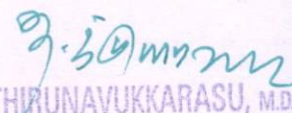
1. Business arising from previous meeting
2. Review of curricular aspects
3. Review of student welfare and staff welfare
4. Proposed quality initiatives

Dr T Thirunavukkarasu, Dean of Velammal Medical College Hospital & Research Institute, welcomed all the members to the meeting. Dr. Samir Deorao Bele, Professor & HOD, Community Medicine and IQAC Coordinator explained the purpose of the meeting.

Agenda 1: Business arising from previous meeting

The minutes of previous IQAC meeting was read and then the business arising from the previous minutes were discussed by Dr. Samir Bele, Professor & HOD, Community Medicine and IQAC Coordinator.

Dr. Samir Bele also informed about the successful organisation of workshop on Research Methodology conducted 16-07-2021 with active participation of faculties from various department.


Prof. T. THIRUNAVUKKARASU, M.D., D.A.,
Dean
Velammal Medical College Hospital
and Research Institute
"Velammal Village"
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Agenda 2: Review of curricular aspects

The committee observed the following activities conducted: -

- Interdisciplinary & interdepartmental training programs
- Addon certificates programs and value added programs
- **Feedback collected**
- Students field visits/research/project work and community posting.

Agenda 3: Review of student welfare and staff welfare

The committee reviewed the student and staff welfare programs available; number of students availed the benefits and number of faculty availed the welfare programs.

Committee suggested to provide necessary information to students regarding scholarships available from different Govt Dept. and facilitate to avail these facilities

Agenda 4: Proposed quality initiatives

Dr Samir Bele informed that IQAC has planned to conduct the workshop on Quality Initiative IQAC in the month of July.

Dr. P. Mohanty, Vice- Principal, requested all steering committee members and IQAC faculty members to extend their wholehearted support.

Meeting was concluded with vote of thanks delivered by IQAC coordinator.


Dean


IQAC coordinator

Copy submitted to:-

- The Honourable Chairman

Copy to:

- Medical Superintendent, VMCH& RI
- Vice- Principal, VMCH& RI
- Chief Administrative Officer
- IQAC Coordinator
- IQAC Members


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2nd IQAC meeting - 24-09-2021

The minutes of the meeting of IQAC conducted on 24-09-2021 at 3 pm in the Hospital Board Room, Velammal Medical College Hospital & Research Institute, Madurai.

Members present:

Sl. No	Designation	Name of the Members & Designation
1.	Chair person	Dr T Thirunavukkarasu Dean
2.	Member -Teaching Faculty Representative	Dr. S. Nataraja Rathinam, Professor, Department of Paediatrics
3.		
4.		Dr. John Rajpathy Professor, Physiology
5.		Dr. Trupti Bodhare Professor, Community Medicine
6.		Dr. K. Yegumuthu Professor, Pathology
7.		Dr. S. B. Rena Rosalind Associate Professor, Psychiatry
8.		Dr C Yogesh Associate Professor, Forensic Medicine and Toxicology
9.		Dr. A Hariharan Assistant Professor, Biochemistry
10.		Dr. Agalya Angelina Assistant Professor, Obstetrics and Gynaecology
11.	Member from the Management	Mr. Manivannan Chief Administrative Officer
12.	Senior administrative officers	Dr. S R Dhamotharan Medical Superintendent
13.		Dr. P. Mohanty, Vice- Principal
14.	Local Society	Mrs Usha Rani Patnaik
15.	Expert	Dr. K. Kavitha, Associate Professor / ECE Velammal College of Engineering and Technology, Madurai

[Signature]
Dr. T. THIRUNAVUKKARASU, M.D., D.A.
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Madurai-Tuticorin Ring Road
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16.	Student representatives	Mr V S Vaan Mukilan Ms Harini E
17.	Alumni representatives	Dr Dhivya Thiyagarajan,
18.		
19.	Industrialists	Mr. K. Vijayanand Managing Partner Hayakriva Associates and Builders
20.	Coordinator	Dr. Samir Bele Professor and HoD, Community Medicine

Agenda

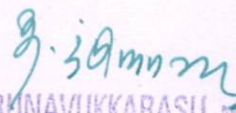
1. Business arising from previous meeting
2. Proposed quality initiatives

Dr. Samir Deorao Bele, Professor & HOD, Community Medicine and IQAC Coordinator delivered the welcome address.

Agenda 1: Business arising from previous meeting

The minutes of previous IQAC meeting was read and then the business arising from the previous minutes were discussed by Dr. Samir Bele, Professor & HOD, Community Medicine and IQAC Coordinator.

Dr. Samir Bele also informed about the successful organisation of workshop on Quality Initiative IQAC conducted on 30-07-2021 with active involvement of faculties from various department.


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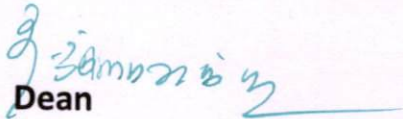
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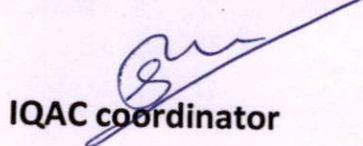
Agenda 2: Proposed quality initiatives

Dr Samir Bele informed that IQAC has planned to conduct the workshop on ISO 9001: 2015 Standards and Internal Audit Training in the month of December.

Dr. P. Mohanty, Vice- Principal, delivered the vote of thanks.

Meeting was concluded with vote of thanks delivered by IQAC coordinator,


Dean

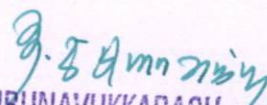

IQAC coordinator

Copy submitted to:-

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- Chief Administrative Officer
- IQAC Coordinator
- IQAC Members


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Velammal Medical College Hospital
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"Velammal Village"
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3rd IQAC meeting

Date :22.10.2021
Time : 2.00pm
Venue : Medical College Board Room

IQAC Faculty Members & Steering Committee Members Meeting

Agenda

Welcome Address	Dr.P.K.Mohanty, Vice Principal, VMCH&RI, Madurai
Introduction of Committee Members	IQAC Faculty Members & Steering Committee Members
NAAC Process and Quality initiatives	Dr. Samir Bele, Professor & HoD Department of Community Medicine & IQAC Coordinator, VMCH&RI, Madurai
Key Note Address	Dr. Suresh S. David Executive Director VMCH&RI, Madurai
Vote of Thanks	Dr. S. Nataraja Rathinam Professor, Department of Paediatrics VMCH&RI, Madurai

Minutes of Meeting

Meeting Title	Internal Quality Assurance Cell
Date of Meeting	22.10.2021
Meeting Venue	Hospital Board Room
Meeting Agenda	1. Welcome Note - Dr. R.M. Raja Muthaiah, Dean 2. IQAC initiatives & Achievement - Dr. Samir Bele 3. Criteria wise initiatives and discussion – IQAC Member/ Criteria Coordinator 4. Recommendations and suggested actions- All members

[Signature]
Prof. T. THIRUGANARASU, M.D., D.A.,
Dean
Velammal Medical College Hospital
and Research Institute
"Velammal Village"
Madurai-Tuticorin Ring Road
Anuppanadi, Madurai-625 009, T.N.



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Proceeding and Key Meeting Outcomes

The minutes of the first IQAC meeting held on 22.10.2021, at 2 pm in hospital board room, Velammal Medical College Hospital & Research Institute, Madurai.

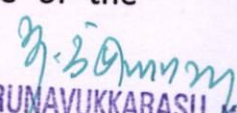
Members present:

- Dr.R.M.Raja Muthaiah, Dean VMCH& RI
- Dr. P. Mohanty, Vice- Principal, VMCH& RI
- Dr. Samir Bele, Professor and HoD, Community Medicine
- Dr. S. Nataraja Rathinam, Professor, Department of Paediatrics
- Dr. John Rajpathy, Professor, Physiology
- Dr. Trupti Bodhare, Professor, Community Medicine
- Dr. S. B. Rena Rosalind, Associate Professor, Psychiatry
- Dr. Yogesh C, Associate Professor, Forensic Medicine
- Dr. V. Sriandaal, Assistant Professor, Community Medicine
- Dr. Geetha Sivasubramanian, Velammal Engineering College
- Mr. Sidharth M Rahejaa, 2018 batch
- Mr. M. Karthigeyan F/o K Soundharra Meenakshi

Dr. R.M. Raja Muthaiah, Dean of Velammal Medical College Hospital & Research Institute, welcomed all the IQAC members.

Dr. Samir Bele, IQAC coordinator explained the various quality initiatives take by the IQAC in the last six months and its progress and achievements. He also explained each criteria wise achievements, and progress IIQA and SSR work. He informed that Institutional Information for Quality Assessment (IIQA) work is completed and in the context of Self Study Report (SSR), the qualitative indicators write-up was completed and in the qualitative indicators, 80% work of preparation of documents is completed and information on only few domains need to be updated.

He discussed in details through power point presentation some of the initiative taken by IQAC which included


Prof. T. THIRUNAVUKKARASU, M.D., D.A.,
Dean
Velammal Medical College Hospital
and Research Institute
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- Review and analysis of feedback received from students, teachers and parents.
- Progress of Alumni Association registration.
- Progress of registration of YRC and NSS initiated
- Opening of bank account for alumni association and YRC
- Allocation of students Mentorship for new batch of students
- Progress of application for recognition of colleges under section 2(f) and 12(b) of the UGC Act 1956.
- A joint meeting is proposed among various committees in charges to bring uniformity in working pattern.

**It was followed by the detailed discussion on various criteria's progress
The various points discussed are as follow:**

- In the view of Dr. Raja's reliving, Dr. Samir Bele proposed to include new IQAC Members, Dr.M.Shanthi, Professor, Physiology, Dr. A. Hariharan, Assistant Professor, Biochemistry and Dr. P. Sasikala, Professor, Anatomy. Similarly, Alumni representatives were proposed to change and the new members i.e. Dr. Swathiga and Dr. Sowmya were accepted to be part of IQAC.
 - **Appoint feedback coordinators at college level to facilitate, analyze and interpret feedback received from various stakeholders and suggests remedial measures.**
 - Analysis of Academic Audit and remedial measures
 - Implementation of Administrative Audit
 - Organization of Parent-teacher meeting and facilitation of alumni association general body meeting in the year 2021.
 - Procurements of LMS
-
- Dr. John explained criteria 1 progress and suggested to expand student mentor diary to include extracurricular and other aspect essential aspects of mentorship. He appreciated implementation of vertical mentorship and urged to allocate mentors to upcoming batch and implement programme more effectively.
 - **Dr. Geetha Sivasubramanian suggested that modifying the feedback forms especially five point likert scale to be replaced by 4 or 6 point scale with no option of neutral opinion.**

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- Dr. Trupti explains criteria-2 and gave some suggestions regarding implementation of uniform standards for identifying slow learners and remedial measure to improve the performance of these students.
- Clarification of PG teachers experiences for Medical college and allied health science college was done by Dr.Geetha Sivasubramanian and asked to include both the courses PG Teachers eligibility separately.
- Dr.Sriandaal suggested creating a Central portal for uploading the camp details. It was insisted to involve more number of the students in outreach activities and medical camps in order to expose them to real life situations which were readily accepted by Dean sir and other committee members.
- In order to improve the faculty participation in utilization of E-learning resources provided by the institute it was recommended to create the ID and Password for individual faculty using Library Management System. Vice Principal, Dr P K Mohanty acknowledged it and promised to see the feasibility.
- Dr. Natraja rathinam explains criteria 5 progress and discussed the organization of alumni association meeting after the NEET examination.
- Dr. Yogesh explained criteria 6 and suggested that vision and mission should be displayed in few additional areas.
- Dr. Sriandaal explained criteria -7, and suggested that code of committee should focus on organizing more gender equity programmes in order to create a widespread awareness among all cadres of employees. Strengthening of some of the best practices of the institute like effective implementation of 'Velammal community health service' and 'blood donors club' in the year 2021 considering the covid -19 situation was discussed.
- Student representative Mr. Sidharth M Rahejaa, (2018 batch) urged committee members to look into the process of sponsorship of the institution and application of the USMLE process. Vice Principal, Dr. P. Mohanty explained the progress and promised to complete the process.

T. Thirunavukkarasu
Prof. T. THIRUNAVUKKARASU, M.D.,D.A.,
Dean
Velammal Medical College Hospital
and Research Institute
"Velammal Vage"
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- Mr. M. Karthigeyan, parent representative has suggested improving the hostel food facilities, and organisation of frequent parents- teachers meeting.
- Finally, Dr. R.M. Raja Muthaiah, Dean of the institute thanked all members and requested their active participation to improve and sustain the quality of teaching, learning and patient care in the institute.



**VELAMMAL MEDICAL COLLEGE HOSPITAL & RESEARCH
INSTITUTE, MADURAI-09**

**National Assessment & Accreditation Council
(NAAC)**

**Steering Committee Members
Meeting**

**Date
22.10.2021**

EXCELLENCE • CREDIBILITY • RELEVANCE

**Venue
Medical College Board Room**

**Prof. T. THIRUNAVUKKARASU, M.D.,D.A.,
Dean**

**Velammal Medical College Hospital
and Research Institute
"Velammal Village"
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**VELAMMAL MEDICAL COLLEGE HOSPITAL
& RESEARCH INSTITUTE**

**National Assessment & Accreditation Council
(NAAC)**

IQAC Faculty Members Meeting

Date
22.10.2021

EXCELLENCE • CREDIBILITY • RELEVANCE

Venue
Medical College Board Room



**VELAMMAL MEDICAL COLLEGE HOSPITAL
& RESEARCH INSTITUTE**

National Assessment & Accreditation Council (NAAC)

IQAC Faculty Members, Steering Committee Members Meeting

Date
22.10.2021

Venue
Medical College Board Room

AGENDA

Welcome Address

**Dr.P.K.Mohanty, Vice Principal,
VMCH&RI, Madurai**

Self Introduction

**IQAC Faculty Members & Steering
Committee Members**

Current status

**Dr. Samir Bele, Professor & HoD
Department of Community Medicine
VMCH&RI, Madurai**

Key Note Address

**Dr. Suresh S. David
Executive Director
VMCH&RI, Madurai**

Vote of Thanks

**Dr. Rajkishore Mahato, Professor & HoD
Department of Pharmacology
VMCH&RI, Madurai**

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RASU, M.D., D.A.,

Dean

**Velammal Medical College Hospital
and Research Institute
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Annapanadi, Madurai-625 009, T.N.**



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4th IQAC meeting - 05-01-2022

The minutes of the meeting of IQAC conducted on 05-01-2022 at 2 pm in the Hospital Board Room, Velammal Medical College Hospital & Research Institute, Madurai.

Members present:

Sl. No	Designation	Name of the Members & Designation
1.	Chair person	Dr T Thirunavukkarasu Dean
2.	Member -Teaching Faculty Representative	Dr. S. Nataraja Rathinam, Professor, Department of Paediatrics
3.		
4.		Dr. John Rajpathy Professor, Physiology
5.		Dr. Trupti Bodhare Professor, Community Medicine
6.		Dr. K. Yegumuthu Professor, Pathology
7.		Dr. S. B. Rena Rosalind Associate Professor, Psychiatry
8.		Dr C Yogesh Associate Professor, Forensic Medicine and Toxicology
9.		Dr. A Hariharan Assistant Professor, Biochemistry
10.		Dr. Agalya Angelina Assistant Professor, Obstetrics and Gynaecology
11.	Member from the Management	Mr. Manivannan Chief Administrative Officer
12.	Senior administrative officers	Dr. S R Dhamotharan Medical Superintendent
13.		Dr. P. Mohanty Vice- Principal
14.	Local Society	Mrs Usha Rani Patnaik
15.	Expert	Dr. K. Kavitha Associate Professor / ECE Velammal College of Engineering and Technology, Madurai

[Signature]
Prof. T. THIRUNAVUKKARASU, M.D., D.A.,
Dean

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16.	Student representatives	Mr V S Vaan Mukilan Ms Harini E
17.	Alumni representatives	Dr Dhivya Thiyagarajan,
18.		
19.	Industrialists	Mr. K. Vijayanand Managing Partner Hayakriva Associates and Builders
20.	Coordinator	Dr. Samir Bele Professor and HoD, Community Medicine

Agenda

1. Business arising from previous meeting
2. Review of alumni activities
3. Review of Parent Teacher Meeting
4. Review of Mentor Mentee System
5. Proposed quality initiatives

Dr T Thirunavukkarasu, Dean of Velammal Medical College Hospital & Research Institute, welcomed all the members to the meeting.

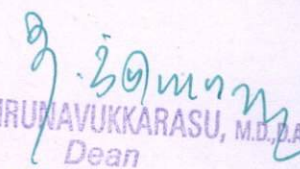
Agenda 1: Business arising from previous meeting

The minutes of previous IQAC meeting was read and then the business arising from the previous minutes were discussed by Dr. Trupti Bodhare, Professor, Community Medicine and IQAC member.

Dr. Samir Bele also informed about the successful organisation of workshop on ISO 9001: 2015 Standards and Internal Audit Training conducted on 21.12.2021 & 22.12.2021 with active involvement of faculties from various department.

Agenda 2: Review of alumni activities

The committee informed the alumni president to conduct more number alumni activities in to involve more number of alumni's in the institution curricular and co-curricular activities.


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Agenda 3: Review of Parent Teacher Meeting

The committee chairperson of Parent Teacher Meeting informed that during the academic year 1 meeting was conducted on 1.10.2021, it is planned to conduct one more meeting on 12.5.2022. The meeting was successful and the parents response was good.

Agenda 4: Review of Mentor Mentee System

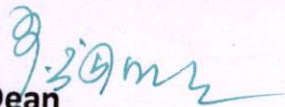
The committee informed that all mentor should be very responsible with their mentees in solving their personal as well as academic related any problems. They must concentrate on slow learners and see that they are passed final exams.

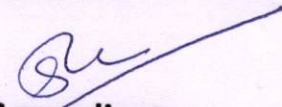
Agenda 5: Proposed quality initiatives

Dr Samir Bele informed that IQAC has planned to conduct the workshops on public health ethics and on Communication Skills in Medicine in the month of January and April respectively.

Dr. P. Mohanty, Vice- Principal, thanked all members for their involvement in the given task and meeting.

Meeting was concluded with vote of thanks delivered by IQAC coordinator.


Dean


IQAC coordinator

Copy submitted to:-

- The Honourable Chairman

Copy to:

- Medical Superintendent, VMCH& RI
- Vice- Principal, VMCH& RI
- Chief Administrative Officer
- IQAC Coordinator
- IQAC Members


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and Research Institute
"Velammal Village"
Madurai-Tuticorin Ring Road
Anuppanadi, Madurai-625 009; T.N.