



TheHealing Touch

**Velammal Medical College Hospital & Research Institute
&Speciality Wing**

**OFFICE OF DEAN
CIRCULAR**

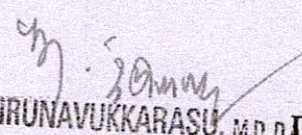
Ref.No.003/MEU/Cir/2023

01.07.2023

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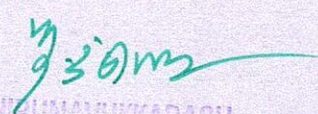
**All Clinical and Non-Clinical HODs
VMCH & RI**

There will be Curriculum Committee meeting in College Board room at 11.00 am on 03.07.2023. All Curriculum Committee members and invitees are requested to attend.


Prof. T. THIRUNAVUKKARASU, M.D., D. Dean
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Madurai-Tuticorin Ring Road
Anuppanadi, Madurai-625 006, INDIA.

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Velammal Medical college Hospital and Research Institute – Madurai

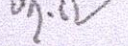
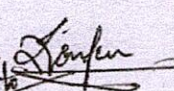
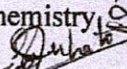

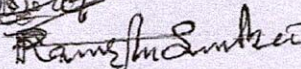
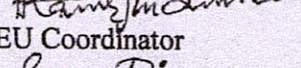
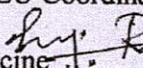

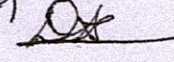
MEDICAL EDUCATION UNIT

CURRICULUM COMMITTEE MEETING

Minutes of Meeting

Date: 03.07.2023
Time: 11.00 am
Location: College Board room

Attendees:

- | | | |
|-----------------------------|-------------------------------------|---|
| 1. Dr.T. Thirunavukkarasu - | Dean VMC&RI |  |
| 2. Dr. Hariharan - | Ass Prof and HOD of Biochemistry |  |
| 3. Dr. Rajkishore Mahato - | Prof HOD Pharmacology |  |
| 4. Dr.Ramesh.R. | Prof General Medicine |  |
| 5. Dr.P.Rajasekaran - | Prof and HOD ENT |  |
| 6. Dr.JohnRajpathy - | Prof Physiology and MEU Coordinator |  |
| 7. Dr. Lavanya - | Asst Prof Anaesthesia |  |
| 8. Dr. D. Anandadurai- | Asst Prof General Medicine |  |
| 9. Miss Poonkuzhali KA | Final year MBBS student |  |

Agenda

1. Review of foundation course,
2. Review of the time table for phase I.
3. Strategies for implementation of CBME curriculum for Phase I,
4. Strategies for alignment and integration team.
5. Current MBBS batch model exam preparations.

Discussion

1. **Review of Foundation Course:** The committee discussed the importance of Foundation course and reviewed it for the current batch. For the forth coming MBBS batch 2023-24 it was decided that the MEU coordinator should contact the Regional Centre for clarification on the duration of foundation especially after the cancellation of GMER 2023.
2. **Review of Time Table for Phase I:** The curriculum committee reviewed the existing time table to ensure it covers all essential topics, allows sufficient time for practical training, and provides a balanced workload for the students. It was noted that there was too much workload in terms of writing assessment and academic records for the students, this will be reviewed in the forth coming meeting with suggestions from CC committee.
3. **Strategies for Alignment and Integration Team:** Suggestions were invited to reconstitute Alignment and Integration committee; names and suggestions were invited representing all departments. A sub committee was formed to present the details in the next meeting.
4. **Current MBBS Batch Model Exam Preparations:** Since GMER 2023 was cancelled the model exams will be conducted in the pattern suggested by the TNMGRU university.


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Action Items:

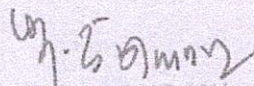
1. MEU coordinator to contact MMC regional centre for clarification of the duration foundation course.
2. Work load on the writing assignments for Phase 1 MBBS students to be reviewed in the next meeting all should come prepared with suggestions for the next meeting.
3. Subcommittee to suggest and present names for a new integration and alignment team

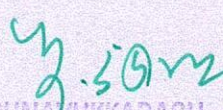
Next Meeting:

- The next meeting will be scheduled on Sep 5th 2023 to review the progress on the action items.

Adjournment: The meeting was adjourned at 12.30 noon following vote of thanks.

- Minutes recorded by: Dr. John Rajpathy MEU coordinator VMCH&RI


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Ref.No.004/MEU/Cir/2023

01.10.2023

To

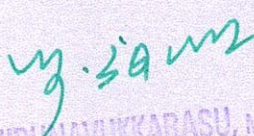
**All Clinical and Non-Clinical HODs
VMCH & RI**

There will be Curriculum Committee meeting in College Board room at 11.00 am on 03.10.2023. All Curriculum Committee members and invitees are requested to attend.

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The Hon.Chairman
The Director

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Velammal Medical College Hospital and Research institute – Madurai-09

Minutes of the Meeting Velammal Medical Education Unit

CURRICULUM COMMITTEE MEETING

Date: October 3rd, 2023

Time: 11:00 AM

Location: College Board Room

Attendees:

1. Dr. Thirunavukkarasu - Dean, Velammal Medical College
2. Dr. John Rajpathy – Coordinator- Medical Education Unit
3. Dr. Rajasekaran - Professor, HOD department of ENT
4. Dr. Hariharan - Assc. Prof Department of Biochemistry
5. Dr. Rajkishore – Professor Department of Pharmacology
6. Dr. Ramesh - Professor Department of Gen Medicine

Agenda

1. BCME scheduled for 18th to 20th oct 2023.
2. Skills Lab Governance
3. Model Exams for Phase 3 and MBBS Students
4. Christmas Celebrations on December 16th, 2023
5. Any Other Business (AOB)
6. Next Meeting Schedule

Meeting Proceedings:

1. Skills Lab Governance: The Management has ordered for equipment's for Skills lab and a separate floor is allocated for Skills lab. The question was raised if Skills lab should be governed by the MEU faculty. It was proposed that that Dr. Natarajarathinam will form a committee to appoint faculty for the Skills lab and present it in the next meeting. The MEU faculty engaged in discussing streamlining procedures, enhancing student engagement, and ensuring the efficient use of resources.

2. Model Exams for Phase 3 and MBBS Students: the details on the upcoming model exams for Phase 3 and MBBS students was presented by Dr. Hariharan . The schedule, format, and assessment criteria were discussed. Faculty members shared suggestions to improve the exam process and ensure its alignment with the curriculum. The team agreed on the importance of fair and transparent assessments.

3. Christmas Celebrations on December 16th, 2023: Dr. John Rajpathy the coordinator for Cultural Programs, proposed a plan for Christmas celebrations on December 16th, 2023. The agenda included cultural events, a small gathering, and the distribution of festive goodies. The team discussed logistics, budget allocation, and participation. Volunteers were identified to organize and execute the event.


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4. BCME will be conducted as per Schedule from 18th to 20th Oct 2023. Dr Sarojini Convenor from regional centre will be the NMC observer. 30 participants will be taking part.

5. Any Other Business: Dr. John Rajpathy shared an update on Conduction of CISPIII in the month of December if feasible The team expressed interest, and further discussions will be scheduled.

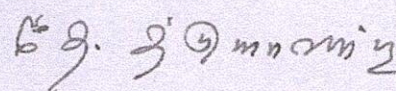
5. Next Meeting Schedule: The next meeting is scheduled for 19th January 2024. The agenda will be circulated in advance, and members are encouraged to submit additional topics for discussion.

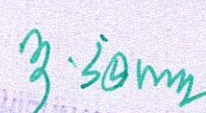
Closing Remarks: The meeting concluded with appreciation for the active participation and collaborative spirit of the team. Members were reminded to follow up on action items, and anticipation for the upcoming events and initiatives was expressed.

Action Items:

- Dr. Natarajarathinam will form a committee to appoint faculty for the Skills lab and present it in the next meeting
- Examination Coordinator to finalize and communicate model exam details.
- Christmas Celebration Committee to coordinate logistics and finalize the budget.

Dr. Thirunavvukarassu.
Dean and Head of Medical Education Unit
October 3rd, 2023


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23.01.2024

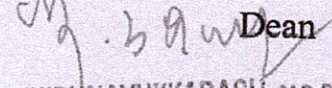
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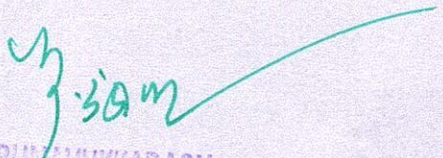
**All Clinical and Non-Clinical HODs
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There will be Curriculum Committee meeting in College Board room at 2.00 pmon 25.01.2024. All Curriculum Committee members and invitees are requested to attend.

Copy Submitted to:
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Velammal Medical college Hospital and Research Institute – Madurai

MEDICAL EDUCATION UNIT

CURRICULUM COMMITTEE MEETING


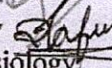
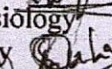

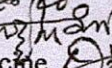
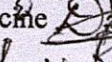
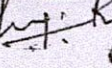
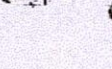
Minutes of Meeting

Date: 25.01.2024

Time: 2:00 pm - 3:00 pm

Location: College board room.

Attendees:

- | | | |
|----------------------------|--|--|
| 1. Dr. T. Thirunavukkarasu | Dean & Professor Department of Anesthesia |  |
| 2. Dr. Hariharan | Associate Professor Department of Biochemistry |  |
| 3. Dr. John Rajpathy | MEU Coordinator Professor Department of Physiology |  |
| 4. Dr. Raj Kishore. Mahato | Professor and HOD Department of Pharmacology |  |
| 5. Dr. Ramesh | Professor Department of General Medicine |  |
| 6. Dr. Rajasekaran | Professor and HOD Department of ENT |  |
| 7. Dr. Annada Durai | Assistant Professor Department of General Medicine |  |
| 8. Dr. Lavanya | Assistant Professor Department of Anesthesia |  |

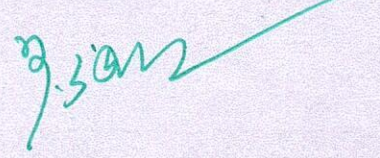
Agenda:

1. Deliberation on Making Festival Celebrations an Educational Model.
2. Plan for Curriculum Implementation Support Program III (CISP III) Workshop

Discussion:

1. Deliberation on Making Festival Celebrations an Educational Model:
 - o The Curriculum Committee discussed the success of the Pongal celebrations held on 12th January 2023 and explored the potential of utilizing festival celebrations as an educational model.
 - o Members deliberated on how festival celebrations could serve as opportunities for cultural exchange, community engagement, and holistic learning experiences for students and faculty.
 - o Ideas were exchanged on integrating festival celebrations into the curriculum to promote cultural awareness, diversity appreciation, and interdisciplinary learning.
2. Plan for Curriculum Implementation Support Program III (CISP III) Workshop:
 - o The committee addressed the plan for organizing the Curriculum Implementation Support Program III (CISP III) workshop.
 - o Objectives of the workshop, target audience, workshop content, resource persons, and logistical arrangements were discussed.
 - o It was emphasized to design the workshop to provide practical guidance and support for curriculum implementation, including strategies for integrating competency-based education, active learning methodologies, and assessment strategies.

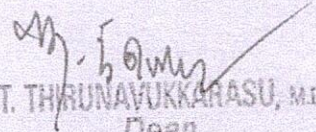
Action Items:

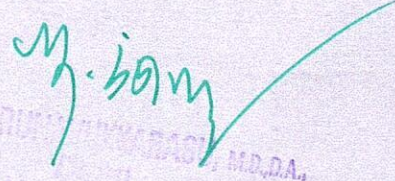


- A subcommittee to be formed to further explore the feasibility and potential benefits of integrating festival celebrations into the educational model, with a focus on curriculum enhancement and cultural enrichment.
- The subcommittee to conduct research, gather feedback from stakeholders, and develop a proposal outlining the educational framework and implementation plan for integrating festival celebrations into the curriculum.
- The organizing committee for the CISP III workshop to finalize the workshop agenda, identify suitable resource persons, and coordinate logistical arrangements, including venue booking, equipment setup, and participant communication.

Next Meeting: The Curriculum Committee agreed to reconvene on 17.05.24 to review the proposal on integrating festival celebrations into the educational model, finalize the plan for the CISP III workshop, and address any other relevant matters.

Closed with vote of thanks from MEU coordinator Dr. John Rajpathy


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