



# VELAMMAL MEDICAL COLLEGE

HOSPITAL AND RESEARCH INSTITUTE

MADURAI – 625009

## Standard Operating Procedure (SOP) for MoU, Linkages, and Collaboration Committee for NAAC

**Objective:** To establish and maintain effective partnerships, linkages, and collaborations with external organizations to enhance academic and research activities, in line with the requirements of the National Assessment and Accreditation Council (NAAC).

**Scope:** This SOP applies to all activities related to Memoranda of Understanding (MoUs), linkages, and collaborations undertaken by the institution.

### Responsibilities:

1. **Committee Chairperson:**
  - Oversee the overall functioning of the committee.
  - Ensure compliance with institutional and NAAC guidelines.
2. **Committee Members:**
  - Identify potential partners for MoUs and collaborations.
  - Prepare and review MoU drafts.
  - Monitor ongoing collaborations and assess their impact.

### Procedure:

1. **Identification of Partners:**
  - Regularly review academic and research needs.
  - Identify and shortlist potential academic, research, and industry partners.
2. **Proposal Development:**
  - Develop a proposal outlining the objectives, scope, and benefits of the proposed collaboration.
  - Present the proposal to relevant stakeholders for approval.
3. **Drafting and Review:**
  - Draft the MoU in consultation with legal and administrative departments.
  - Ensure the MoU aligns with institutional policies and NAAC requirements.
  - Review and finalize the MoU draft with the partner institution.
4. **Approval and Signing:**
  - Obtain necessary approvals from institutional authorities.
  - Organize a formal signing ceremony with the partner institution.
5. **Implementation:**
  - Develop an action plan for the implementation of the MoU.
  - Assign responsibilities to relevant departments or personnel.
6. **Monitoring and Evaluation:**
  - Regularly monitor the progress of ongoing collaborations.
  - Conduct periodic reviews to assess the impact and outcomes.
  - Document and report findings to the committee and institutional authorities.
7. **Renewal and Termination:**
  - Review MoUs periodically for renewal or termination.
  - Ensure proper documentation and communication for renewals or terminations.

*[Signature]*  
Prof. T. THIRUWAKKARASU, MD, PhD  
Velammal Medical College Hospital  
and Research Institute  
"Velammal Village"  
Madurai-Tuticorin Ring Road  
Anuppanadi, Madurai-625 009, T.N.





# VELAMMAL MEDICAL COLLEGE

HOSPITAL AND RESEARCH INSTITUTE

MADURAI – 625009

## Documentation:

- Maintain a centralized repository of all MoUs, agreements, and related documents.
- Ensure proper record-keeping of meetings, decisions, and evaluations.

## Review and Updates:

- Review this SOP annually or as required to ensure its effectiveness.
- Update procedures based on feedback and changes in NAAC guidelines.

**Conclusion:** Adhering to this SOP ensures that the institution's MoU, linkages, and collaborations are systematically managed, fostering enhanced academic and research capabilities in line with NAAC standards.

*cy 9.39m*  
Prof. T. THIRUNAVUKKARASU, M.D., D.A.,  
Dean  
Velammal Medical College Hospital  
and Research Institute  
"Velammal Village"  
Madurai-Tuticorin Ring Road  
Anuppanadi, Madurai-625 009, T.N.





# VELAMMAL MEDICAL COLLEGE

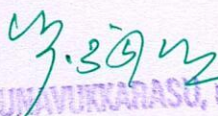
HOSPITAL AND RESEARCH INSTITUTE

MADURAI – 625009

## *MoU Linkages & Collaborations Committee Members List*

Sl No	Designation	Department	Mobile No.
1	Chairperson	Dr. T. Thirunavakurasu, Dean	8072356143
2	Member Coordinator	Dr. Sidharth S, Dept. of Forensic Medicine & Toxicology	9645323541
3	Member	Dr. Sudhir Ben Nelson, Dept of Community Medicine	7708281440
4	Member	Dr. Balakumaran, Dept of Community Medicine	8526450991
5	Member	Dr. Sundari, Dept of Ophthalmology	8754328660
6	Member	Dr. Srivalli, Dept of Transfusion Medicine	8526723404
7	Member	Criteria Heads (Crt 3)	
8	Member	Dr. Virgin Joena	9597722166
9	Member	Dr. Raj Kishore Mahato	8489022474

\*\*\*\*\*

  
Prof. T. THIRUNAVAKURASU, M.D., D.A.  
Dean  
Velammal Medical College Hospital  
and Research Institute  
"Velammal Village"  
Madurai-Tuticorin Ring Road  
Anuppanadi, Madurai-625 009, T.N.



## Memorandum of Understanding (MOU) between District Health Society and participating Non Government Organization

### 1. Preamble:

1.1 WHEREAS the Union Cabinet has approved continuation of National Program for Control of Blindness, hereafter referred to as NPCBVI, for implementation in all the States of the country during the period 2021-2023.

1.2 WHEREAS NPCBVI aims to reduce prevalence of blindness by implementing various activities through State and District Health Societies established in all the districts of the country.

1.3 WHEREAS the NPCBVI seeks to involve eye care facilities in Government, Non Government and Private sectors having capacity to perform various activities under National Program for Control of Blindness

1.4 AND WHEREAS schemes for Non Government Organizations (hereafter referred as NGO/Private Practitioner) providing eye care services are implemented as per pattern of assistance approved by the Cabinet.

1.5 NOW THEREFORE the signatories of Memorandum of Understanding (MOU) have agreed as set out here in below.

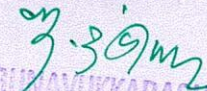
### 2. Parties of MOU:

This MOU is an agreement between District Health Society of SIVAGANGAI (Name of District) of the State of TAMIL NADU (Name of the State). Hereafter called District Health Society and VELAMMAL MEDICAL COLLEGE HOSPITAL & RESEARCH INSTITUTE, MADURAI (Name of NGO/ Private Practitioner).

### 3. Duration of MOU:

This MOU will be operative from the date of its signing by the parties and remain in force for a period of **TWO YEAR**. The MOU shall be renewed for further periods of two years every time by the DPM on request/application for extension by the applicant NGO/Private Practitioner as per

(Annexure XVII) **THREE MONTHS BEFORE EXPIRY OF VALIDITY**. The DPM shall acknowledge the same and renew the case within one month, if eligible.

  
Prof. T. THIRUNAVUKKARASU, M.D., D.A.,  
Dean  
Velammal Medical College Hospital  
and Research Institute  
"Velammal Village"  
Madurai-Tuticorin Ring Road  
Anuppanadi, Madurai-625 009, T.N.



#### 4. Commitment of the NGOs:

Through this MOU, the NGO agrees to provide following services to the general population of the district.

i) Screening of population of all ages with emphasis on 50+ years in all the villages / townships including the area allotted for NGOs. The NGO has to maintain village wise blind registers annually.

ii) Identification of cases fit for cataract surgery, motivation thereof and transportation to the base hospital.

iii) Pre operative examination and investigation as required.

iv) Performance of cataract surgery preferably IOL implantation through ECCE-IOL, Small Incision Cataract Surgery (SICS) or phaco emulsification and Diabetic Retinopathy, Glaucoma, Keratoplasty, Vitreoretinal Surgery & Childhood Blindness of patients identified in allotted areas, self motivated walk in cases and those referred by District Health Society/ ASHA etc.

v) Post - operative care including management of complications, if any and post - operative counseling regarding use of glasses if required.

vi) Follow up services including refraction and provision of glasses, if required providing best possible correction including presbyopic correction.

vii) Submission of cataract surgery records of operated cases online through the MIS-NPCBVI

#### 5. Commitments of District Health Society

Through this MOU, the District Health Society agrees to provide following support to participating NGO/Private Practitioner to facilitate service delivery (Write 'YES' against applicable clauses).

1	Issue a certificate of recognition about participation in NPCBVI (Annexure XVIII)	Yes
2	Undertake random verification of operated cases not exceeding 5% before discharge of patients DBCS verify (5%) the camp or surgery activity through personal visits or deputing PMOA as per the NPCBVI guidelines - ideally at the base hospital itself. Or the verification can be done at the time of follow up as informed by the NGOs to DBCS.	Yes

*[Signature]*  
Prof. T. THIRUNAVUKKARASU, M.B.B.S.,  
Dean  
Velammal Medical College Hospital  
and Research Institute  
"Velammal Village"  
Madurai-Tuticorin Ring Road  
Anuppanadi, Madurai-625 009, T.N.



3	Sanction cost of free cataract operations and management of Diabetic Retinopathy, Glaucoma, Keratoplasty, Vitreoretinal Surgery & Childhood Blindness performed by the NGO/Private Practitioner as per GOI guidelines indicated within month of submission of claim along with Cataract surgery records	Yes
4	Make Payment of the sanctioned amount to the NGO/Private Practitioner on monthly /quarterly basis	Yes
5	Regularly disseminate literature, guidelines or any other relevant information to participating NGO/Private Practitioner	Yes
6	Provide a copy of the signed MOU to the NGO.	Yes

#### 6. Termination of MOU

Commitments agreed to by the Parties are meant for prevention and control of blindness and therefore MOU should generally not be suspended or terminated. However, both parties can decide to suspend or terminate the MOU.

#### 7. Detailed profile of the NGO/Pvt. Practitioner to be submitted as given at Annexure- I

Signed this day, the .....of.....2023.

For and on behalf of

District Health Society

*J. S. S. S. S.*  
DISTRICT PROGRAMME MANAGER  
DS-3-31/2-2023

*J. S. S. S. S.*  
NGO/Private Practitioner

Prof. T. THIRUNAVUKKARASU, M.D.D.A.,  
Dean

Velammal Medical College Hospital  
and Research Institute

"Velammal Village"  
Madurai-Tuticorin Ring Road  
Anuppanadi, Madurai, T.N.-625 009

*J. S. S. S. S.*  
Prof. T. THIRUNAVUKKARASU, M.D.D.A.,  
Dean

Velammal Medical College Hospital  
and Research Institute

"Velammal Village"  
Madurai-Tuticorin Ring Road  
Anuppanadi, Madurai-625 009, T.N.



PROCEEDINGS OF THE DISTRICT COLLECTOR, SIVAGANGAI  
PRESENT: THIRU.P.MADHUSUDHAN REDDY, I.A.S..

Roc.No.Q2/7206/2020

Dated: 15.04.2023

Sub : District Blindness Control Society - Sivaganga District -  
Permission to conduct free eye camp for NGOs for the  
period of two years from 01.04.2023 to 31.03.2025 - Orders  
Issued.

Ref : Letter No.013/DBCS/SVG/2023-25, dated: 05.04.2023 of  
the District Programme Manager, District Blindness Control  
Society, Sivagangai.

\*\*\*\*\*

**ORDER:**

The District Programme Manager, District Blindness Control Society, Sivaganga has submitted proposal seeking permission to conduct free eye camps in Sivaganga District through following seven NGOs :-

1. Damien Eye Care Centre, Nilakottai, Dindigul District.
2. Aravind Eye Hospital, Madurai District.
3. Sankara Eye Hospital, Krishnan Kovil, Virudhunagar District.
4. Meenakshi Mission Hospital and Research Centre, Madurai.
5. Swedish Mission Hospital, Thiruppathur, Sivagangai District.
6. Vellammal Medical College Hospital and Research Institute, Madurai District.
7. Koviloor Eye Hospital, Koviloor.

Based on the recommendations of the District Programme Manager, District Blindness Control Society, Sivaganga the above seven NGOs are permitted to conduct free eye camps in Sivaganga District for the period from 01.04.2023 to 31.03.2025 subject to the following conditions:-

1. That the organizers of the eye camp of the NGOs should inform the District Collector and the Joint Director of Medical & Rural Health Services and Family Welfare of the District concerned one month in advance of their programme every month.
2. That only qualified Surgeon should do the surgery in the Eye camps.
3. That the Eye camps are subject to the inspection by the Joint Director of Medical & Rural Health Services and Family Welfare, Sivaganga.

*[Signature]*  
Prof. T. THIRUNAVUKKARASU, M.D., D.A.,  
Dean  
Vellammal Medical College Hospital  
and Research Institute  
"Vellammal Village"  
Madurai-Tuticorin Ring Road  
Anuppanadi, Madurai-625 009, T.N.



4. That the hospital should follow the guidelines prescribed by the Government of India and the Government of Tamil Nadu for the conduct of Eye camps from time to time without fail.
5. That they should take the follow up action for the operated cases in their free Eye camps and in their hospitals without any complication at their cost.
6. Safe and hygienic condition should be maintained if referral cases taken for further treatment outside the district. Any failure will result in criminal action.

Receipt of this order may be acknowledged.

*[Signature]*  
District Collector  
Sivaganga

(2/2)

To:

1. District Programme Manager,  
District Blindness Control Society, Sivaganga District.
2. Damien Eye Care Centre, Nilakottai, Dindigul District.
3. Aravind Eye Hospital, Madurai District.
4. Sankara Eye Centre, Krishnan Kovil, Virudhunagar District.
5. Meenakshi Mission Hospital, Madurai District.
6. Swedish Mission Hospital, Thiruppathur, Sivagangai District.
7. Vellammal Medical College Hospital, Madurai District.
8. Koviloor Eye Hospital, Koviloor, Sivagangai District.

Copy to :

1. The Project Director, Tamil Nadu State Blindness Control Society, Chennai - 08.
2. The Joint Director of Medical & Rural Health Services and Family Welfare,  
Sivaganga Dist.

*[Signature]*  
Prof. T. THIRUVAVUKKARASU, M.D., D.A.,  
Dean  
Vellammal Medical College Hospital  
and Research Institute  
"Vellammal Village"  
Madurai-Tuticorin Ring Road  
Anuppanadi, Madurai-625 009, T.N.



15/4/22

## Memorandum of Understanding (MOU) between District Health Society and participating Non Government Organization

### 1. Preamble:

1.1 WHEREAS the Union Cabinet has approved continuation of National Program for Control of Blindness, hereafter referred to as NPCBVI, for implementation in all the States of the country during the period 2021-2023.

1.2 WHEREAS NPCBVI aims to reduce prevalence of blindness by implementing various activities through State and District Health Societies established in all the districts of the country.

1.3 WHEREAS the NPCBVI seeks to involve eye care facilities in Government, Non Government and Private sectors having capacity to perform various activities under National Program for Control of Blindness

1.4 AND WHEREAS schemes for Non Government Organizations (hereafter referred as NGO/Private Practitioner) providing eye care services are implemented as per pattern of assistance approved by the Cabinet.

1.5 NOW THEREFORE the signatories of Memorandum of Understanding (MOU) have agreed as set out here in below.

### 2. Parties of MOU:

This MOU is an agreement between District Health Society of RAMANATHAPURAM (Name of District) of the State of TAMIL NADU (Name of the State). Hereafter called District Health Society and VELAMMAL MEDICAL COLLEGE HOSPITAL & RESEARCH INSTITUTE, MADURAI (Name of NGO/ Private Practitioner).

### 3. Duration of MOU:

This MOU will be operative from the date of its signing by the parties and remain in force for a period of **TWO YEAR**. The MOU shall be renewed for further periods of two years every time by the DPM on request/application for extension by the applicant NGO/Private Practitioner as per

(Annexure XVII) **THREE MONTHS BEFORE EXPIRY OF VALIDITY**. The DPM shall acknowledge the same and renew the case within one month, if eligible.

19.3.2022

Prof. T. THIRUNAVUKKARASU, M.D., D.A.  
Dean  
Velammal Medical College Hospital  
and Research Institute  
"Velammal Village"  
Madurai-Tuticorin Ring Road  
Anuppanadi, Madurai-625 009, T.N.



#### 4. Commitment of the NGOs:

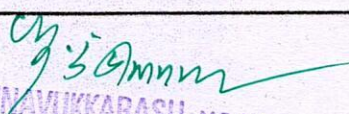
Through this MOU, the NGO agrees to provide following services to the general population of the district.

- i) Screening of population of all ages with emphasis on 50+ years in all the villages / townships including the area allotted for NGOs. The NGO has to maintain village wise blind registers annually.
- ii) Identification of cases fit for cataract surgery, motivation thereof and transportation to the base hospital.
- iii) Pre operative examination and investigation as required.
- iv) Performance of cataract surgery preferably IOL implantation through ECCE-IOL, Small Incision Cataract Surgery (SICS) or phaco emulsification and Diabetic Retinopathy, Glaucoma, Keratoplasty, Vitreoretinal Surgery & Childhood Blindness of patients identified in allotted areas, self motivated walk in cases and those referred by District Health Society/ ASHA etc.
- v) Post - operative care including management of complications, if any and post - operative counseling regarding use of glasses if required.
- vi) Follow up services including refraction and provision of glasses, if required providing best possible correction including presbyopic correction.
- vii) Submission of cataract surgery records of operated cases online through the MIS-NPCBVI

#### 5. Commitments of District Health Society

Through this MOU, the District Health Society agrees to provide following support to participating NGO/Private Practitioner to facilitate service delivery (Write 'YES' against applicable clauses).

1	Issue a certificate of recognition about participation in NPCBVI (Annexure XVIII)	Yes
2	Undertake random verification of operated cases not exceeding 5% before discharge of patients DBCS verify (5%) the camp or surgery activity through personal visits or deputing PMOA as per the NPCBVI guidelines - ideally at the base hospital itself. Or the verification can be done at the time of follow up as informed by the NGOs to DBCS.	Yes

  
Prof. T. THIRUNAVUKKARASU, M.D., D.A.,  
Dean  
Velammal Medical College Hospital  
and Research Institute  
"Velammal Village"  
Madurai-Tulicorin Ring Road  
Anuppanadi, Madurai-625 009, T.N.



3	Sanction cost of free cataract operations and management of Diabetic Retinopathy, Glaucoma, Keratoplasty, Vitreoretinal Surgery & Childhood Blindness performed by the NGO/Private Practitioner as per GOI guidelines indicated within month of submission of claim along with Cataract surgery records	Yes
4	Make Payment of the sanctioned amount to the NGO/Private Practitioner on monthly /quarterly basis	Yes
5	Regularly disseminate literature, guidelines or any other relevant information to participating NGO/Private Practitioner	Yes
6	Provide a copy of the signed MOU to the NGO.	Yes

#### 6. Termination of MOU

Commitments agreed to by the Parties are meant for prevention and control of blindness and therefore MOU should generally not be suspended or terminated. However, both parties can decide to suspend or terminate the MOU.

#### 7. Detailed profile of the NGO/Pvt. Practitioner to be submitted as given at Annexure- I

Signed this day, the 29<sup>th</sup> of March, 2023.

*S. Subramanian*  
**DISTRICT PROGRAMME MANAGER**  
**Dist. Blindness Control Society**  
**Govt. Medical College Hospital**  
**Ramanathapuram.**



*T. Thirunavukkarasu*  
**NGO/Private Practitioner**  
**Prof. T. THIRUNAVUKKARASU, M.D.,D.A.,**  
**Dean**  
**Velammal Medical College Hospital**  
**and Research Institute**  
**"Velammal Village"**  
**Madurai-Tuticorin Ring Road**  
**Anuppanadi, Madurai, T.N.-625 009**

*T. Thirunavukkarasu*  
**Prof. T. THIRUNAVUKKARASU, M.D.,D.A.,**  
**Dean**  
**Velammal Medical College Hospital**  
**and Research Institute**  
**"Velammal Village"**  
**Madurai-Tuticorin Ring Road**  
**Anuppanadi, Madurai-625 009, T.N.**



## Memorandum of Understanding (MOU) between District Health Society and participating Non Government Organization

### 1. Preamble:

1.1 WHEREAS the Union Cabinet has approved continuation of National Program for Control of Blindness, hereafter referred to as NPCBVI, for implementation in all the States of the country during the period 2021-2023.

1.2 WHEREAS NPCBVI aims to reduce prevalence of blindness by implementing various activities through State and District Health Societies established in all the districts of the country.

1.3 WHEREAS the NPCBVI seeks to involve eye care facilities in Government, Non Government and Private sectors having capacity to perform various activities under National Program for Control of Blindness

1.4 AND WHEREAS schemes for Non Government Organizations (hereafter referred as NGO/Private Practitioner) providing eye care services are implemented as per pattern of assistance approved by the Cabinet.

1.5 NOW THEREFORE the signatories of Memorandum of Understanding (MOU) have agreed as set out here in below.


### 2. Parties of MOU:

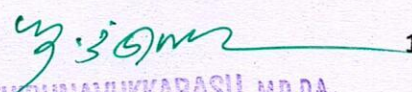
This MOU is an agreement between District Health Society of VIRUDHUNAGAR (Name of District) of the State of TAMIL NADU (Name of the State). Hereafter called District Health Society and VELAMMAL MEDICAL COLLEGE HOSPITAL & RESEARCH INSTITUTE, MADURAI (Name of NGO/ Private Practitioner).

### 3. Duration of MOU:

This MOU will be operative from the date of its signing by the parties and remain in force for a period of TWO YEAR. The MOU shall be renewed for further periods of two years every time by the DPM on request/application for extension by the applicant NGO/Private Practitioner as per

(Annexure XVII) THREE MONTHS BEFORE EXPIRY OF VALIDITY. The DPM shall acknowledge the same and renew the case within one month, if eligible.

  
31.3.23  
**PROGRAMME MANAGER**  
District Blindness Control Society  
Government Medical College Hospital  
Virudhunagar.

  
1  
Prof. T. THIRUNAVUKKARASU, M.D., D.A.,  
Dean  
Velammal Medical College Hospital  
and Research Institute  
"Velammal Village"  
Madurai-Tuticorin Ring Road  
Anuppanadi, Madurai-625 009, T.N.



district.

i) Screening of population of all ages with emphasis on 50+ years in all the villages / townships including the area allotted for NGOs. The NGO has to maintain village wise blind registers annually.

ii) Identification of cases fit for cataract surgery, motivation thereof and transportation to the base hospital.

iii) Pre operative examination and investigation as required.

iv) Performance of cataract surgery preferably IOL implantation through ECCE-IOL, Small Incision Cataract Surgery (SICS) or phaco emulsification and Diabetic Retinopathy, Glaucoma, Keratoplasty, Vitreoretinal Surgery & Childhood Blindness of patients identified in allotted areas, self motivated walk in cases and those referred by District Health Society/ ASHA etc.

v) Post - operative care including management of complications, if any and post - operative counseling regarding use of glasses if required.

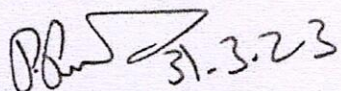
vi) Follow up services including refraction and provision of glasses, if required providing best possible correction including presbyopic correction.

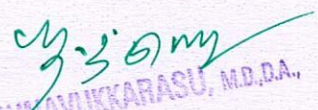
vii) Submission of cataract surgery records of operated cases online through the MIS-NPCBVI

## 5. Commitments of District Health Society

Through this MOU, the District Health Society agrees to provide following support to participating NGO/Private Practitioner to facilitate service delivery (Write 'YES' against applicable clauses).

1	Issue a certificate of recognition about participation in NPCBVI (Annexure XVIII)	Yes
2	Undertake random verification of operated cases not exceeding 5% before discharge of patients DBCS verify (5%) the camp or surgery activity through personal visits or deputing PMOA as per the NPCBVI guidelines - ideally at the base hospital itself. Or the verification can be done at the time of follow up as informed by the NGOs to DBCS.	Yes

  
**PROGRAMME MANAGER**  
District Blindness Control Society  
Government Medical College Hospital  
Vrudhunagar

  
**Prof. T. THIRUKAVUKKARASU, M.D., D.A.,**  
Dean  
Velammal Medical College Hospital  
and Research Institute  
"Velammal Village"  
Medurai-Tuticorin Ring Road  
Anuppanadi, Madurai-625 009, T.N.







## Memorandum of Understanding (MOU) between District Health Society and participating Non Government Organization

### 1. Preamble:

1.1 WHEREAS the Union Cabinet has approved continuation of National Program for Control of Blindness, hereafter referred to as NPCBVI, for implementation in all the States of the country during the period 2023-2025.

1.2 WHEREAS NPCBVI aims to reduce prevalence of blindness by implementing various activities through State and District Health Societies established in all the districts of the country.

1.3 WHEREAS the NPCBVI seeks to involve eye care facilities in Government, Non Government and Private sectors having capacity to perform various activities under National Program for Control of Blindness

1.4 AND WHEREAS schemes for Non Government Organizations (hereafter referred as NGO/Private Practitioner) providing eye care services are implemented as per pattern of assistance approved by the Cabinet.

1.5 NOW THEREFORE the signatories of Memorandum of Understanding (MOU) have agreed as set out here in below.

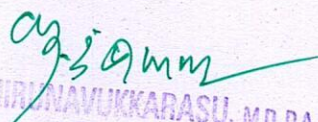
### 2. Parties of MOU:

This MOU is an agreement between District Health Society of DINDIGUL (Name of District) of the State of TAMIL NADU (Name of the State). Hereafter called District Health Society and VELAMMAL MEDICAL COLLEGE HOSPITAL & RESEARCH INSTITUTE, MADURAI (Name of NGO/ Private Practitioner).

### 3. Duration of MOU:

This MOU will be operative from the date of its signing by the parties and remain in force for a period of **TWO** year. The MOU shall be renewed for further periods of two years every time by the DPM on request/application for extension by the applicant NGO/Private Practitioner as per

(Annexure XVII) **THREE MONTHS BEFORE EXPIRY OF VALIDITY**. The DPM shall acknowledge the same and renew the case within one month, if eligible.

  
Prof. T. THIRUNAVUKKARASU, M.D., D.A.,  
Dean  
Velammal Medical College Hospital  
and Research Institute  
"Velammal Village"  
Madurai-Tuticorin Ring Road  
Anuppanadi, Madurai-625 009, T.N.



#### 4. Commitment of the NGOs:

Through this MOU, the NGO agrees to provide following services to the general population of the district.

i) Screening of population of all ages with emphasis on 50+ years in all the villages / townships including the area allotted for NGOs. The NGO has to maintain village wise blind registers annually.

ii) Identification of cases fit for cataract surgery, motivation thereof and transportation to the base hospital.

iii) Pre operative examination and investigation as required.

iv) Performance of cataract surgery preferably IOL implantation through ECCE-IOL, Small Incision Cataract Surgery (SICS) or phaco emulsification and Diabetic Retinopathy, Glaucoma, Keratoplasty, Vitreoretinal Surgery & Childhood Blindness of patients identified in allotted areas, self motivated walk in cases and those referred by District Health Society/ ASHA etc.

v) Post - operative care including management of complications, if any and post - operative counseling regarding use of glasses if required.

vi) Follow up services including refraction and provision of glasses, if required providing best possible correction including presbyopic correction.

vii) Submission of cataract surgery records of operated cases online through the MIS-NPCBVI

#### 5. Commitments of District Health Society

Through this MOU, the District Health Society agrees to provide following support to participating NGO/Private Practitioner to facilitate service delivery (Write 'YES' against applicable clauses).

1	Issue a certificate of recognition about participation in NPCBVI (Annexure XVIII)	YES
2	Undertake random verification of operated cases not exceeding 5% before discharge of patients DBCS verify (5%) the camp or surgery activity through personal visits or deputing PMOA as per the NPCBVI	YES

*Dr. T. Thiruvavukarasu*  
Dr. T. THIRUVAVUKARASU, M.D., D.A.,  
Dean  
Velammal Medical College Hospital  
and Research Institute  
"Velammal Village"  
Madurai-Tulicorin Ring Road  
Anuppanadi, Madurai-625 009, T.N.



	guidelines – ideally at the base hospital itself. Or the verification can be done at the time of follow up as informed by the NGOs to DBCS.	
3	Sanction cost of free cataract operations and management of Diabetic Retinopathy, Glaucoma, Keratoplasty, Vitreoretinal Surgery & Childhood Blindness performed by the NGO/Private Practitioner as per GOI guidelines indicated within month of submission of claim along with Cataract surgery records	YES
4	Make Payment of the sanctioned amount to the NGO/Private Practitioner on monthly /quarterly basis	YES
5	Regularly disseminate literature, guidelines or any other relevant information to participating NGO/Private Practitioner	YES
6	Provide a copy of the signed MOU to the NGO.	YES

#### 6. Termination of MOU

Commitments agreed to by the Parties are meant for prevention and control of blindness and therefore MOU should generally not be suspended or terminated. However, both parties can decide to suspend or terminate the MOU.

#### 7. Detailed profile of the NGO/Pvt. Practitioner to be submitted as given at Annexure- I

Signed this day, the .....of.....2023.

*01/04/2023*  
For and on behalf of  
District Health Society  
DISTRICT PROGRAMME MANAGER,  
DISTRICT BLINDNESS CONTROL SOCIETY  
GOVT MEDICAL COLLEGE HOSPITAL  
DINDIGUL - 624001

*01/04/2023*  
NGO/Private Practitioner  
Prof. T. THIRUNAVUKKARASU, M.D.,D.A.,  
Dean  
Velammal Medical College Hospital  
and Research Institute  
"Velammal Village"  
Madurai-Tuticorin Ring Road  
Anuppanadi, Madurai, T.N.-625 009

*01/04/2023*  
Prof. T. THIRUNAVUKKARASU, M.D.,D.A.,  
Dean  
Velammal Medical College Hospital  
and Research Institute  
"Velammal Village"  
Madurai-Tuticorin Ring Road  
Anuppanadi, Madurai-625 009, T.N.



**DEPARTMENT OF ANATOMY**  
**VELAMMAL MEDICAL COLLEGE HOSPITAL AND RESEARCH**  
**INSTITUTE, MADURAI**

**REPORT of Memorandum of Understanding-1**

FIRST PARTY- Dr. Sumana R (Professor & HOD of Anatomy)

SECOND PARTY- Dr. A Helen Mary Perdita, Principal, Apollo College of Nursing,  
Madurai

DATE – 17 February 2024

TIME – 9am – 11am

DURATION- 2 Hours

TOPIC- Demonstration of Organs of Body

VENUE- Anatomy Department (VMCH&RI)

PROGRAM COORDINATOR- Dr. Raju Kumaran (Assistant Professor of Anatomy)

FACULTY PARTICIPATED-

Dr. Mythrae (Associate Professor of Anatomy)


Dr. Raju Kumaran (Assistant Professor of Anatomy)

Mr. David Ebenezer (Assistant Professor of Anatomy)

MODE OF TEACHING – Demonstration

TARGET AUDIENCE- 1<sup>st</sup> year Nursing students of Apollo College of Nursing

TOTAL STUDENTS PARTICIPATED- 100

  
Prof. T. THEUNAVUKKARASU, M.D., D.A.,  
Dean  
Velammal Medical College Hospital  
and Research Institute  
"Velammal Village"  
Madurai-Tuticorin Ring Road  
Anuppanadi, Madurai-625 009, T.N.



## Madurai Apollo College of Nursing

### MEMORANDUM OF UNDERSTANDING



This Memorandum of Understanding is made and executed at Madurai, Tamil Nadu on 18<sup>th</sup> February of Saturday 2023, By and between Department of Anatomy, Velammal Medical College Hospital & Research Institute, Madurai represented by Dr.Sumana R. MD (Head of the department) (Here in after referred to as the "First Party") AND APOLLO COLLEGE OF NURSING, MADURAI represented by Dr.A.Helen Mary Perdita, Principal (Hereinafter referred to as the "Second Party").

Whereas the first party is a teaching department in medical College situated in Madurai & affiliated with the Tamil Nadu Dr MGR Medical University. It caters to both undergraduate & postgraduate medical education and research. And Whereas the Second Party is having Nursing college in Madurai.

#### A. BACKGROUND

In an effort to improve the anatomical knowledge of first year Nursing students, the First Party and the Second Party have agreed for the welfare of the first year Nursing students to work Symbiotically.

#### B. SCOPE OF PARTNERSHIP

The first party and Second Party will as and when required during the period of this Memorandum of Understanding, collaborate on such mutually agreed initiatives that have potential to improve the anatomical knowledge of first year nursing students in a systematic manner.

#### C. ROLES & RESPONSIBILITIES

##### 1. First Party:

Department of anatomy, Velammal Medical College Hospital and Research Institute will be responsible for arranging lecture schedule for first year Nursing students during the scheduled institutional visit to the second party.

##### 2. Second Party:

Apollo college of Nursing will bring their students on mutually agreed date after obtaining the permissions and after the demonstration and due classes will be taking the students back to the college.

#### D. TIME PERIOD OF THE MOU

The MoU will be valid for a period of 1 year from the date it is signed by both parties. I.e. till 17.02.2024. It can be extended for another one year or its scope increased by mutual agreement.

Dr.Sumana R.

Professor & Head  
Department of Anatomy  
Velammal Medical College  
Annupanadi Madurai

Dr.A.Helen Mary Perdita

Principal

Apollo College of Nursing,  
THE PRINCIPAL  
MADURAI  
MADURAI APOLLO COLLEGE OF NURSING  
ELIYAPATHI VILLAGE, THIRUPANKUNDRAM UNION  
MADURAI - 625 022

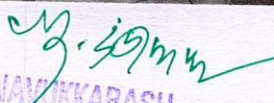
Ellyyapathi Village, Thirupankundram Union, Madurai - 625022  
Ph : 0566565281 / 281 Email : maduraiapollo@gmail.com, www.apollonursingeducation.org

Prof. T. THIRUNAVUKKARASU, M.D.,D.A.,  
Dean

Velammal Medical College Hospital  
and Research Institute  
"Velammal Village"  
Madurai-Tuticorin Ring Road  
Anuppanadi, Madurai-625 009, T.N.





  
 Prof. T. THIRUNAVUKKARASU, M.D., D.A.,  
 Dean  
 Velammal Medical College Hospital  
 and Research Institute  
 "Velammal Village"  
 Madurai-Tuticorin Ring Road  
 Anuppanadi, Madurai-625 009, T.N.



## **REPORT of Memorandum of Understanding- 2**

FIRST PARTY- Dr. Sumana R - Professor & HOD of Anatomy Velammal Medical College Hospital & Research Institute, Anuppanadi, Madurai - 625009

SECOND PARTY- C Jothi Sophia Principal of CSI Jeyaraj Annapackam College of Nursing & Allied Sciences, Merry Dew Hills, Jonespuram, Pasumalai, Madurai- 625004

DATE – 20 Feb 2024

TIME – 09.30am – 11.30am

DURATION- 2 Hours

TOPIC- Demonstration of Organs of Body

VENUE- Anatomy Department (VMCH&RI)

PROGRAM COORDINATOR- Dr. Mythrae (Associate Professor of Anatomy)

FACULTY PARTICIPATED-

Dr. S Raja Sankar (Professor of Anatomy)

Dr. Parineeta Suman (Professor of Anatomy)

Dr. Mythrae (Associate Professor of Anatomy)

Mr. David Ebenezer (Assistant Professor of Anatomy)

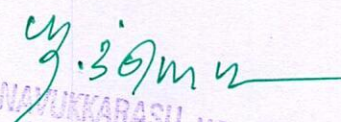
Dr. Raju Kumaran (Assistant Professor of Anatomy)

Dr. Divya (Senior Resident of Anatomy)

MODE OF TEACHING – Demonstration

TARGET AUDIENCE- 1<sup>st</sup> year Nursing students of CSI Jeyaraj Annapackam College of Nursing

TOTAL STUDENTS PARTICIPATED- 50

  
Dr. T. THIRUNAVUKKARASU, M.D., D.A.,  
Dean  
Velammal Medical College Hospital  
and Research Institute  
"Velammal Village"  
Madurai-Tuticorin Ring Road  
Anuppanadi, Madurai-625 009, T.N.





# C.S.I. JEYARAJ ANNAPACKIAM COLLEGE OF NURSING AND ALLIED SCIENCES

(Diocese of Madurai & Ramnath)

Merry Dew Hills, Jonespuram, Pasumalai, Madurai - 625 004.

Affiliated to the Tamil Nadu Dr. M.G.R. Medical University (NO. DR. 21178) & Affiliated to the Tamil Nadu Nursing Council (F.No. 18-23-2152 - INC)

Rt. Rev. Dr. D. Jeyasingh Prince Prabhakaran, M.A., B.D., P.D.D.T., DD

Bishop - Chairman

Prof. Dr. C. Jothi Sophia, M.Sc., (N) RN, RM, Ph.D.,  
Professor cum Principal

Rev. Dr. A. Yakkobu, B.Sc., M.A., M.Phil., B.D., D.D.,  
Correspondent

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is made and executed at Madurai, Tamil Nadu on 16.05.2023 day of Tuesday, 2023, by and between Department of anatomy, Velammal Medical College Hospital & Research Institute, Madurai represented by Dr. Sumana R. MD (Head of the department) (Hereinafter referred to as the "First Party") AND C.S.I. JEYARAJ ANNAPACKIAM COLLEGE OF NURSING AND ALLIED SCIENCES represented by Prof. Dr. C. Jothi Sophia (Principal cum Research coordinator) (Hereinafter referred to as the "Second Party"). Whereas the first party is a teaching department in medical College situated in Madurai & affiliated with the Tamil Nadu Dr MGR Medical University. It caters to both undergraduate & postgraduate medical education and research. And Whereas the Second Party is having Nursing college in Pasumalai, Madurai.

### A. BACKGROUND

In an effort to improve the anatomical knowledge of first year Nursing students, the First Party and the Second Party have agreed for the welfare of the first year Nursing students to work Symbiotically.

### B. SCOPE OF PARTNERSHIP

The first party and Second Party will as and when required during the period of this Memorandum of Understanding, collaborate on such mutually agreed initiatives that have potential to improve the anatomical knowledge of first year Nursing students in a systematic manner.

### C. ROLES & RESPONSIBILITIES

#### 1. First Party

Department of anatomy, Velammal Medical College Hospital and Research Institute will be responsible for arranging lecture schedule for first year Nursing students during the scheduled institutional visit by the second party.

#### 2. Second Party

C.S.I. JEYARAJ ANNAPACKIAM COLLEGE of Nursing And Allied Sciences will bring their students on mutually agreed date after obtaining due permissions and after the demonstration and due classes will be taking the students back to their college.

### D. TIME PERIOD OF THE MOU

The MoU will be valid for a period of 1 year from the date it is signed by both parties, i.e. till 16.05.2024. It can be extended for another one year or its scope increased by mutual agreement.

Dr. Sumana R.  
Professor & HEAD  
Department of Anatomy  
Velammal Medical College Hospital  
and Research Institute  
Pasumalai, Madurai - 625 004



Prof. Dr. C. Jothi Sophia  
Principal

CSI Jeyaraj Annapackiam College of Nursing  
Pasumalai, Madurai

Prof. Cum Principal

C.S.I. Jeyaraj Annapackiam College of Nursing  
and Allied Sciences

Merry Dew Hills, Jonespuram  
Pasumalai, Madurai - 625 004

Ph: 0452 - 2370676, 2371741

E-mail: jaconmadurai20@gmail.com

25 Years of Service

Prof. T. THIRUNAVUKKARASU, M.D., D.A.,  
Dean  
Velammal Medical College Hospital  
and Research Institute  
"Velammal Village"  
Madurai-Tuticorin Ring Road  
Anuppanadi, Madurai-625 009, T.N.





தமிழ்நாடு தமில்நாடு TAMIL NADU

04 FEB 2020

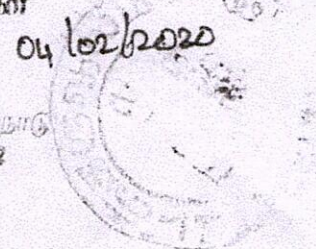
Velammal Medical College Hospital &  
Research Institute  
Madurai

81AB 025785

எஸ். வெங்கடேசன்

ஸ்டாம்பு வெண்டர்  
4/141, லேக் ஏரியா

உத்தங்குடி, மதுரை-107, தமிழ்நாடு  
ஆர்.சி. எண்: 1761/197-32



### MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is made and executed at Madurai, Tamil Nadu on 3rd day of January 2024, By and between

**Velammal Medical College Hospital & Research institute, Madurai** represented by **Dr. Thirunavukarasu, the Dean** (Hereinafter referred to as the "First Party" or Institute) AND

The Leprosy Mission Hospital, Dayapuram, affiliated with the The Leprosy Mission Trust India, CNI Bhavan 16, Pandit Pant Marg, New Delhi, India., in the state of Tamilnadu represented by **Dr. Helen G. Roberts** (Hereinafter referred to as the "Second Party" or Hospital).

Whereas the first party is a Medical College Hospital & Research institute situated in Madurai & affiliated with the Tamil Nadu Dr MGR Medical University. It caters to both undergraduate & postgraduate medical education and research.

And

Whereas the Second Party is a 30 bedded secondary Hospital in Manamadurai with focus on treatment and rehabilitation of Leprosy patients.

Prof. T. THIRUNAVUKARASU, M.D.,  
Dean  
Velammal Medical College Hospital  
and Research Institute  
"Velammal Village"  
Madurai-Tuticorin Ring Road  
Madurai-625 003, T.N.

89.50mm



## A. BACKGROUND

In an effort to improve the Health care access to Leprosy patients and also to aid in their rehabilitation, and also provide Medical students with knowledge about this special interest group, the First Party and the Second Party have agreed in principle for the welfare of the people to work symbiotically.

## B. SCOPE OF PARTNERSHIP

The first party and Second Party will as and when required during the period of this Memorandum of Understanding, collaborate on such mutually agreed initiatives that have potential to improve the quality of life of Leprosy patients in a systemic manner.

## C. OBJECTIVES

1. To improve the health care access of patients attending TLM Hospital by providing specialised services and referral services.
2. To provide the medical students an opportunity to understand various Epidemiological determinants, clinical manifestations and diagnosis of leprosy.
3. To provide the medical students an opportunity to understand the role of secondary hospital in Leprosy control.
4. To involve the medical students in conducting research among leprosy and other patients.

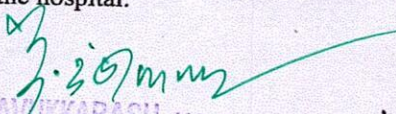
## D. ROLES & RESPONSIBILITIES

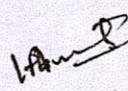
### 1. First Party:

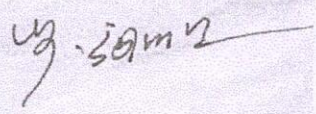
- a. **Manpower:** The Velammal Medical College Hospital and Research Institute will be responsible for posting medical students to work in the Hospital
- b. **Transport:** The Institute will be responsible for transportation of Doctors & Students to the designated site.
- c. **Fees:** The Institute will be responsible for paying for the food & reasonable accommodation if & when required at a cost that is mutually agreed upon by both parties.
- d. **Consultant visit:** The Institute will be responsible in sending specialists on a monthly basis to the hospital on mutually agreed upon dates.
- e. **Research:** The Institute will be responsible for formulating research protocol, obtaining ethical clearance, maintaining confidentiality of data, and publication of results, of any research conducted by the students of the Institute, among leprosy and other patients at the TLM hospital.

### 2. Second Party:

- a. **Posting:** The TLM hospital will be responsible for training medical students/interns posted in the Hospital to gain knowledge and skills regarding management of patient through various services and facilities available in the hospital.

  
Prof. T. THIRUNAVUKKARASU, M.D., D.A.,  
Dean  
Velammal Medical College Hospital  
and Research Institute  
"Velammal Village"  
Madurai-Tuticorin Ring Road  
Anuppanadi, Madurai-625 009, T.N.







**b. Food & Accommodation:** The hospital will be responsible for providing food & reasonable accommodation if & when required for which the Institute will pay a fee that is mutually agreed upon by both parties.

**c. Transport:** The Hospital will be responsible for transportation of Specialist on their monthly visit.

**d. Arrangement:** The Hospital will be responsible for making all necessary arrangements for organising the specialist clinic on stipulated date and time as decided by both the parties.

**e. Publicity:** The Hospital will be responsible for making IEC regarding specialised clinics/camps to the beneficiaries so that they are aware about such activities and can avail the benefits.

#### **E. FORCE MAJEURE**

Neither party shall be liable to the other in respect of anything which, apart from this provision, may constitute breach of this Agreement arising by reason of Force Majeure, namely circumstances beyond the reasonable control of either party which shall include (but shall not be limited to) acts of God, military authority, acts of the public enemy, war, riots, civil disturbances, insurrections, accidents, explosions, fires, earthquakes, floods, transportation embargoes, epidemics etc. However, if as a consequence of such cause, performance by a party under this Agreement shall be prevented for a period longer than three (3) month, then the other party shall have the right to terminate this Agreement. The terms of termination under this condition will be with no liabilities or penalties.

#### **F. GENERAL PROVISIONS**

**1. Governing Law and jurisdiction:** The parties hereby agree that this Agreement and all questions arising with it are governed by and will be construed according to the laws from time to time in force in India and the state of Tamil Nadu and the parties irrevocably submit to the authority of the courts having jurisdiction in that state.

**2. Severability:** In the event of any of these terms, conditions or provisions of this Agreement shall be held to be invalid, unlawful or unenforceable to any extent, such term, condition, provision shall to that extent be severed from the remaining terms, conditions and provisions which shall continue to be valid to the fullest extent permitted by law and both parties agree to replace any invalid provision with a valid provision which most closely approximates the intent and economic effect of the invalid provision.

#### **G. TIME PERIOD OF THE MOU**

The MoU will be valid for a period of 1 year from the date it is signed by both parties, i.e. till 2<sup>nd</sup> Jan 2025 It can be extended for another one year or its scope increased by mutual agreement. During the validity of the MoU, either party can terminate the agreement by giving one month's notice. In the notice period, both parties will strive to bring the program to a smooth closure.

*Dr. T. THIRUNAVUKKARASU, M.D., LL.M.*  
Dean  
Velammal Medical College Hospital  
and Research Institute  
"Velammal Village"  
Madurai-Tuticorin Ring Road  
Ayyappanadi, Madurai-625 009, T.N.

*Handwritten signature*

*Handwritten signature*



IN WITNESS WHEREOF THE PARTIES HERE UNTO HAVE SET THEIR RESPECTIVE HANDS AND SEALS ON THE DAY MONTH AND YEAR FIRST HEREIN BEFORE MENTIONED

<p>For Velammal Medical College Hospital &amp; Research institute, Madurai.</p> <p>Witness:</p> <p><i>[Signature]</i> S. Suman Reddy</p>	<p>For TLM Hospital, Dayapuram.</p> <p>Witness:</p> <p><i>[Signature]</i> vijay mallesh . K.</p>
<p><i>[Signature]</i> Dr. Thirunavukkarasu, M.D.D.A., Dean The Dean, Velammal Medical College Hospital and Research Institute Velammal Medical College Hospital &amp; Research institute, Madurai Madurai-Tuticorin Ring Road Anuppanadi, Madurai-625 009, T.N.</p>	<p><i>[Signature]</i> Dr. Helen G. Roberts, The Superintendent, TLM Dayapuram Hospital, Manamadurai.</p> <p><b>Dr. HELEN G. ROBERTS</b> MBBS., DMS/Venue. C. O. (Madurai), PGDPM (CMI, Vellore) MEDICAL SUPERINTENDENT TLM Hospital Dayapuram</p>

Place:

Dated:

*[Signature]*  
Dr. Thirunavukkarasu, M.D.D.A.,  
Dean  
Velammal Medical College Hospital  
and Research Institute  
"Velammal Village"  
Madurai-Tuticorin Ring Road  
Anuppanadi, Madurai-625 009, T.N.





தமிழ்நாடு தமிழ்நாடு TAMIL NADU

04 FEB 2020

Velammal Medical College Hospital &  
Research Institute  
Medur

81AB 025783

எஸ். வெங்கடேசன்

ஸ்டாம்பு வெண்டர்

4/141, லேக் ஏரியா

உத்தங்குடி, மதுரை-107, தமிழ்நாடு

ஆர்.சி. எண்: 1761/SL/97-32

04 FEB 2020

### MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is made and executed at Madurai, Tamil Nadu on ...20<sup>th</sup>... day of...February..... 2024, By and between

The Department of Community Medicine, Velammal Medical College Hospital & Research institute, Madurai represented by Dr. Samir Bele, Professor & Head of the Department (Hereinafter referred to as the "First Party" or Department) AND

Madurai Health and Leprosy Centre (Mahelerchen) registered under Tamil Nadu Societies Registration Act 1975 with Registration No.184/91, having its registered office at No: 12/10, Sister Rose 2<sup>nd</sup> street, Melaponnagaram, Madurai, in the state of Tamil Nadu represented by Mr. M Rajendran, Secretary (Hereinafter referred to as the 'Second Party' or NGO).

Prof. T. THIRUNAVUKKARASU, M.D., M.Sc.  
Dean  
Velammal Medical College Hospital  
and Research Institute  
"Velammal Village"  
Madurai-Tulicorin Ring Road  
Madurai, Madurai-625 009  
PROFESSOR & HEAD  
Department of Community Medicine  
Velammal Medical College Hospital  
and Research Institute  
Madurai-625 009

SECRETARY  
MADURAI HEALTH AND LEPROSY  
RELIEF CENTRE  
No. 12/10, Sister Rose 2nd Street  
Melaponnagaram  
Madurai-625 016, Tamilnadu



Whereas the first party is a teaching department in a medical college that is tasked with teaching and training the medical students about provision of health care in the community, Health needs of special groups etc among other things as defined by the National Medical Commission.

And

Whereas the Second Party is Non-Governmental Organisation (NGO) that is working towards Leprosy prevention, management and rehabilitation of Leprosy patients in districts of South Tamil Nadu.

#### A. BACKGROUND

In an effort to improve the health care access to leprosy patients, to aid in their rehabilitation, and also provide Medical students with knowledge about this special interest group, the First Party and the Second Party have agreed in principle for the welfare of the people to work symbiotically to ensure provision of amenities by way of medical camps and health educational activities in the Madurai District.

#### B. OBJECTIVES

1. To improve the health care access of leprosy patients by providing primary care and referral services
2. To provide the medical students an opportunity to understand various Epidemiological determinants, clinical manifestations and diagnosis of leprosy
3. To provide the medical students an opportunity to understand the role of an NGO in Leprosy control.
4. To involve the medical students in conducting research among leprosy patients

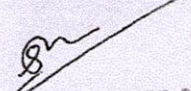
#### D. ROLES & RESPONSIBILITIES

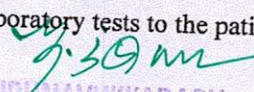
##### 1. The Department:

a. **Service:** The Department will be responsible for providing basic medical services at designated location in the community. It will also be responsible for preparation of IEC material and training of the students in providing health education.

b. **Manpower:** The first party will provide manpower in undertaking the activities coming under the MoU.

c. **Materials:** The Department will be responsible for materials required for provision of basic medical care in terms of drugs and laboratory tests to the patients attending the camp.

  
PROFESSOR & HEAD  
Department of Community Medicine  
Velammal Medical College Hospital  
and Research Institute  
Madurai-625 009

  
Prof. T. THIRUNAVUKKARASU, M.D., D.A.,  
Dean  
Velammal Medical College Hospital  
and Research Institute  
"Velammal Village"  
Madurai-Tuticorin Ring Road  
Anuppanadi, Madurai-625 009 N.

  
SECRETARY  
MADURAI HEALTH AND LEPROSY  
RELIEF CENTRE  
No. 12/10, Sister Rose 2nd Street  
Melaponnagaram  
Madurai-625 016, Tamilnadu



**d. Transport:** The department will be responsible for transportation of Doctors & Students to the designated camp site.

**e. Research:** The department will be responsible for maintaining the confidentiality of all the data collected for research & publication purposes.

## **2. The NGO:**

**a. Teaching Students:** The NGO will be responsible to teach the medical students/interns about the prevention, management & rehabilitation required by leprosy patients and the various activities/initiatives undertaken by the NGO in this context.

**b. Identifying Beneficiaries:** The NGO will be responsible for identifying the Leprosy patients who will benefit from the activities covered by the MoU.

**c. Identifying location:** The NGO will be responsible for identifying location/facilities for conducting the IEC, medical camps, and other health promotional activities, that are convenient for the department and the beneficiaries.

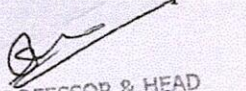
**d. Arrangement:** The NGO will make all necessary arrangements at the facility identified for each activity


**e. Publicity:** The NGO will be responsible for taking the information about each activity to the beneficiaries so that they are aware about such activities and can avail the benefits.

**f. Research:** the NGO will be responsible for helping the students to conduct surveys and collect data among leprosy patients.

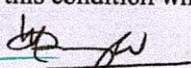
## **E. FORCE MAJEURE:**

Neither party shall be liable to the other in respect of anything which, apart from this provision, may constitute breach of this Agreement arising by reason of Force Majeure, namely circumstances beyond the reasonable control of either party which shall include (but shall not be limited to) acts of God, military authority, acts of the public enemy, war, riots, civil disturbances, insurrections, accidents, explosions, fires, earthquakes, floods, transportation embargoes, epidemics, etc. However, if as a consequence of such cause, performance by a party under this Agreement shall be prevented for a period longer than three (3) month, then the other party shall have the right to terminate this Agreement. The terms of termination under this condition will be with no liabilities or penalties.

  
PROFESSOR & HEAD  
Department of Community Medicine  
Velammal Medical College Hospital  
and Research Institute  
Madurai-625 009

  
Prof. T. THIRUNAVUKKARASU, M.D., D.A.,  
Dean

Velammal Medical College Hospital  
and Research Institute  
"Velammal Village"  
Madurai-Tuticorin Ring Road  
Anuppanadi, Madurai-625 009

  
SECRETARY

MADURAI HEALTH AND LEPROSY  
RELIEF CENTRE

No. 12/10, Sister Rose 2nd Street  
Melaponnagaram  
Madurai-625 016, Tamilnadu



## F. GENERAL PROVISIONS

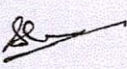
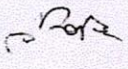
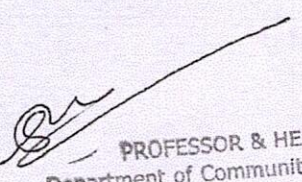
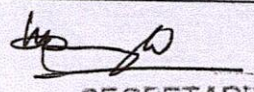
**1. Governing Law and jurisdiction:** The parties hereby agree that this Agreement and all questions arising with it are governed by and will be construed according to the laws from time to time in force in India and the state of Tamil Nadu and the parties irrevocably submit to the authority of the courts having jurisdiction in that state.

**2. Severability:** In the event of any of these terms, conditions or provisions of this Agreement shall be held to be invalid, unlawful or unenforceable to any extent, such term, condition, provision shall to that extent be severed from the remaining terms, conditions and provisions which shall continue to be valid to the fullest extent permitted by law and both parties agree to replace any invalid provision with a valid provision which most closely approximates the intent and economic effect of the invalid provision.

## G. TIME PERIOD OF THE MOU

The MoU will be valid for a period of 1 year from the date it is signed by both parties, i.e. till 19<sup>th</sup> February 2015. It can be extended for another one year or its scope increased by mutual agreement. During the validity of the MoU, either party can terminate the agreement by giving one month's notice. In the notice period, both parties will strive to bring the program to a smooth closure.

IN WITNESS WHEREOF THE PARTIES HERE UNTO HAVE SET THEIR RESPECTIVE HANDS AND SEALS ON THE DAY MONTH AND YEAR FIRST HEREIN BEFORE MENTIONED

For Department of Community Medicine , Velammal Medical College Hospital & Research Institute, Madurai.  Witness: 	For Madurai Health and Leprosy Relief Centre, Madurai.  Witness: 
 PROFESSOR & HEAD Department of Community Medicine Velammal Medical College Hospital and Research Institute Madurai-625 009  Dr. Samir Bele, Professor & Head, Department of Community Medicine, Velammal Medical College Hospital & Research Institute, Madurai 625009	 SECRETARY MADURAI HEALTH AND LEPROSY RELIEF CENTRE No. 12/10, Sister Rose 2nd Street Melaponnagaram Madurai-625 016, Tamilnadu  Mr. M. Rajendran, Secretary, Madurai Health and Leprosy Relief Centre, No. 12110, Sister Rose 2nd Street, Melaponnagaram, Madurai, Tamil Nadu-625016.

Place:

Dated:

Velammal Medical College Hospital  
and Research Institute  
"Velammal Village"  
Madurai-Tulleorin Ring Road  
Anuppanadi, Madurai-625 009





தமிழ்நாடு தமில்நாடு TAMIL NADU

04 FEB 2020

Velammal Medical College Hospital &  
Research Institute  
Madurai

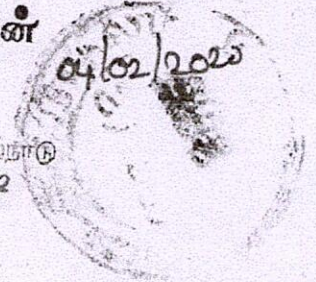
Verண் 81AB 025777

எஸ். வெங்கடேசன்

ஸ்டாம்பு வெண்டர்

4/141, லேக் ஏரியா

உத்தங்குடி, மதுரை-107, தமிழ்நாடு  
ஆர்.சி. எண்: 1761/பு.1/97-32



### MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is made and executed at Madurai, Tamil Nadu on ..27.....  
day of .....Feb..... 2023 by and between

The Department of Community Medicine, Velammal Medical College Hospital & Research Institute, Madurai, represented by Dr. Samir Bele, Professor & Head of the Department (Hereinafter referred to as the "First Party" or Department)

AND

Hands of Compassion Trust, registered under Tamil Nadu Society's Registration Act 1975 with Registration No. 36/2019, IMH license: 000392 having its registered office at Othaveedu, Mathur, Appanthirupathi, Madurai, in the State of Tamil Nadu represented by Mr. G Edison, Founder & Managing trustee (Hereinafter referred to as the 'Second Party' or NGO).

PROFESSOR & HEAD  
Department of Community Medicine  
Velammal Medical College Hospital  
and Research Institute  
Madurai-625 009

Dr. T. THIRUNAVUKARASU, M.D., D.A.  
Dean  
Velammal Medical College Hospital  
and Research Institute  
"Velammal Village"  
Madurai-Tulicorin Ring Road  
Anuppanadi, Madurai-625 001, T.N.

HANDS OF COMPASSION TRUST  
51/213, Othaveedu, Mathur,  
Appanthirupathi, Madurai-625 301.  
Founder and Managing Trustee  
G. Edison  
Cell: 97915 04120



## A. BACKGROUND

In an effort to improve the health care access to mentally ill patients and aid in their rehabilitation, and also provide medical students with knowledge about this special interest group, the First Party and the Second Party have agreed in principle for the welfare of the people to work symbiotically to ensure the provision of amenities by way of medical camps, rehabilitation and health educational activities in the Madurai District.

## B. OBJECTIVES

1. To improve the health care access of mentally ill patients by providing primary care and referral services
3. To provide the medical students an opportunity to understand the role of an NGO in Rehabilitation.
4. To involve the medical students in rehabilitation work focused on mentally ill patients.

## D. ROLES & RESPONSIBILITIES

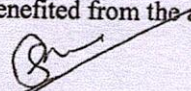
### 1. The Department:

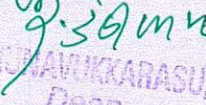
- a. **Service:** The Department will be responsible for providing basic medical services at designated locations in the community. It will also be responsible for the preparation of IEC material and training of the students in providing health education.
- b. **Manpower:** The first party will provide manpower in undertaking the activities coming under the MoU.
- c. **Materials:** The Department will be responsible for materials required for the provision of basic medical care in terms of drugs and laboratory tests to the patients attending the camp.

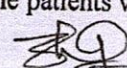
### 2. Second Party:

- a. **Teaching Students:** The NGO will be responsible to teach the medical students/interns about the prevention, management and rehabilitation required by the special need patients and the various activities/initiatives undertaken by the NGO in this context.
- b. **Training:** The rehabilitation home will be responsible for training medical postgraduate students posted to gain knowledge and skills regarding management of patients with mental disorders through various services and facilities available in their centre.

- c. **Identifying Beneficiaries:** The NGO will be responsible for identifying the patients who will be benefited from the activities covered by the MoU.

  
PROFESSOR & HEAD  
Department of Community Medicine  
Velammal Medical College Hospital  
and Research Institute  
Madurai-625 009

  
DEAN  
Velammal Medical College Hospital  
and Research Institute  
"Velammal Village"  
Madurai-Talloor Ring Road  
Anuppanadi, Madurai-625 009, T.N.

  
HANDS OF COMPASSION TRUST  
51/213, Othaveedu, Mathur,  
Appanthirupathi, Madurai-625 301  
Founder and Managing Trustee  
G. Edison  
Cell: 97915 04120



**d. Arrangement:** The NGO will make all necessary arrangements at the facility identified for each activity.

**e. Publicity:** The rehabilitation home will be responsible for making IEC regarding specialised clinics/camps to the beneficiaries so that they are aware about such activities and can avail the benefits

#### **E. FORCE MAJEURE**

Neither party shall be liable to the other in respect of anything which, apart from this provision, may constitute breach of this Agreement arising by reason of Force Majeure, namely circumstances beyond the reasonable control of either party which shall include (but shall not be limited to) acts of God, military authority, acts of the public enemy, war, riots, civil disturbances, insurrections, accidents, explosions, fires, earthquakes, floods, transportation embargoes, epidemics, etc. However, if as a consequence of such cause, performance by a party under this Agreement shall be prevented for a period longer than three (3) month, then the other party shall have the right to terminate this Agreement. The terms of termination under this condition will be with no liabilities or penalties.

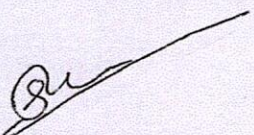
#### **F. GENERAL PROVISIONS**

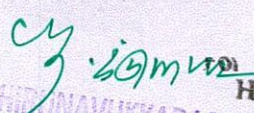
**1. Governing Law and jurisdiction:** The parties hereby agree that this Agreement and all questions arising with it are governed by and will be construed according to the laws from time to time in force in India and the state of Tamil Nadu and the parties irrevocably submit to the authority of the courts having jurisdiction in that state.

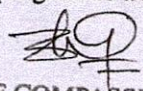
**2. Severability:** In the event of any of these terms, conditions or provisions of this Agreement shall be held to be invalid, unlawful or unenforceable to any extent, such term, condition, provision shall to that extent be severed from the remaining terms, conditions and provisions which shall continue to be valid to the fullest extent permitted by law and both parties agree to replace any invalid provision with a valid provision which most closely approximates the intent and economic effect of the invalid provision.

#### **G. TIME PERIOD OF THE MOU**

The MoU will be valid for a period of 1 year from the date it is signed by both parties, i.e. till July 2024. It can be extended for another one year or its scope increased by mutual agreement. During the validity of the MoU, either party can terminate the agreement by giving one month's notice. In the notice period, both parties will strive to bring the program to a smooth closure.

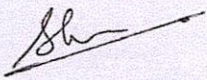
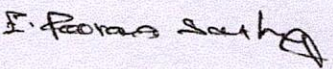
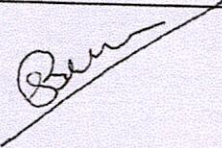
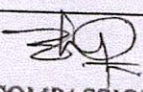
  
PROFESSOR & HEAD  
Department of Community Medicine  
Velammal Medical College Hospital  
and Research Institute  
Madurai-625 009

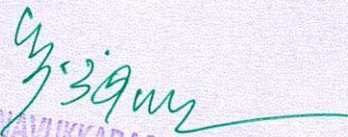
  
THIRUNAVUKKARASU,  
Dean  
Velammal Medical College Hospital  
and Research Institute  
"Velammal Village"  
Madurai-Tulloorin Ring Road  
Anuppanadi, Madurai-625 009, T.N.

  
HANDS OF COMPASSION TRUST  
51/213, Othaveedu, Mathur,  
Appanthirupathi, Madurai-625 30  
Founder and Managing Trustee  
G. Edison  
Cell: 97915 04120



IN WITNESS WHEREOF THE PARTIES HERE UNTO HAVE SET THEIR RESPECTIVE  
HANDS AND SEALS ON THE DAY MONTH AND YEAR FIRST THEREIN BEFORE  
MENTIONED

<p>For Velammal Medical College Hospital &amp; Research institute, Madurai - 625009.</p> <p>Witness:</p> <p> SUDHIR BEN NELSON</p>	<p>For Hands of Compassion Trust, Appanthirupathi, Madurai-625301.</p> <p>Witness:</p> <p> E. Poorang Santhini</p>
<p> PROFESSOR &amp; HEAD Department of Community Medicine Velammal Medical College Hospital and Research Institute Madurai-625 009</p> <p>Dr. Samir Bele, The Professor &amp; HoD, Velammal Medical College Hospital &amp; Research institute, Madurai</p>	<p> H O T HANDS OF COMPASSION TRUST 51/213, Othaveedu, Mathur, Appanthirupathi, Madurai-625 301 Founder and Managing Trustee G. Edison Cell: 97915 04120</p> <p>Mr. Edison, Founder and Managing Trustee, Hands of Compassion Trust, 51/213, Othaveedu, Mathur Madurai-625301</p>

  
E. THIRUNAVUKKARASU, M.D., D.A.,  
Dean  
Velammal Medical College Hospital  
and Research Institute  
"Velammal Village"  
Medurai-Tuticorin Ring Road  
Anur, Madurai, Madurai-625 001, N.