



VELAMMAL MEDICAL COLLEGE HOSPITAL & RESEARCH INSTITUTE

(Affiliated to the Tamil Nadu Dr. MGR Medical University)

"Velammal Village", Madurai-Tuticorin Ring Road, Anuppanadi, Madurai - 625 009.

Phone : 0452 711 3333, Email : info@velammalmedicalcollege.edu.in

STUDENT COUNCIL MEETING

Meeting Date: 4th September 2024

Time: 11 AM – 12 Noon

Student Council Meeting - Discussion on Founder's day trophy 2024

Date: 04-09-2024

Time: 11 AM – 12 Noon

Venue: College Board Room

Attendees:

- Hemanth Krishnan R - President
- Poonkuzhali K A - Vice President
- Akshara A R - Secretary
- Sahaana R - Treasurer
- Kamalesh - Sports Secretary
- Kiruthika - Sports Secretary
- Dr. John Rajapathy - Faculty Representative
- Mr. Sivachidambaram
- Mrs. Malarvizhi

Agenda:

1. Finalize the event dates
2. Discuss roles and responsibilities
3. Address any concerns related to team formation, budgeting, and publicity

Welcome and Introduction

The meeting commenced at 11 AM with the President welcoming all attendees. The primary agenda of the meeting was to discuss the preparations, coordination, and responsibilities for the upcoming Inter-College Sports Meet.

Event Overview

The Sports Secretary provided an overview of the Founders Day Trophy 2024.

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Prof. T. THIRUNAVUKKARASU, M.D.,D.A.,
Dean
Velammal Medical College Hospital
& Research Institute
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- Date of the event: 06/10/24- 09/10/24; 17th & 19th -oct - 2024 to 28th oct -2024
- Location: Velammal Medical college
- Participating colleges: Velammal Medical College
- Sports events to be included:
 - Cricket
 - KhoKho
 - Basketball
 - Football
 - Volleyball
 - Throwball

Roles and Responsibilities

- **Sports Secretary:** Responsible for liaising with other colleges, overseeing event scheduling, and coordinating the sports teams from our college.
- **Secretary:** In charge of communication, sending out invitations, and keeping a record of all correspondence.
- **Treasurer:** Managing the budget for the event, ensuring that funds are allocated for equipment, and refreshments.
- **Faculty Representative:** Responsible for ensuring that all academic commitments of the students participating in the event are met, and serving as a point of contact between the student council and faculty.

Team Selection and Training

The Sports Secretary discussed the process for selecting athletes for each sport.

Promotion and Publicity

The Vice President proposed creating posters, social media campaigns, and email newsletters to promote the event across various platforms.

- A committee will be formed to handle publicity, including designing posters and managing social media accounts.

Volunteers

A call for volunteers was made to assist with event-day tasks, including registration, crowd management, and hospitality.

- Volunteers will be briefed on their roles and responsibilities prior to the event

Any Other Business

Handwritten signature: M. J. S. M.
Prof. T. THIRUNAVUKKARASU, M.D., D.A.,
Velammal Medical College Hospital
and Research Institute
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- The need for a rehearsal or dry run prior to the event was discussed to ensure smooth coordination on the day of the meet.

Vote of thanks

The President thanked everyone for their contributions

Action Items:

- Finalize team selections and training schedules (Sports Secretary)
- Confirm funding sources (Treasurer)
- Send out invitations and prepare event schedule (Secretary)
- Create promotional materials and begin publicity campaign (Vice President)

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STUDENT COUNCIL MEETING

Meeting Date: 14th November 2024

Time: 3 PM – 4 PM

Student Council Meeting - Discussion on Founder's day trophy 2024

Date: 14-11-2024

Time: 3 PM – 4 PM

Venue: College Board Room

Attendees:

- Hemanth Krishnan R - President
- Poonkuzhali K A - Vice President
- Akshara A R - Secretary
- Sahaana R - Treasurer
- Kamalesh - Sports Secretary
- Kiruthika - Sports Secretary
- Dr. John Rajapathy - Faculty Representative (Chairperson - Extra curricular activities)
- Mr. Sivachidambaram – Physical Education Director
- Mrs. Malarvizhi – Physical Traininer

Agenda:

To thank

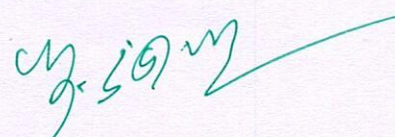
The Management

Faculties

Students

Meeting begin with the welcome address by President. Treasurer presented the statement of the budget for the event.

Secretary thanked the Management, Faculties and the students for the grand success of the Founders day Trophy.


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