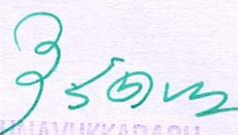


EMPLOYEE WELFARE BENEFITS

1. All employees are entitled to avail Medical Benefits free of cost
2. Statutory Benefits – PF, ESI, Gratuity for all the employees
3. ESI for employees – ML, Sick Leave, Accident benefits, Medical treatment, Compensation for any permanent or partical disablement / loss, etc.,
4. Paid leaves support employees in their time of need without having to worry about the loss of pay. We are providing Casual leave, Sick leave, and Maternity leave, and Academic leave, Special leave for university assignments, on duty and compensatory leave.
5. Paid leaves for all holidays and weekly offs
6. Every employees are eligible to avail 2 occasions personal Permissions in a month
7. Pre-employee medical checkup for subsidiary price
8. Free uniform for all employees
9. Salary Loan / Advance - Salary loan in advance without interest for medical emergencies; loan amount and repayment period Varies as per the experience of the employee
10. Marriage Gifts
11. Grievance redressal on work related issues
12. POSH committee for female employee's safety
13. Jobs on compassionate grounds to family members of the employee
14. Maternity Benefits for women employees
15. Crèche for employee's children.
16. Providing preference in admission of our employees children's in our groups of educational institutions.
17. School concession for employees who work below 5 years 25%, above 5 years 50% and 100% concession for the employees who is working more than 10 years of service with VMCH &RI.
18. Bereavement assistance or allowance of Rs. 3000/- offered to the employees after the death of a family member or loved one.
19. Medical assistance for hospitalization
20. Residential Quarters

The employees of different categories will be eligible for allotment of residential accommodation of the type as shown against each category given hereunder:

Name of the Block	Type
Kaveri	3BHK
Thamirabarani	2BHK


Prof. T. THIRUNAVUKKARASU, M.D., D.A.,
Dean
Velammal Medical College Hospital
and Research Institute
"Velammal Village"
Madurai-Tuticorin Ring Road,
Anuppanadi, Madurai-625 001, T.N.

Vaigai Block	2BHK
Staff quarters	1BHK
Shed house (workers)	1BHK

21. Hostel Facility

Free accommodation for Hostel Employees and food at subsidized cost

On request and based on the availability of hostel the employees/ students of Velammal will be provided accommodation.

22. Canteen facility at subsidized rates

23. Tea & Coffee -Tea & Coffee is provided at free of cost to all essential grade employees

24. Post office facility

25. On-campus Bank and 24 hr ATM facilities

26. Free transport facilities for employees within specific range

27. Training programs to up skilling the employees

28. Employee Health and safety, occupational hazards related trainings

29. Ensure safety in workplace provide PPE, Vaccination, Health drinks - kasayam

30. Performance Appreciation certificate based upon employees authenticate work performance & goodwill

31. Increment in salary based upon employee performance and contribution to the organizations

32. Employee Career growth – Transfer / Promotion from one level to another based on KPI

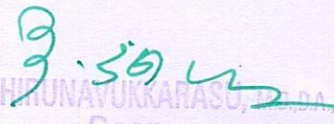
33. Performance Incentives up to Rs 2000/- given for the employees based on their work performance

34. Employees celebrations, Co-curricular or extra-curricular activities;

35. Annual Celebrations at Hospital

- Anniversary Day
- Sports Day
- Festival / celebrations
- Pooja Celebrations
- Christmas
- New year
- Founders Day
- Nurses Day
- Women's day
- Ifthar arrangement during ramzam fasting

36. Employee Recognitions – Rewards and certificates for Honesty employee, appreciations for performance, best employee recognition and so on.


 Prof. T. THIRUNAVUKARASU, M.D.,
 Dean
 Velammal Medical College Hospital
 and Research Institute
 "Velammal Village"
 Madurai-Tuticorin Road,
 Anuppanadi, Madurai-625 1.

FORM NO. V

(See Sub-rule (1) of rule 5 of the Tamil Nadu Establishments (national and Festival Holidays)

STATEMENT SHOWING THE HOLIDAYS ALLOWED UNDER SECTION 3 OF THE TAMIL NADU INDUSTRIAL ESTABLISHMENTS, NATIONAL AND FESTIVAL HOLIDAYS ACT, 1958.

TAMIL NADU ACT XXXIII OF 1958.

Name and address of the employer

Mr. M.V.Muthuramalingam, Chairman
Velammal Medical College Hospital and Research Institute
Madurai – Tuticorin Ring Road
Anupanadi
Madurai – 625 009

Name and address of the industrial establishment

Velammal Medical College Hospital and Research Institute
Madurai – Tuticorin Ring Road
Anupanadi
Madurai – 625 009

No. and date of the proceedings of the Inspector

		Days, Dates & months of the year on which the National and Festival Holidays are allowed under Section 3 of the Tamil Nadu Industrial Establishments (National and Festival Holidays) Act., 1959 (Tamil Nadu XXXIII of 1958)			
S.No.	DESCRIPTION OF THE HOLIDAYS	Name of days	Date	Month	Year
1	New Year's Day	Monday	01	January	2024
2	Pongal	Monday	15	January	2024
3	Uzhavar Thirunal	Wednesday	17	January	2024
4	Republic Day	Friday	26	January	2024
6	Ramzan (idu'l Fitr)	Thursday	11	April	2024
5	Tamil New year's Day	Sunday	14	April	2024
7	May Day	Wednesday	1	May	2024
8	Independence Day	Thursday	15	August	2024
9	Vinayakar Chaturthi	Saturday	7	September	2024
10	Ganthi Jayanthi	Wednesday	2	October	2024
11	Ayutha Pooja	Friday	11	October	2024
12	Deepavali	Thursday	31	October	2024
13	Christmas	Wednesday	25	December	2024

DATE: 14.11.2023

DEAN

Prof. T. THIRUNAVUKKARASU, M.D., D.A.,
Velammal Medical College Hospital
and Research Institute
"Velammal Village"
Madurai-Tuticorin Ring Road
Anuppanadi, Madurai-625 009 N.



The Healing Touch

VMCH & RI SPECIALITY WING

CEO'S OFFICE

NOTING SHEET

CEO/Proposal/2019/8

30 Jul 2019

Sir,

PROPOSAL FOR APPROVAL - MEDICAL BENEFITS TO STUDENTS

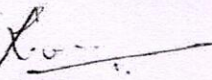
1. **Eligibility.** Eligible for all the students and parents of Velammal Group of Institutions.

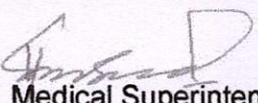
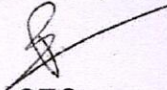
Service	Consultation	Pharmacy	Lab and Other Investigations	Procedures and Surgeries	Diet	Rooms and Other Amenities	Ambulance
OPD- VMCH & RI	Free	8% Discount on MRP	25%	25%	Not Applicable	Not Applicable	25%
IP – VMCH & RI	Free	8% Discount on MRP			Not Applicable	25%	
OPD - Speciality	Free	MRP			Not Applicable	Not Applicable	
IP – Speciality	Free	MRP			25%	25%	

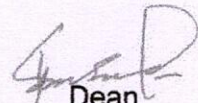
Note:


- The students should carry the bonafide certificate issued by the AO/Principal of respective institution.
- The parents should carry the authorization letter issued by the AO/Principal of respective institution with the details of the students.
- Any external consultation and investigations will be charged at actual.


2. The above proposal is submitted to the Hon.Chairman.


COO


Medical Superintendent

CEO


Dean


Hon.Chairman


Prof. T. THIRUVENGKARASU, M.D., D.A.,
Dean
Velammal Medical College Hospital
and Research Institute
"Velammal Village"
Madurai-Tuticorin Ring Road
Anuppanadi, Madurai-625 009, T.N.



The Healing Touch

VMCH & RI SPECIALITY WING

CEO'S OFFICE

NOTING SHEET

CEO/Proposal/2019/8

31 Jul 2019

Sir,

PROPOSAL FOR APPROVAL - MEDICAL BENEFITS TO EMPLOYEES

1. Eligibility.

- All the employees of Velammal Group of Institutions who have completed one Year of service.
- The above concession is also eligible for family members (ie. Spouse, dependent Father & Mother, Unmarried & Unemployed Children.

Service	Consultation	Pharmacy	Lab and Other Investigations	Procedures and Surgeries	Diet	Rooms/ICU Services and Other Amenities	Ambulance
OPD- VMCH & RI	Free	8% Discount on MRP	50%	50%	Not Applicable	Not Applicable	25%
IP - VMCH & RI	Free	8% Discount on MRP			Not Applicable	50%	
OPD - Speciality	Free	MRP			Not Applicable	Not Applicable	
IP - Speciality	Free	MRP			25%	50%	

Note:

- The details of family members must be submitted to the HR Dept along with copy of Aadhar Card.
- HODs of the concerned depts. have to ensure the correctness of their staff before submitting the same to HR Dept.
- Employees of other institutions of Velammal Group must carry authorization certificate obtained from their heads of the institution.
- The dependents are requested to carry original Aadhar Card for availing services at the hospital. However, in the case of emergencies the same can be produced within 24 Hrs of admission.
- Any external consultation and investigations will be charged at actual.
- Employees serving notice period are not eligible for the above benefits.

2. The above proposal is submitted to the Hon.Chairman.

COO

Medical Superintendent

CEO

Dean

Hon.Chairman

Prof. T. THIRUNAVUKARASU, M.D., D.A.,
Dean
Velammal Medical College Hospital
and Research Institute
"Velammal Village"
Madurai-Tuticorin Rd.
Aruppampadi, Madurai-625 001

VELAMMAL MEDICAL COLLEGE HOSPITAL & RESEARCH INSTITUTE
MADURAI

Ref:HR/Rec/2416/2024

Date: 06.03.2024

HR - APPROVAL NOTE

Submitted to Honorable Chairman:

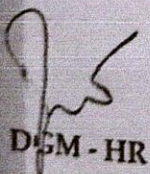
Sub: School Fee Concession Year 2024-25 reg.

This is to bring to your attention that we have provided concession in school fee for our staff children who are all studying in our school.

Requesting your direction about school fee concession for the academic year 2024-2025.

S.No	Particulars	Recommend Percentage (Yr. 2024-25)
1	Employees who have below 5 years of experience in our Institution	25%
2	Employees who completed 5 years of experience in our Institution	50%
3	Employees who completed 10 years of experience in our Institution	100%

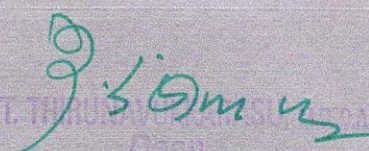
Submitted for your kind perusal and further direction on the same.


DEM - HR

Apr the last year concession for all staff children
to children of the staff

K. Mani
11/03/24
CAO


CHAIRMAN


Prof. T. THIRUVENGADAM
Dean

Velammal Medical College Hospital
and Research Institute
"Velammal Village"
Medurai Thiruvannam Road,
Anuppankudi, Madurai-625 006, T.N.

01/03/24 -

PURCHASE ORDER**VELAMMAL**Medical College Hospital
& Research Institute*The healing touch*

TO

STAR COLOURS
ANNANAGER,
Madurai-625001

PONO -7556

DATE-04.04.2022

Location-HR Dept

S.No	Chart no	Department	Head Count 2022	set	Total Set	Shirt 2.10	Shutting 1.30
1	63006	Admin and support	166	3	498	1045.8	647.4
2	63033	Attenders pant & shirt	28	3	84	176.4	109.2
3	63042	Braber	5	3	15	31.5	19.5
4	63042	Hospital worker	54	3	162	340.2	210.6
5	63042	House keeping	9	3	27	56.7	35.1
6	63042	Lift Operator	15	3	45	94.5	58.5
7	63042	Machine Rider	3	3	9	18.9	11.7
9	63042	Pest control	5	3	15	31.5	19.5
8	63045	Maintenance	55	3	165	346.5	214.5
10	63026	Transport	38	3	114	239.4	148.2
11	63035	catering	45	3	135	283.5	175.5
Total			423		Total Mtrs	2664.9	1649.7
					Prices	Rs82.00	Rs165.00
					Total Prices	2,18,521.8	2,72,200.5
TOTAL AMOUNT						Rs.4,90,722.00	

Brand- shirting cloth -swaraj**Shutting cloth Mafatlal Big Boss****Terms & Conditions:**

- ✓ GST@5% Extra
- ✓ Any change in the specifications, counts, construction & finishing, supply will be rejected.
- ✓ 30 days Credit
- ✓ Free Fright Charges

For Velammal Medical College Hospital

THE CHAIRMAN

CAO

PURCHASE DEPT

HR HEAD

DIRECTOR

AFC

Prof. I. Thiruvalluvar

Velammal Medical College Hospital

Velammal Village, Madurai - Tuticorin Ring Road, Anuppanadi, Madurai - 625 009, Tamil Nadu, India.

Tel : +91 452 2510000, 7113333. Fax : +91 452 2510010. Toll Free No. 1800 425 00108

E-mail : info@velammalmedicalcollege.edu.in Web : www.velammalmedicalcollege.edu.in

Anuppanadi, Madurai-625009, India.



10.10.2022

10TH ANNIVERSARY FOUNDER'S DAY CELEBRATION EVENTS

As a part of our 10th year founders' day celebration, it is decided by the management to organize events/games to enhance the coordination among the staff members. Hence the Doctors, faculties & staffs members of Velammal Hospital, Velammal Medical College, Velammal College of Nursing and Velammal College of Allied Health Science are encouraged to contact the below mentioned coordinators to register their name on or before tomorrow (11.10.2022).

S.No	Event Name	Coordinators	
1	Cricket	Men staff Only	Mr.Inbarasan- 9047611022 Mr.Vijayakumar- 9585121100
2	Cooking	Men staff	Mr.Kesavan-9840357909
		Women staff	Mrs.Beula Daniel- 9629298978 Mrs.Sangeetha- 8489900800
3	Treasure Hunt	Men staff	Mr.Elango- 8870066846
		Women staff	Mrs.Divya- 8940079950
4	Tug of War	Men staff	Mr.Saravanan- 8489903338
		Women staff	Mrs.Muneeswari- 8838882814
5	Volley Ball	Men staff	Mr.Parameshwaran- 9597727307
		Women staff	Mrs. Malathi- 9600962064
6	Bay Decoration	Men & Women Staff	Mrs.Vijayalakshmi- Dr.Anjalaprasad - 9526006061
7	Quiz	Men & Women Staff	Mrs.Anita Ani Bai-7903938658 Mr.Shafi-9941768822 Mr.Rajan-8940512100 Mr.Nandakumar - 9840446666
8	Rangoli	Men staff	Mr.Jeyakumar-9943898702
		Women staff	Mrs.Dhanalakshmi-9025117884
9	Kabadi	Men staff	Mr. Vijailenin -7339676565 Mr. Prabhakaran-9003626520
10	Throw Ball	Women staff	Mrs.Maheswari-

NOTE:

- A member can participate only in one competition, so choose the game wisely according to your skills to grab the exiting cash prizes.
- Every event/game requires a minimum of 4 teams unless that game/event automatically will be called off as there are only 3 prizes for each game/event.
- Depending on the number of participants sign up for the event, the rules and regulations, event date & time will be decided.

CHIEF ADMINISTRATIVE OFFICER

Prof. T. SIVARUNAVUKKARASU, M.D., D.A.,

Velammal Medical College Hospital
and Research Institute

"Velammal Village"

Madurai-Tubacolin Ring Road

Anuppanadi, Madurai-625 009, T.N.

Copy to

All Doctors, Faculties & Staffs – Through HOD's



12-2022 (Saturday)



05:00 pm onwards

Velammal Hospital
FOUNDER'S DAY
CELEBRATIONS
13 Oct - 4 Nov 2022

Program Schedule

Venue: Shri. K. Kamaraj Auditorium, VCET, Viraganoor.

TIME	PROGRAMME	ADDRESS BY
05.00 - 05.05	Tamil Thai Vazhthu	
05.05 - 05.10	Welcome Address	Dr. T. Thirunavukkarasu Dean
05.10 - 05.15	Introduction to Chief Guest	Mrs. Evangeline Satish Head - HR
05.15 - 05.20	Felicitation of Guests	
05.20 - 05.30	Chairman Address	Shri. M.V. Muthuramalingam Chairman
05.30 - 05.40	Chief Guest Address	Mr. M.S. Sreedhar MD, Royal Sundaram General Insurance
05.40 - 06.45	Honouring 10 Years Service Completion (Doctors & Staffs)	
06.45 - 07.45	Games Prize Distribution & Lucky Draw	
07.45 - 08.00	Vote of Thanks	Er. Manivannan CAO

Followed by Dinner and Orchestra

Prof. T. THIRUNAVUKKARASU, M.D.,
Velammal Medical College Hospital
and Research Institute
"Velammal Village"
Madurai-Tuticorin Ring Road
Anuppanadi, Madurai-625 002, T.N.





The Healing Touch

**Velammal Medical College Hospital & Research Institute
&
Speciality Wing**

**DEAN'S OFFICE
CIRCULAR**

Ref No: 117/H/Cir/2019

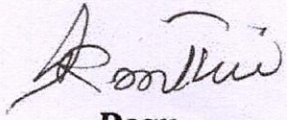
16 Aug 2019

MEDICAL BENEFITS TO EMPLOYEES/STUDENTS

The proposed medical benefits (Ref.No: CEO/Proposal/2019/8) to the **Employees & Family members** (Spouse, dependent Father & Mother, Unmarried & Unemployed Children) / **Students & Parents** of Velammal Group of Institutions will be effective from today, 16.08.2019.

Encl: Proposed Tariffs as Sd..

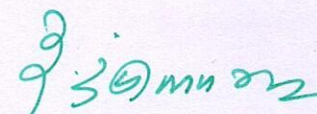
On reverse


Dean

Copy submitted to :-
Hon.Chairman

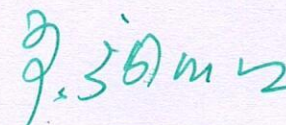
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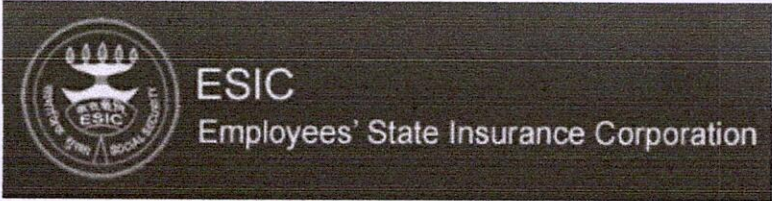
Chief Executive Officer
Medical Superintendent
Vice Principal
Chief Administrative Officer
Deputy Medical Superintendents, VMCH & RI and Speciality
All HODs (Clinical & Non-Clinical depts.)
Principals, Velammal Nursing & Allied Health College.
Manager Operations
Assistant Nursing Director / Matron
PRO
IT Manager
HR Manager
Billing I/C
Front Office I/C
Patient Care I/C
All the Managers / In-charges – Auxiliary depts.
All Notice Boards


Prof. T. THIRUNAVUKARASU, M.D.,
Dean
Velammal Medical College Hospital
and Research Institute
"Velammal Village"
Madurai-Tuticorin Ring Road
Anuppanadi, Madurai-625 003, T.N.

EMPLOYEES							
Service	Consultation	Pharmacy	Lab & Other Investigations	Procedures and Surgeries	Diet	Rooms and Other Amenities	Ambulance
OPD - VMCH&RI	Free	8% Discount on MRP	50%	50%	Not Applicable	Not Applicable	25%
IP - VMCH&RI	Free	8% Discount on MRP			Not Applicable	50%	
OPD - Speciality	Free	MRP			Not Applicable	Not Applicable	
IP - Speciality	Free	MRP			25%	50%	

STUDENTS							
Service	Consultation	Pharmacy	Lab & Other Investigations	Procedures and Surgeries	Diet	Rooms and Other Amenities	Ambulance
OPD - VMCH&RI	Free	8% Discount on MRP	25%	25%	Not Applicable	Not Applicable	25%
IP - VMCH&RI	Free	8% Discount on MRP			Not Applicable	25%	
OPD - Speciality	Free	MRP			Not Applicable	Not Applicable	
IP - Speciality	Free	MRP			25%	25%	


 Prof. T. THIRUNAVUKKARASU, M.D., D.A.,
 Dean
 Velammal Medical College Hospital
 and Research Institute
 "Velammal Village"
 Madurai-Tuticorin Road,
 Anuppanadi, Madurai-625 001.



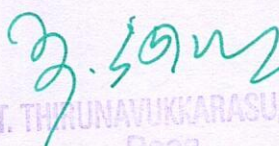
User Login: 57000723760001401

Friday, November 22, 2024 6:18:34 PM



Monthly Contribution > Online Challan Status

Transaction Details		* Required Fields
Transaction status:	Transaction Completed Successfully	
Employer's Code No:	57000723760001401	
Employer's Name:	VELAMMAL MDU EDN TRUST IN RO VELAMMAL MEDICAL COLLEGE HOSPITAL & RESEARCH INSTITUTE	
Challan Period:	Oct-2024	
Challan Number :	05724141639286	
Challan Created Date	07-11-2024 14:10:25	
Challan Submitted Date	09-11-2024 10:52:40	
Amount Paid:	693670.00	
Transaction Number:	CPAEKZLGU4	
		<div>PrintClose</div>


Prof. T. THIRUNAVUKKARASU, M.D.D.A.,
Dean
Velammal Medical College Hospital
and Research Institute
"Velammal Village"
Madurai-Tuticorin Ring Road
Anuppanadi, Madurai-625 003, T.N.



EMPLOYEES PROVIDENT FUND
ELECTRONIC CHALLAN CUM RETURN (ECR)

Name of Establishment	VELAMMAL EDUCATIONAL TRUST IN R/O VELAMMAL MEDICAL COLLEGE HOSPITAL		
Establishment Id	MDMDU0059816000	LN	1687416575
Wage Month	OCT-2024	Return Month	NOV-2024
Contribution Rate (%)	12	ECR Type	ECR
Salary Disbursement Date	01-NOV-2024	Uploaded Date Time	05-NOV-2024 10:44
Exemption Status	Unexempted	TFRN Number	
Remarks	VMCH Oct-2024	ECR Id	113051451
Total Members	798		
Contribution and Remittance Details (In Rupees) :			
Total EPF Contribution Remitted	15,22,409	Total EPS Contribution Remitted	8,82,311
Total EPF-EPS Contribution Remitted	6,40,098	Total Refund Advance	0
PMRPY Upfront Benefit Details (In Rupees) :			
Total PMRPY Upfront EPF Amount	0	Total PMRPY Upfront EPS Amount	0
PMRPY benefit remarks	NA		
ABRY Upfront Benefit Details (In Rupees) :			
Total ABRY benefit Amount	Employee EPF Share	Employer EPS Share	Employer EPF Share
	0	0	0
ABRY benefit remarks			

P. S. Gurus
Pd. T. THIRUNAVUKARASU, M.B.B.S.,
Dean

Velammal Medical College Hospital
and Research Institute
"Velammal Village"
Madurai-Tuticorin Ring Road
Anuppanadi, Madurai-625 009, T.N.