

Manikandan

MBA - (HR & Marketing)

Career Objective

To Enhance my professional Skills, Capabilities and Knowledge in an Organization Which Recognizes the Value of Hardwork Trust me with Responsibilities and Challenges.

Internship Experience

HR INTERN (JUNE 2024 – JULY 2024)

Vadamalayan Multi-Speaciality Hospital Pvt Ltd - Madurai

Key responsibilities:

- · Recruitment | Training & Development
- Employee Relations | Public Relations Department
- HR Operations | HRIS | Payroll

SENIOR ASSISTANT (MARCH 2024 - MAY 2024)

Flipkart / Aspino HR service Pvt Ltd, Coimbatore

Key responsibilities:

- Inventory management | supply chain operation.
- Monitor and analyze logistics performance metrics to identify areas of improvement.

Certifications

- NPTEL speaking Effectively With ELITE
- NPTEL AI in Marketing
- NPTEL HR Analytics
- Tableau
- Tally Prime
- Excel

Achievements

- First Prize winner in POSTER MAKING (CANVA) and Presentation In the Topic of AI In Business Management At Rathinam college management fest competition.
- I'm participated "SAMPLE SIZE CALCULATION FOR RESEARCH WORKSHOP" Organized by Research management center Manipal University College in Malaysia.

Languages

- Tamil (Fluent) (L,S,R,W)
- English(Fluent) (L,S,R,W)
- Malayalam (L,S)

My Contact

- manisundaram2001@gmail.com
- **(L)** 8220969372
- Linked In Profile URL
- RV Nagar Madurai Tamilnadu 625019

Skills

- Microsoft Excel
- Power BI
- CANVA
- · Microsoft word
- Ms Power Point
- Tableau

Soft Skills

- Quick Learner
- Decision making
- Time Management
- Strong Team Player
- Easily Adaptable

Education Background

- Karpagam college of engineering HR and Marketing
 Expected in April 2025
- The American College
 Bachelor of computer science
 Completed in 2022
- Dolphin matric hr sec school Hsc
 Completed in 2019
- Sambaviga hr sec school SSLC Completed in 2017